



CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Agenda
November 17, 2022
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of Minutes of the October 20th Board of Mayor and Aldermen meeting
7. Welcome Visitors
8. Public Hearings
 - a. **Ordinance 22-14:** An ordinance to amend the Municipal Code Title 2, Chapter 2 Library Board, Section 2-210 Schedule of fines, services, and damages.
9. Communication from Mayor, Aldermen, City Attorney, and City Administrator
10. Acknowledge Reports
 - A. General Government
 - B. Finance
 - C. Human Resources
 - D. Police
 - E. Fire
 - F. Public Services
 - G. Planning & Codes
 - H. Parks & Recreation
 - I. Library/Museum
 - J. Municipal Court
11. Consideration of the Following Resolutions:
 - a. **Resolution 22-14:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, TN.
 - b. **Resolution 22-16:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, TN.
12. Consideration of the Following Ordinances:
 - a. **Ordinance 22-14:** An ordinance to amend the Municipal Code Title 2, Chapter 2 Library Board, Section 2-210 Schedule of fines, services, and damages. *Second Reading*.
 - b. **Ordinance 22-15:** An ordinance to amend the Municipal Code Title 11, Chapter 4 Offenses Against the Peace and Quiet, Section 11-402. *First Reading*.
 - c. **Ordinance 22-16:** An ordinance to amend the Municipal Code Title 13, Property Maintenance Regulations, Chapters 1 and 3, as well as establishing Chapter 4 Enforcement. *First Reading*.

- d. **Ordinance 22-17:** An ordinance to amend the Municipal Code Title 4, Chapter 6 Code of Ethics. *First Reading.*
- e. **Ordinance 22-18:** An ordinance to amend the Municipal Code Title 7, Chapter 5 Open Burning Regulations, Section 7-502. *First Reading.*
- f. **Ordinance 22-19:** An ordinance to amend the fiscal budget for the period ending June 30, 2023. *First Reading.*
- g. **Ordinance 22-20:** An ordinance to amend Article V, Section 5.053.2, C-2 General Commercial, B. "Automobile Sales" from a permitted use to a permitted as special exception. *First Reading.*
- h. **Ordinance 22-21:** An ordinance to amend the Zoning Map from Robertson County R-20, Low Density Residential, to I-1, Light Industrial on Union Road. *First Reading.*
- i. **Ordinance 22-22:** An ordinance to amend the Zoning Map from Robertson County R-20, Low Density Residential, to I-1, Light Industrial on Union Road. *First Reading.*
- j. **Ordinance 22-23:** An ordinance to amend the Zoning Map from Robertson County R-20, Low Density Residential, to I-1, Light Industrial at Melton Road and Union Road. *First Reading.*
- k. **Ordinance 22-24:** An ordinance to amend the Zoning Map from Robertson County R-20, Low Density Residential, to I-1, Light Industrial on Melton Road. *First Reading.*
- l. **Ordinance 22-25:** An ordinance amending Article V, Section 5.053.2, C-2 General Commercial, to add an Industrial Overlay District to include certain boundaries within I-1, Light Industrial. *First Reading.*
- m. **Ordinance 22-26:** An ordinance to amend the Zoning Map from Sumner County Agricultural to R-20, Low Density Residential, on Highway 31W and New Hall Road. *First Reading.*
- n. **Ordinance 22-27:** An ordinance to amend the Zoning Map from Robertson County C-2, General Commercial, to I-1, Light Industrial at Love's Lane and Union Road.

13. Purchasing:

- a. To approve or reject the Stansell Electric bid of \$166,750 2023 for the Traffic Signal UPS Battery Backup Systems project. The Public Services and Administrative Services Directors recommend approval.
- b. To approve or reject the emergency agreements and purchase order with Rogers Group and United Fire & Casualty Company to complete the McCurdy/Sage Road turn lane project in the amount of \$510,558.75. The City Administrator recommends approval.

14. Other Business:

- a. None

15. Discussion Items:

- a. None

16. Other Information:

- a. None

17. Adjournment:

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
October 20, 2022
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by Community Pastor

Prayer was led by Pastor Spencer Barnard from Life Center Church.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Bibb.

4. Roll Call

Mayor Bibb – Present; Ald. Hutson – Present; Ald. Decker - Absent; Ald. Corbitt – Present; Ald. Payne - Present; **Quorum – Present.**

5. Adoption of the Agenda

Motion was made by Ald. Corbitt, second by Ald. Payne to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of Minutes of the September 15th Board of Mayor and Aldermen meeting

Motion was made by Ald. Hutson, second by Ald. Payne to approve the minutes. A voice vote was called for with all members voting aye. **The September 15th Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Bibb welcomed all visitors.

8. Proclamation/Service Award

Mayor Bibb presented a Service Achievement Award to Mrs. Ann Manly for her volunteerism in providing fitness programs to the Senior Center.

9. Public Hearings

a. None

10. Communication from Mayor, Aldermen, City Attorney, and City Administrator

City Administrator Gerald Herman updated the Board on the deconstruction of the old City Hall building. Mr. Herman noted that a site visit with the contractor, architect, and staff members took place earlier in the day. Mr. Herman continued that finer details of the project were discussed such as egress options, water/fire suppression connection, natural gas reconnection, and waterproofing the exterior. Mr. Herman mentioned that the contractor, RG Anderson, hopes to be finished with their side of the project by the end of December.

City Administrator Gerald Herman stated that staff was able to meet with general contractor Romach to discuss the construction of the new recreation center and splash pad building. Mr. Herman mentioned that Romach is planning to start prepping the site for the splash pad building first. Mr. Herman continued that Romach will start on the splash pad building first since the splash pad will be closed until May 2023. Mr. Herman noted that starting with the splash pad will allow RG Anderson more time to be out of the way when Romach goes to excavate the area close to the gym.

City Administrator Gerald Herman mentioned that the construction of the new tennis courts is progressing. Mr. Herman noted that the concrete pads for both courts are finished, and the fencing was being installed today.

City Administrator Gerald Herman announced that the City was awarded \$1.3 million from TDEC for the Southern Force Main project. Mr. Herman continued that staff held several meetings with TDEC over the past few months preparing to submit the application. Mr. Herman noted that it was a strong team effort from Administration, Public Services, and Finance Departments to get the grant.

City Administrator Gerald Herman stated that the City will receive its second and final American Rescue Plan Act allocation over the next week that amounts to roughly \$1.9 million. Mr. Herman noted that the funds will be used for the Southern Force Main project. Mr. Herman mentioned that between these three deposits from Federal and State along with the deposit of \$550,000 from a private developer, the City has \$5,650,000 to help pay for the estimated \$7.5 million for the new Southern Force Main project.

11. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library/Museum |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Corbitt, second by Ald. Payne to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

12. Consideration of the Following Resolutions:

- a. None

13. Consideration of the Following Ordinances:

- a. **Ordinance 22-14:** An ordinance the Municipal Code Title 2, Chapter 2 Library Board, Section 2-210 Schedule of fines, services, and damages. *First Reading.*

Motion was made by Ald. Corbitt, second by Ald. Hutson to discuss. After discussion, motion was made by Ald. Corbitt, second by Ald. Hutson to approve. A voice vote was called for by Mayor Bibb with all members voting aye. **Ordinance 22-14 was approved on First Reading.**

14. Purchasing:

- a. To approve or reject the purchase of a 2023 Ford F-250 truck in the amount of \$46,423 from Lonnie Cobb Ford on the Statewide Contract #209/75347. The Fire Chief recommends approval.

Motion was made by Ald. Hutson, second by Ald. Corbitt to approve. A voice vote was called for by Mayor Bibb with all members voting aye. **Motion passed.**

- b. To approve or reject an agreement with CSR Engineering for Engineering Services in the total amount of \$222,900 for the TDOT PIN# 132415.00 Pedestrian Safety Improvements at US31W and SR258 project. The final approval for the agreement will be contingent on TDOT's approval. The City Administrator recommends approval.

Motion was made by Ald. Hutson, second by Ald. Corbitt to approve. A voice vote was called for by Mayor Bibb with all members voting aye. **Motion passed.**

- c. To approve or reject City Administrator Gerald Herman to sign an extension for the solid waste collection services agreement with GFL Environmental until June 30, 2023. The Public Services Director recommends approval.

Motion was made by Ald. Hutson, second by Ald. Payne to approve. A voice vote was called for by Mayor Bibb with all members voting aye. **Motion passed.**

15. Other Business:

- a. To approve or reject City Administrator Gerald Herman to enter into an Interlocal Agreement for the Employment of a Public Management Fellow between The University of Tennessee through its Municipal Technical Advisory Service (MTAS) and the following State of Tennessee municipalities: Brentwood, Goodlettsville, Springfield, and White House.

Motion was made by Ald. Hutson, second by Ald. Payne to approve. A voice vote was called for by Mayor Bibb with all members voting aye. **Motion passed.**

16. Discussion Items:

- a. None

17. Other Information:

- a. None

18. Adjournment:

Meeting was adjourned at 7:23 pm.

ATTEST:

Farris H. Bibb, Jr., Mayor

Derek Watson, City Recorder

REPORTS....

**Administrative & Legislative Services Department
October 2022**

Administration

City Administrator Gerald Herman attended the following meetings and events this month:

- October 1:
 - Discover White House Business Expo and Safety Day
- October 5:
 - Fire Department's Annual Community Breakfast
 - Forward Sumner Board of Directors meeting
 - Project Mail Site Visit
- October 11:
 - Cemetery Board meeting
 - Ribbon Cutting: Prescription Shoppe
 - Planning Commission
- October 12:
 - Leadership Sumner County Panel Interview
- October 18:
 - Smart Growth for the 21st Century Workshop
 - White House Chamber of Commerce's Candidate Forum
- October 19:
 - RTA Board Meeting
 - GNRC Transportation Policy Board Meeting
 - Economic Development Team meeting
- October 20:
 - Progress Meeting and Site Visit for Old City Hall Demolition Project
 - Board of Mayor and Alderman Meeting
- October 24:
 - Union Springs Industrial Park Discussion
- October 25:
 - Robertson and Sumner County EMS Services Discussion
 - Robertson County Economic Development Board meeting
- October 26:
 - Bid Opening: Battery UPS Backups for Traffic Signals
- October 27:
 - Ribbon Cutting: Badass Coffee
- October 31:
 - Sage/McCurdy Turn Lane Project Discussion

**Administrative & Legislative Services Department
October 2022**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2022-2023.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$26,329,432	\$13,391,950	↑17.5
Industrial Development	\$86,000	\$7,940	↓24.12
State Street Aid	\$495,000	\$306,630	↑28.58
Parks Sales Tax	\$2,526,000	\$1,821,544	↑38.75
Solid Waste	\$1,356,081	\$481,411	↑2.14
Parks Impact Fees	\$55,744	\$11,919	↓11.97
Police Impact Fees	\$25,098	\$0	↓33.36
Fire Impact Fees	\$116,554	\$0	↓33.36
Road Impact Fees	\$33,909	\$0	↓33.36
Police Drug Fund	\$4,500	\$0	↓33.36
Debt Services	\$1,236,600	\$3,298	↓34.09
Wastewater	\$20,265,581	\$13,670,362	↑34.09
Dental Care	\$74,500	\$25,647	↑1.06
Stormwater Fund	\$1,972,599	\$309,399	↓17.67
Cemetery Fund	\$90,565	\$30,229	↑0.01

*Expended/Encumbered amounts reflect charges from July 1, 2022 – June 30, 2023.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
July	313	325	261	269	346	362
August	166	132	128	106	151	166
September	104	98	106	98	126	119
October	98	98	79	97	91	147
November		103	72	78	120	125
December		73	71	58	72	104
January		117	123	81	122	177
February		105	75	93	119	113
March		145	106	107	131	142
April		105	154	85	138	185
May		153	133	82	129	121
June		52	47	45	50	52
Total	681	1,506	1,355	1,199	1,595	1,813

Purchase Orders by Dollars	Oct 2022	FY 2023	FY 2022	FY 2021	Total for FY23	Total for FY22	Total for FY21
Purchase Orders \$0-\$9,999	96	645	1,442	1281	\$888,256.37	\$1,640,827.83	\$1,482,989.65
Purchase Orders \$10,000-\$24,999	0	13	24	29	\$207,498.01	\$404,406.65	\$417,161.17
Purchase Orders over \$25,000	2	23	40	45	\$27,935,987.71	\$11,687,700.37	\$11,050,535.17
Total	104	681	1,506	1355	\$29,031,742.09	\$13,732,934.80	\$12,367,741.04

**Administrative & Legislative Services Department
October 2022**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2022-2023 Update Requests	2021-2022 Update Requests	2020-2021 Update Requests	2019-2020 Update Requests	2018-2019 Update Requests	2022-2023 Page Visits	2021-2022 Page Visits	2020-2021 Page Visits	2019-2020 Page Visits	2018-2019 Page Visits
July	52	54	15	152	61	31,946	32,401	11,536	1,164,517	1,080,668
Aug.	63	66	20	126	133	31,340	25,635	9,145	752,932	835,519
Sept.	65	48	17	43	22	27,594	24,833	8,335	679,248	214,406
Oct.	47	52	10	78	86	29,829	23,816	8,390	386,735	864,091
Nov.		63	174	56	40		23,022	7,587	695,971	812,527
Dec.		39	13	156	82		22,904	17,483	847,724	1,055,111
Jan.		56	108	67	68		26,942	17,123	720,531	934,562
Feb.		52	135	22	40		23,253	19,796	N/A	762,985
March		57	39	85	61		30,026	22,930	N/A	879,671
April		68	101	43	56		31,127	20,881	N/A	820,505
May		54	38	27	29		31,335	23,514	5,998	946,897
June		674	214	48	123		34,600	30,909	10,251	901,328
Total	227	609	884	901	801	120,709	329,885	197,629	5,263,907	9,053,159

“City of White House, TN” Mobile App

	FY 23 New Downloads	FY22 New Downloads	FY21 New Downloads	FY20 New Downloads
July	8	8	45	19
Aug.	13	9	44	21
Sept.	9	13	19	21
Oct.	11	6	40	12
Nov.		6	29	13
Dec.		10	10	15
Jan.		18	11	23
Feb.		9	20	70
March		14	11	69
April		11	7	41
May		10	11	29
June		10	11	36
Total	41	124	258	369

**The app went live on January 11, 2016*

	FY23 # of Request	FY22 # of Request	FY21 # of Request	FY20 # of Request
July	50	38	20	36
Aug.	43	54	27	39
Sept.	40	46	16	18
Oct.	45	64	15	40
Nov.		19	20	27
Dec.		42	27	20
Jan.		41	18	24
Feb.		41	72	41
March		38	36	34
April		26	26	35
May		39	48	26
June		47	58	28
FY Total	178	495	383	356

**Administrative & Legislative Services Department
October 2022**

White House Farmers Market

	Application Fees # (amount collected)	Booth Payments (\$)
January	0	0
February	3	\$150
March	4	\$350
April	1	\$150
May	6	\$1,000
June	1	\$240
July	2	\$75
August	1	0
September	0	0
October	0	0
November	0	0
December	0	0
Total	18	\$1,965

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

	2022-2023 Work Order Requests	2021-2022 Work Order Requests	2020-2021 Work Order Requests	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests	2016 – 2017 Work Order Requests
July	14	19	11	10	22	21	27
August	23	8	27	10	26	24	28
September	21	12	9	13	19	22	13
October	13	10	6	7	14	18	12
November		23	16	7	18	34	12
December		17	19	3	8	19	9
January		6	11	16	14	16	23
February		8	16	18	7	21	6
March		14	12	11	7	17	16
April		13	17	2	12	25	14
May		20	25	11	6	26	27
June		14	31	10	9	23	14
Total	71	164	200	98	162	266	201

**Finance Department
October 2022**

Finance Section

During October the Finance Office continued training / planning for new utility customer application process changes, began fieldwork activities with the City audit firm (KraftCPAs) for FYE 6/30/2022 audit tasks, implemented a new utility/property tax third-party bill printer/mailer, and converted & uploaded data for property taxes as well as processed 2022 (current tax year) property tax notices. The total property taxes billed for tax year 2022 is \$5.4 million. As of the end of October, approximately \$9k (0.2%) was collected. Members of the Finance Office also participated in the following events during the month:

October 11: Cemetery Board meeting

October 24: Finance Staff meeting

October 25-26: CMFO Virtual training

October 26: Growing Tree preschool trick-or-treat

October 27: Construction / Demolition budget meeting

October 28: Small Wonders preschool trick-or-treat

Performance Measures

Utility Billing

	October 2022	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total
New Builds (#)	19	103	284	357	171	62
Move Ins (#)	77	329	977	737	649	534
Move Outs (#)	70	304	898	743	602	534
New customer signup via email (#)	31	135	410	300	127	104
New customer signup via email (%)	32%	31%	33%	27%	15%	17%

Business License Activity

	October 2022	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total
Opened	12	44	92	76	69	75
Closed (notified by business)	0	2	7	6	10	9

Accounts Payable

	October 2022	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total
Total # of Invoices Processed	336	1341	4254	4079	4003	3940

Property Tax Relief Applications

	October 2022	FY 2023 Total	FY 2023 Est.	FY 2022 Total
New Parcels (#)	1	1	30	29
Existing Parcels (#)	6	6	109	99
State Relief Credits (\$)	1,560	1,560	22,472	20,844
City Relief Credits (\$)	1,106	1,106	16,018	10,155
Combined Relief Credits (\$)	2,666	2,666	38,490	30,999

**Finance Department
October 2022**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	11,933,868	3,580,160	3,263,876	27%
Cemetery Fund	69,355	20,807	257,083	371%
Debt Services	1,112,015	333,605	1,229,437	111%
Dental Care Fund	38,650	11,595	186,677	483%
Roads Impact Fees	59,190	17,757	320,696	542%
Parks Impact Fees	61,429	18,429	432,842	705%
Police Impact Fees	43,930	13,179	422,707	962%
Fire Impact Fees	28,875	8,663	279,775	969%
Industrial Development	120,145	36,044	185,150	154%
Parks Sales Tax	1,207,310	362,193	286,371	24%
Police Drug Fund	5,050	1,515	39,571	784%
Solid Waste	1,146,400	343,920	614,227	54%
State Street Aid	467,832	140,350	384,455	82%
Stormwater Fund	1,036,000	310,800	1,335,185	129%
Wastewater	5,011,600	1,503,480	8,823,351	176%

Balances do not reflect encumbrances not yet expended.

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2022-2023.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	11,933,868	2,297,291	↓ 14.08%
Cemetery Fund	69,355	16,289	↓ 9.85%
Debt Services	1,112,015	371,899	↑ 0.11%
Dental Care	38,650	13,907	↑ 2.65%
Roads Impact Fees	59,190	72,105	↑ 88.49%
Parks Impact Fees	61,429	52,971	↑ 52.90%
Police Impact Fees	43,930	68,453	↑ 122.49%
Fire Impact Fees	28,875	45,181	↑ 123.14%
Industrial Development	120,145	102,023	↑ 51.58%
Parks Sales Tax	992,310	331,015	↑ 0.02%
Police Drug Fund	5,050	2,765	↑ 21.42%
Solid Waste	1,146,400	388,160	↑ 0.53%
State Street Aid	467,832	157,604	↑ 0.35%
Stormwater Fund	1,036,000	352,284	↑ 0.67%
Wastewater	5,011,600	2,813,403	↑ 22.80%

*Realized amounts reflect revenues realized from July 1, 2022—October 31, 2022

**Human Resources Department
October 2022**

The Human Resources staff participated in the following events during the month:

October 01: Discover White House Expo & Safety Day

October 03: New Hire Orientation for Youth Services Librarian
New Hire Orientation for Police Officer

October 04: New Hire Orientation for Police Officer
Captain Shawn Railey Retirement Party

October 05: Community Breakfast with the Fire Department

October 11: Flu Shot Clinic

October 13: Open Records Training

October 19: Chamber of Commerce Ribbon Cutting for Home Sweet Home

October 21: Fall Family Block Party

October 25: Growing Tree - Trick or Treat

October 27: Small Wonders - Trick or Treat

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	0	0	0	0
August	1	0	0	0
September	1	0	1	1
October	2	1	0	0
November		0	1	0
December		0	0	0

Three-year average:

8.5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January		0	1	1
February		1	0	3
March		0	2	0
April		0	1	2
May		1	0	1
June		1	3	0
Total	4	4	9	8

**Human Resources Department
October 2022**

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	0	0	1	1
August	0	1	1	0
September	0	0	1	0
October	2	1	1	1
November		1	3	1
December		0	0	0

Three-year average: 5.5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January		0	0	1
February		0	0	0
March		1	0	0
April		1	0	0
May		0	0	0
June		0	0	0
Total	2	5	7	4

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	1	1	1	1
August	1	1	1	1
September	1	2	0	2
October	1	0	0	3
November		0	1	2
December		1	2	1

Current year turnovers that occurred within
90 day probationary period: 2

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January		4	2	2
February		2	0	1
March		3	0	1
April		2	2	0
May		2	0	2
June		1	3	2
Total	4	19	12	18
Percentage	3.88%	18.45%	11.65%	17.48%

Three-year average: 14.56%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	0	0	1 (T)	0
August	0	0	0	2 (S)
September	0	0	0	0
October	1 (S)	0	0	0
November		0	0	1 (S)
December		0	1 (T)	0

Three-year average: 3.5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January		1 (T)	1 (T)	0
February		0	0	0
March		0	0	0
April		0	0	0
May		0	0	0
June		0	0	1 (T)
Total	0	1	3	4

**Police Department
October 2022**

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in October:** White House Rotary Meeting (Oct. 6, 13, and 27), Department Head Staff Meeting (Oct. 3 and 31), Planning Commission (Oct. 10), Robertson County Chief's Meeting (Oct. 12), Mayor Candidate Forum (Oct. 18), Sumner County Drug Task Force Meeting (Oct. 19), Command Staff Meeting (Oct. 27), White House Trail of Treats (Oct. 27) and Rotary Cup Football Game (Oct. 28).

➤ **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2023.

Susan Johnson, Accreditation Manager, is working on our 4th edition of our TLEA program into PowerDMS which includes 164 standards. Susan is still getting a few more proofs for 2021 and has done 91 proofs for 2022.

Our 3-year cycle will end in Dec. 2023 which means our onsite should be in December 2023. This will be our 4th award for our accreditation.

1.

Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 27 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,080 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	105	0	105
February	0	49	16	65
March	15	41.4	0	56.4
April	3	222	14	239
May	4	45	0	49
June	29	200	0	229
July	24.5	0	0	24.5
August	0	270	30	300
September	0	236	22	258
October	16	256	8	280
Total	91.5	1,424.4	90	1,605.9

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 676 shifts during the Fiscal Year 2022-2023. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	October 2022	FY 2022-23
Three (3) Officers per Shift	62	226
Four (4) Officers per Shift	0	7

1. ***Acquire and place into service two Police Patrol Vehicles.*** Two new vehicles were approved at the August Board of Mayor & Alderman Meeting. The vehicles will be ordered from Lonnie Cobb Ford.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2022-2023.***
Compliance Check letters have been sent out. We will be conducting Compliance Checks in the Fall.

**Police Department
October 2022**

3. *Maintain or reduce TBI Group A offenses at the three-year average of 70 per 1, 000 population during the calendar year of 2022.*

- Tyler Technology Reporting System is currently having technical issues. We will not be able to provide stats for this month. We will hopefully be able to include them next month.

Group A Offenses	October 2022	Per 1,000 Pop.	Total 2022	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons			101	
Crimes Against Property			223	
Crimes Against Society			287	
<i>Total</i>			610	
Arrests			415	

**U.S. Census Estimate 4/1/2020 – 12,982*

4. *Maintain a traffic collision rate at or below the three-year average of 426 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2022.*

	October 2022	TOTAL 2022
Traffic Crashes Reported	54	409
Enforce Traffic Laws:		
Written Citations	33	557
Written Warnings	47	383
Verbal Warnings	158	2,174

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2022.*

COLLISION RATIO				
<u>2022</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
October	54	4 YTD 31	7%	8% YTD 409

Traffic School: Jeremy Sisk instructed Traffic School in October for four students.

Staffing:

- Ofc. Terry Brown (TJ) is currently on FTO and has been deployed for eight months.
- Ofc. Triston Twedt and Ofc. Jake Hunter are in the Tennessee Law Enforcement Training Academy. They will graduate in December.
- Ofc. Katie Sizemore is on FTO. She will start the Academy in January.
- Ofc. Kristopher Sykes started on October 3rd. He is on FTO and will start the Academy in January.
- Ofc. Dillon Loafman started on October 4th. He is on FT and will start the Academy in January.
- We currently have 3 positions open and are continuing to accept applications.

Sumner County Emergency Response Team:

- Oct. 21 ERT had their monthly training.

**Police Department
October 2022**

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2022.*

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

2022 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
October		

Communications Section

	October	Total 2022
Calls for Service	809	9,104
Alarm Calls	41	373

Request for Reports

	October	FY 2021-22
Requests for Reports	23	253
Amount taken in	\$17.55	\$181.60
Tow Bills	\$0.00	\$375.00
Emailed at no charge	26	311
Storage Fees	\$0.00	\$0.00

Tennessee Highway Safety Office (THSO):

- Nothing to report at this time.

Volunteer Police Explorers: Nothing to report at this time.

Item(s) sold on Govdeals: Nothing to report at this time.

Crime Prevention/Community Relations Performance Measurements

1. *Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.* Sgt. Enck will be instructing D.A.R.E. classes at White House Elementary School in the Spring.
2. *Plan and coordinate Public Safety Awareness Day as an annual event.* Discover White House Expo & Safety Day is on October 1st.
3. *Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*
2022 Citizen's Police Academy was cancelled.

**Police Department
October 2022**

4. *Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.*

- October 2nd - SPEARE class at Northridge Church 25 women attended.
- October 18th – The Farmers Bank Luncheon for Police and Fire.
- October 19th - Wheels in Motion CCS.
- October 20th - Wheels in Motion H.B. Williams and Heritage Elementary.
- October 25th – Trick or Treating with The Growing Tree Daycare.
- October 27th – Trick or Treating with Small Wonders.
- October 27th - Bad Ass Coffee ribbon cutting.
- October 29th - DEA Drug Take Back (131 lbs) plus 105 lbs from our drop box.

Special Events: *WHPD Officers participated in the following events during the month of October:*

- October 1st - Discover White House and Safety Day. We gave away 4 bikes and 4 helmets.
- October 27th - Trail of Treats.

Upcoming Events:

- December 3rd – Christmas Parade
- December 10th – Shop with a Cop/Fireman

2022 Participation in Joint Community Events		
	<u>September</u>	<u>Year to Date</u>
Community Activities	11	72

**Fire Department
October 2022**



Summary of Month's Activities

Fire Operations

The Department responded to 153 requests for service during the month with 107 responses being medical emergencies. The Department also responded to 11 vehicle accidents 7 of which had injuries, and 4 of which had no injuries. Of the 153 responses in the month of October there were 21 calls that overlapped another call for service that is 13.73% of our responses. That brings the overlapping call volume for FY22-23 to 15.71%.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in October from dispatch to on scene time averaged was, five minutes and fifty-four seconds (5:54). The average time a fire unit spent on the scene of an emergency call was fifteen minutes (15:00).

Department Event

- October 1st – Discover White House Expo & Safety Day
- October 4th – Retirement Reception for Captain Shawn Railey
- October 5th – Firehall Breakfast
- October 7th – Visit to Summit Preparatory
- October 18th – Farmers Bank Cookout
- October 21st – Fall Family Block Party
- October 25th – Trick or treat at Growing Tree Preschool
- October 27th – Trick or treat at Small Wonders
- October 27th – Trail of Treats

Fire Administration

- October 5th – TOSHA walk through
- October 6th – Rotary Luncheon
- October 11th – Monthly Officer Meeting
- October 18th – Mayoral Candidate Forum
- October 20th – Rotary Golf Scramble
- October 20th – Attended Monthly BMA for vehicle purchase
- October 25th – Met with agencies from Sumner and Robertson concerning EMS territory swap

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

**Fire Department
October 2022**

Incident Responses FY to Date

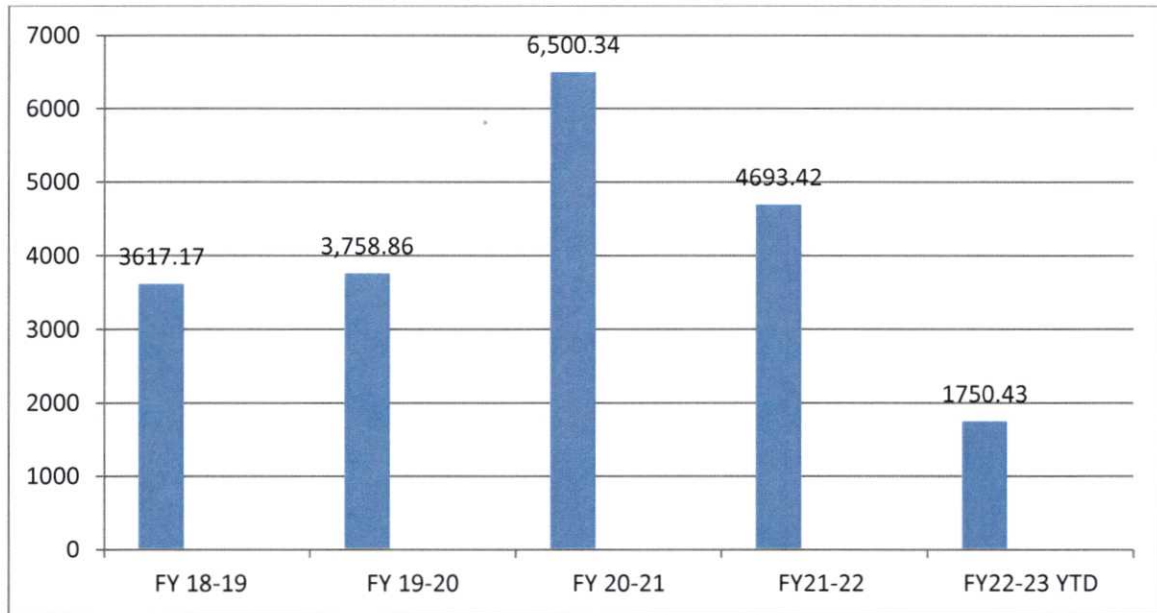
Fires	15
Rescue & Emergency Services	444
Hazardous Conditions (No Fire)	13
Service Calls	32
Good Intent Call	45
False Alarms & False Call	68
Calls for The Month	153
Total Responses FY to Date	620

Response by Station

	Month	FY to Date	%
Station #1 (City Park)	102	397	64.03%
Station #2 (Business Park Dr)	51	223	35.96%

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4104 hours of training per year is based on eighteen career firefighters.



	Month	FYTD
Firefighter Training Hours	397.2	1750.43

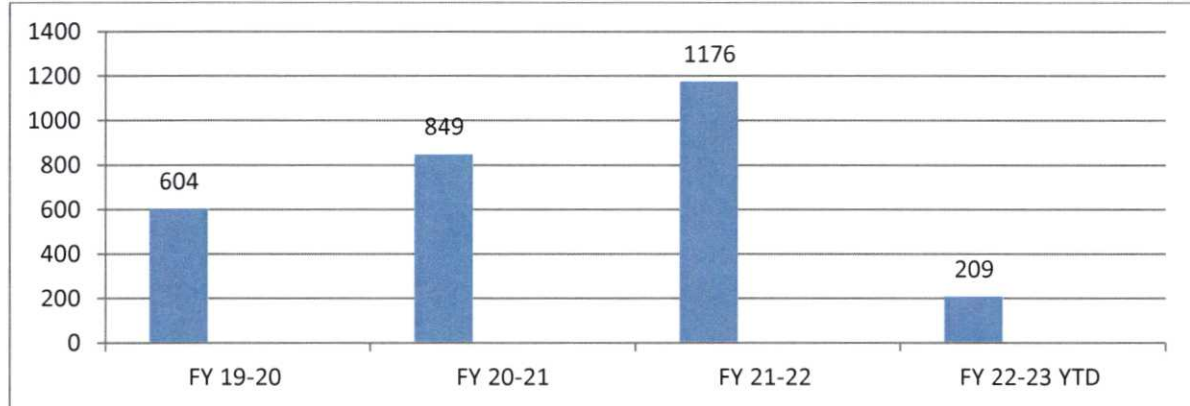
**Fire Department
October 2022**

Training breakdown for ISO and NFPA

	Fire Officer	Company	Facilities	NFPA
Month	24	265.5	18	41.7
Total for FY	146	841.05	215	221.22

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

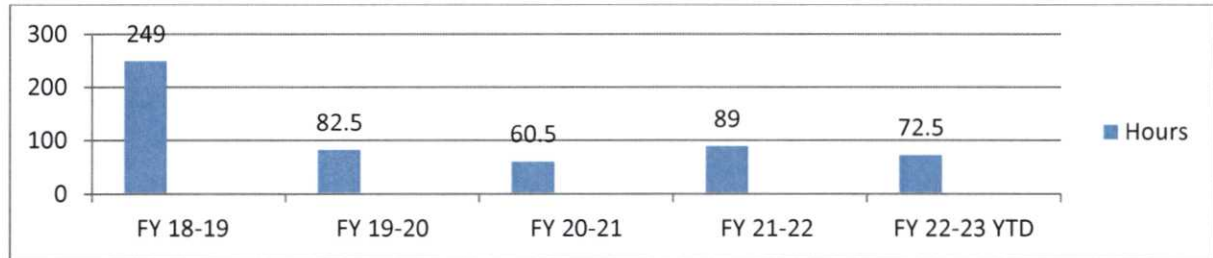
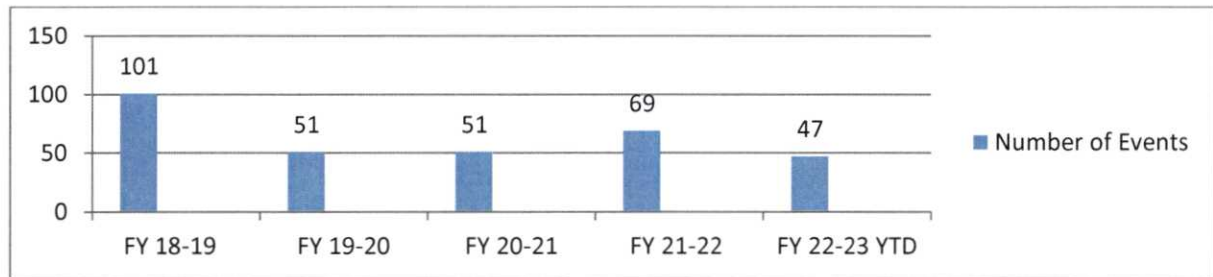
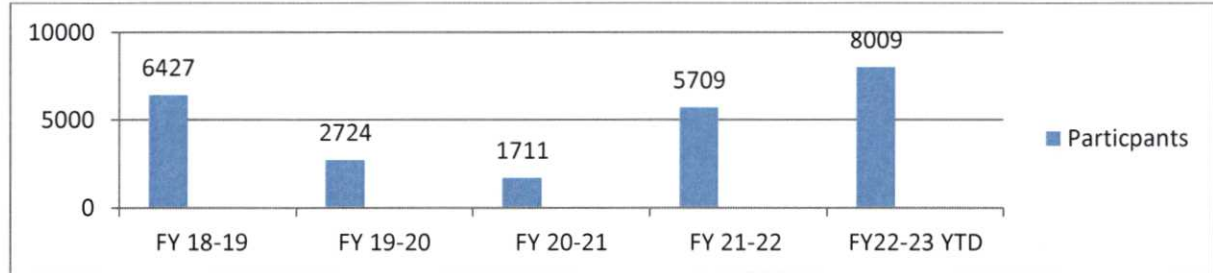


	Month	FYTD
October Fire Inspection	93	405
Reinspection	2	31
Code Violation Complaint	0	0
Violations Cleared	1	29
Annual Inspection	3	34
Commercial Burn Pile	2	4
Knox Box	3	10
Fire Alarms	2	8
Measure Fire Hydrant	0	0
Plans Review	5	21
Pre-C/O	1	5
Pre-incident Survey	21	102
Sprinkler Final	5	14
Final/Occupancy	0	6

**Fire Department
October 2022**

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized at this time; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



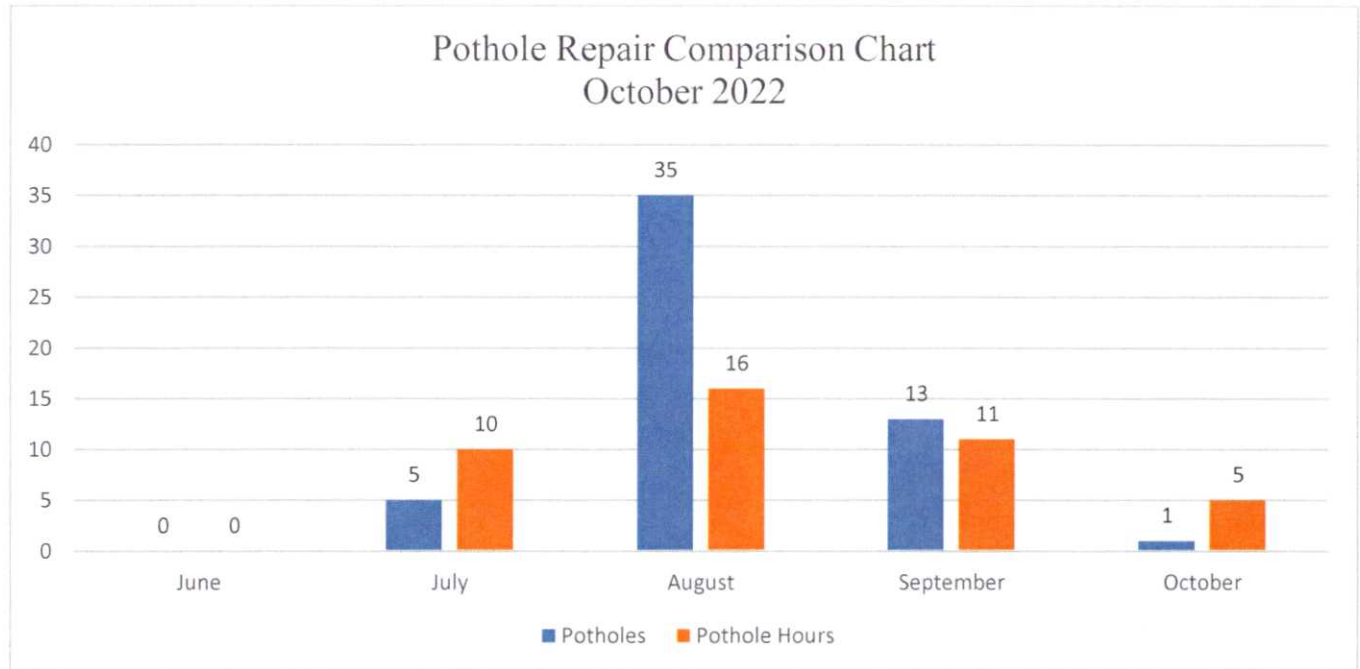
	Month	FYTD
Participants	6806	8009
Number of Events	11	47
Education Hrs.	19	72.5

Social Media Statistics for the Month

Post Reach	5,302
Post Engagement	822
New Page Followers	26

**Public Services Department – Public Works Division
October 2022**

Pothole Comparison



The purpose of this chart is to gauge the amount of time spent repairing potholes and the number of potholes repaired in that time frame. It is also going to be used to show how long it currently takes to repair potholes in comparison to how long it will take when the milling head is used to make repairs.

-The goal for this job task is 50 potholes per month. When this chart is completed each month consideration will be given to the size of the potholes that have been repaired that month.

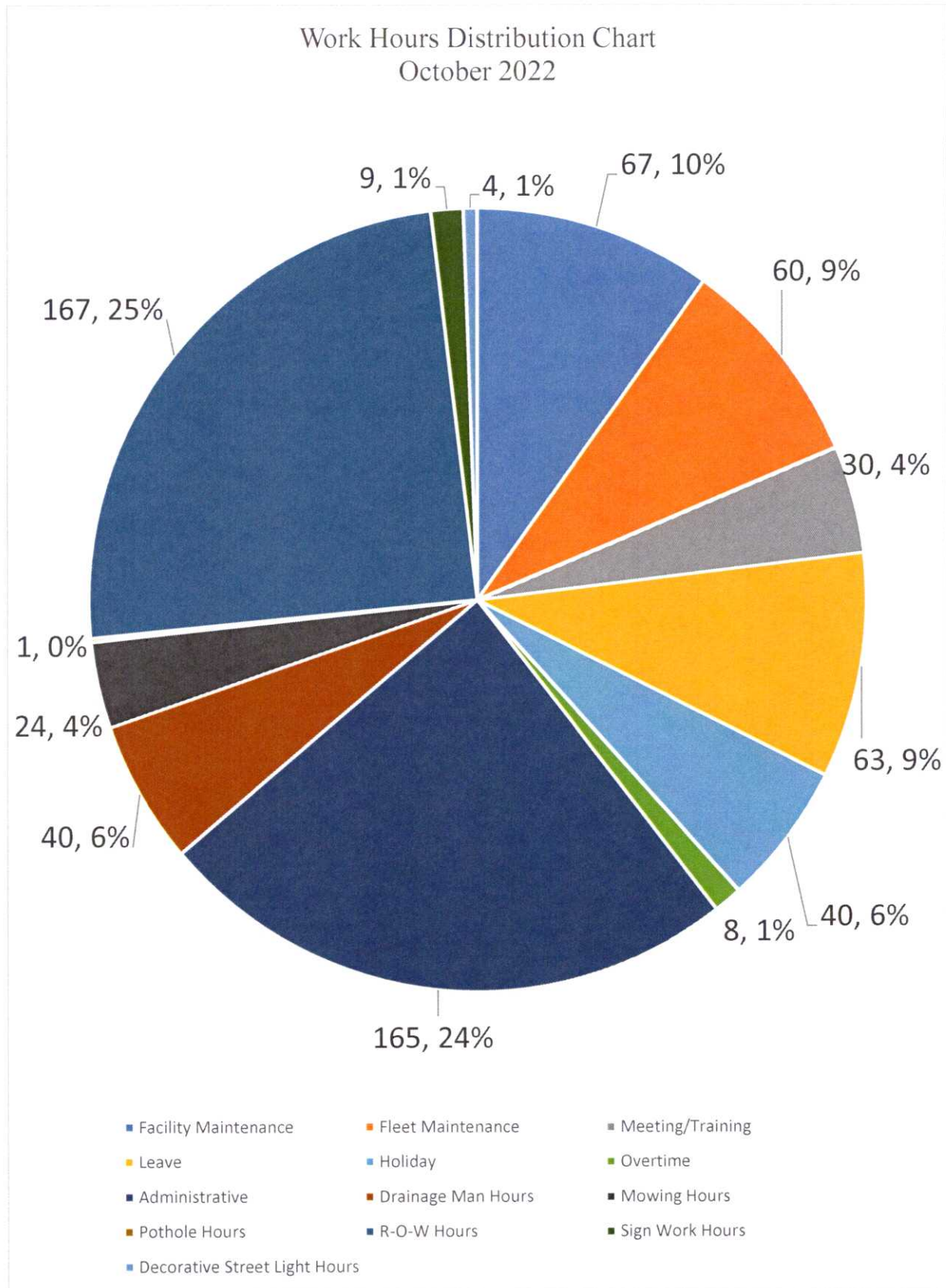
Pothole Complaint Response Time

According to Ordinance the Streets and Roads Department is required to respond to a pothole complaint within 24 business hours from the time the complaint is made until time a satisfactory repair is made.

STREET ADDRESS OF COMPLAINT	DATE COMPLAINT LOGGED	DATE COMPLAINT RESOLVED	ELAPSED TIME BEFORE REPAIR MADE
Greenway Trail	September 2022	October 12, 2022	One Month
3035 Union Road	October 12, 2022	October 12, 2022	No elapsed time because repair was made same day

**Public Services Department – Public Works Division
October 2022**

Total Hours Worked in The Public Works Department were 766 Hours. The chart below show what percentage of time was spent on each job task.



**Public Services Department – Public Works Division
October 2022**

Monthly Work Log

Monday 10-3-2022

- Crew Scheduling Meeting / Proof Roll / Fleet Maintenance / Installed Grounding Rod for Gridsmart Camera at SB Ramps / Facility Maintenance

Tuesday 10-4-2022

- Conducted Inspections / RoW Mowing Citywide

Wednesday 10-5-2022

- Gridsmart Configuration at Raymond Hirsch & SR-76 Intersection / Assisted Parks Department with asphalt repairs on Greenway Trails / Changed Air Filters and vacuumed Traffic Signal Cabinets (General Maintenance) / Changed Batteries in Digital Speed Limit Signs.

Thursday 10-6-2022

- Conducted Stormwater and Driveway CO Inspections / Fleet Maintenance / RoW Mowing / Removed Silt Bag from Catch Basin on Tyree Springs Road allow Stormwater to be captured more easily / Finished Vacuuming Traffic Signal Cabinets

Monday 10-10-2022

- Holiday (Columbus and Indigenous Peoples Day)

Tuesday 10-11-2022

- Crew Scheduling Meeting / Prepared to Install New Greenway Crossing Flashing Lights 31W Greenway Crossing / Installed New Pedestrian Push Button and ran wiring for 31W Greenway Crossing Lights

Wednesday 10-12-2022

- Repaired pothole at 3035 Union Road / Repaired asphalt on Greenway / Assisted in moving tree from Greenway

Thursday 10-13-2022

- Assisted with asphalt repairs on Greenway / Installed one half of new Greenway Crossing Lights at 31W

Monday 10-17-2022

- Crew Scheduling Meeting / Met to discuss repair for sprinkler at Library / Installed new road name signs at Williamsburg and Westchester as well as W. Winterberry Trail / Facility and Fleet Maintenance (Winterized equipment with water tanks)

Tuesday 10-18-2022

- Attended virtual (no cost) asphalt maintenance class provided by TTAP / Continued working on 31W Crosswalk Lights

Wednesday 10-19-2022

- Continued work on 31W Crosswalk Lights (waiting on response from manufacturer about issue observed with signs) / Moved equipment from bay in barn to create another Road Salt Storage Bay / Performed maintenance on Salt Boxes and Plows / Delivered 2 Loads of dirt to the Stormwater Crew at Eastside Drive.

Thursday 10-20-2022

- Repaired Decorative Street Light at 228 Chandler Blvd. / Installed Plow and Salt Box on Vehicle 1326 / Delivered pumps to Calista Pond so that it could be pumped down prior to rain events.

Monday 10-24-2022

- Assisted Stormwater Division with Drainage Project at 408 and 412 SR-76

Tuesday 10-25-2022

- Restoration and Clean up work at 408 and 412 SR-76 Drainage Project / Changed batteries on Digital Speed Limit Signs

Wednesday 10-26-2022

- Fleet maintenance / Assisted with removing RCP from 408 and 412 SR-76 Drainage Project / Worked on 31W Greenway Crossing Ped Buttons / Removed Handicap Parking Signs from City Hall after early voting occurred.

Thursday 10-27-2022

- Delivered 4 loads of dirt to Stormwater Division on Eastside Drive and assisted in reshaping the ditch on Eastside Drive

Monday 10-31-2022

- Crew Scheduling Meeting / Updated 31W Greenway Crossing Lights to V.030 per LaneLight/Item Instruction to correct constant flash issue when signs were initially installed / Re-installed Right on Red Arrow After Stop Sign on SR-76 and NB Ramps / Installed Salt Box in 1326 per ordinance.

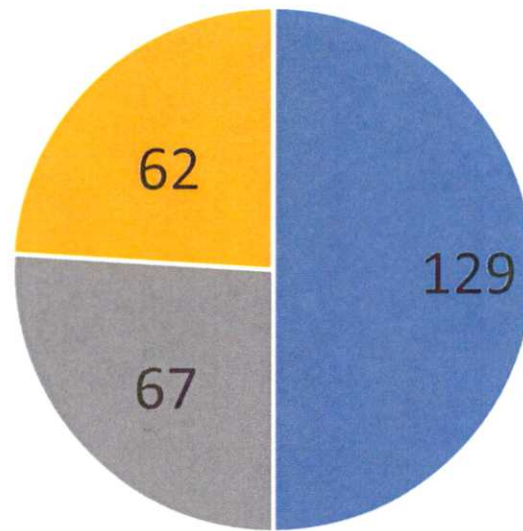
**Public Services Department – Public Works Division
October 2022**

Street Name Sign MUTCD Compliance List

The purpose of this list is to track the updating and bringing into compliance The City of White House's Street name signs with the current requirements the Manual on Uniform Traffic Control Devices (MUTCD) Standards. Street name signs can no longer have all letters capitalized on the sign. (Harpers Way and Loves Lane Road Signs were installed in compliance with current MUTCD Standards).

NOTE: In the Month October the Public Works Division Replaced 3 Road Name Signs (Westchester and Williamsburg Drive, as well as Winterberry Trail W.)

Sign Replacement Graph



■ Total Signs To Be Replaced ■ Signs Replaced ■ Signs Left To Replace

Public Services Department – Public Works Division
October 2022

Public Works/Streets & Roads Division

Total Hours Worked	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Sep	22-Oct	YTD 22/23
Street	8,134	9,364	8,741	10,229	9191.25	696	695	2,806
Facility Maintenance	3494	2187	1,227	1,137	887.25	90	67	257
Fleet Maintenance	1034	514	282	380	422.5	7	60	109
Meeting/Training	502	510	517	400	457	31	30	96
Leave	1,253	576	613	810	823	20	63	202.25
Holiday	795	470	385	555	545	30	40	100
Overtime	508.5	488	414	311	152.75	16	8	124
Administrative	385	698	803	867	1153.25	170	165	696
Drainage Work (feet)	0	906	2749	10	0	0	0	0
Drainage Man Hours	0	1470	1045	170	14	0	40	54
Debris Removed Load	0	100	35	44	0	0	0	0
Sweeping Man Hours	0	18	13	0	0	0	0	0
Mowing Hours	0	22	175	219	221	54	24	199.75
Curb Repair	0	0	0	15	0	0	0	0
Shoulder LF	0	4485	630	5	640	0	0	0
Shoulder Hours	0	155	160	49	176	0	0	0
# of Potholes	0	250	473	346	385	13	1	53
Pothole Hours	0	759	734	1,181	831.5	11	1	38
R-O-W Hours	0	2835	2416	4,027	3044.5	194	167	871
Sign/Repaired	0	120	91	84	63	7	6	45
Sign Work Hours	0	289	179	234	109	4	9	40
Salt Hours	0	10	143	24	76.5	0	0	0
Salt Tons	0	12	20	23	18	0	0	0
Decorative Street Light Hours	0	57	46	125	133.5	75	4	86
Traffic Light Hours	0	0	65	20	158	0	0	0

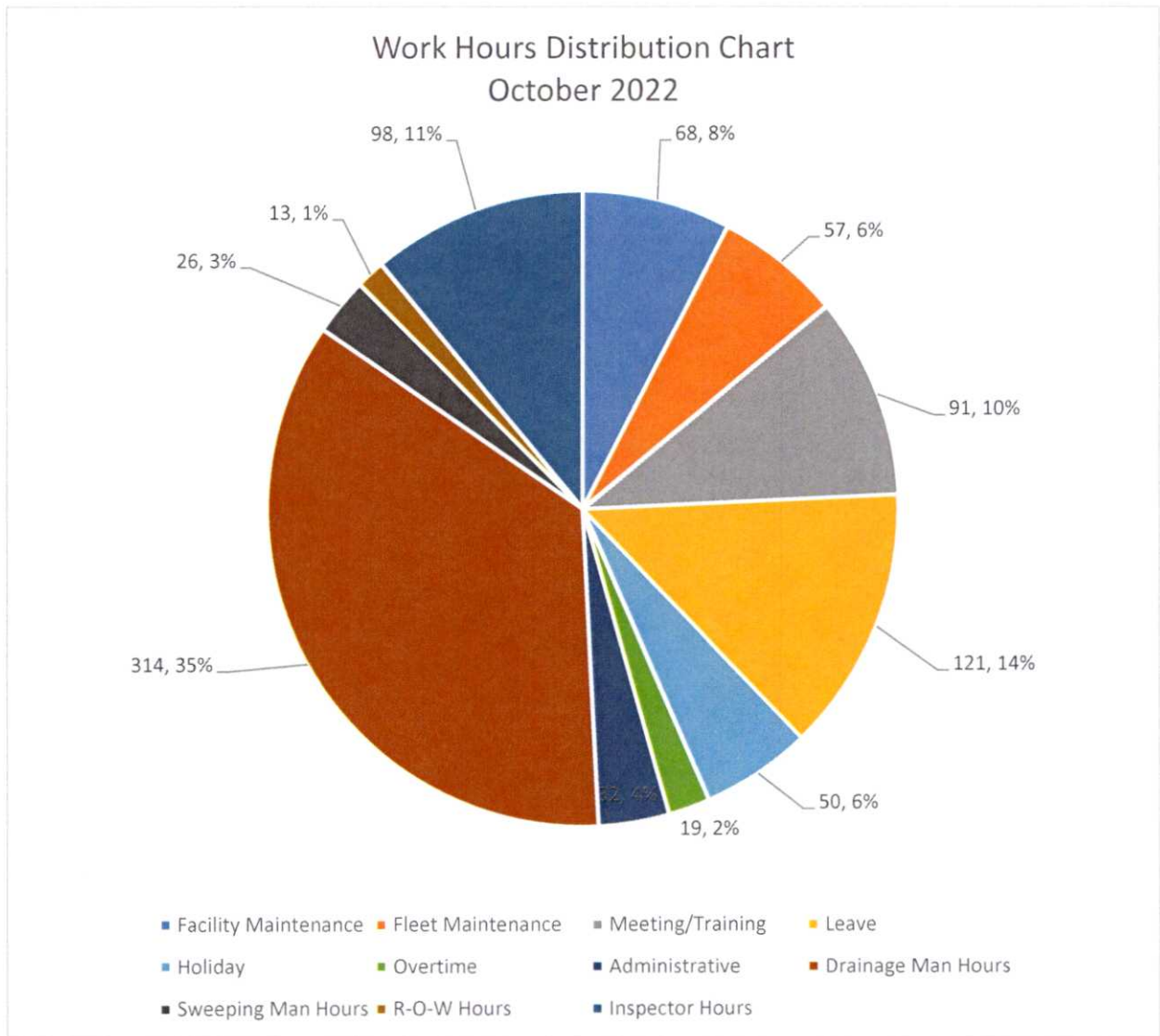
Sanitation Division

Sanitation Division	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Sep	22-Oct	YTD 22/23
Total Hours Worked	2,685	3,634	4,406	4,024	4200.5	340	340	1,380
Facility Maintenance	3494	723	446	574	394.5	32	20	106
Fleet Maintenance	1034	488	445	331	294.5	9	22	61
Meeting/Training	502	265	130	135	127.5	10	17	64
Leave	1,253	428	700	476	336	29	13	172
Holiday	795	270	230	230	230	20	20	60
Overtime	508.5	119	4	12	39.5	0	0	0
Administrative	385	167	1	0	72.5	4	4	15
Sweeping Man Hours	0	1	0	0	0	0	0	0
Pothole Identification Hours	NEW					3	0	4
R-O-W Hours	0	166	30	97	170	19	19	62
Salt Hours	0	0	0	0	0	0	0	0
Salt Tons	0	0	0	0	0	0	0	0

Sanitation	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Sep	22-Oct	YTD 22/23
Brush Collection Stops	5,944	6,080	5,605	5,620	5161	592	520	2,270
Brush Truck Loads	459	551	522	578	584	47	52	207
Leaves Pickup Bags	3741	3,542	3,422	3,535	2934	224	333	986
Brush/Leaves Hours	1366	1,492	1,239	1,300	1225.5	104	109	445
Litter Pickup Bags	334	507	546	511	456	50	57	171
Litter Pickup Hours	1147	1132	985	957	892	110	116	379

**Public Services Department – Stormwater Division
October 2022**

Total Hours Worked in The Stormwater Division were 850 Hours. The chart below show what percentage of time was spent on each job task.



Public Services Department – Stormwater Division
October 2022

Monthly Work Log

Monday 10-3-2022

- Crew Scheduling Meeting / Street Sweeping Operation / Fleet Maintenance

Tuesday 10-4-2022

- Cherry Lane Drainage. Move dirt from 217-221 cherry to Blueberry fill holes back to 212-208 cherry reshape drainage 321 feet of repair all washout add Class B Rip Rap.

Wednesday 10-5-2022

- Cherry Lane Drainage and Street Sweeping

Thursday 10/6/2022

- Cherry Lane Drainage and Street Sweeping



Monday 10-10-2022

- Holiday (Columbus / Indigenous Peoples Day)

Tuesday 10-11-2022

- Crew Scheduling Meeting / Inspection / Close out Cherry Lane Project

Wednesday 10-12-2022

- Meadows Court this is part of the capital improvement from Wilkinson Lane project reshape ditch 180 Feet.



Thursday 10-13-2022

- Facility and Fleet Maintenance Oil change on 1329 / Repair belts on 1331 / Brakes and rotors on 1300

Monday 10-17-2022

- 109-111 Springbrook Repair and rebuild area drain

**Public Services Department – Stormwater Division
October 2022**

Tuesday 10-18-2022

- 712 Hickerson Lane as part of Wilkinson Lane project from 706 to 710 Hickerson Lane drainage needs repair and shaped (Affordable Tree Service will be clearing trees soon).



Wednesday 10-19-2022

- Continue 712 Hickerson and completed 117 Tison Lane City of White House and homeowners agree the City will maintain the drainage (Mowing)



Thursday 10-20-2022

- Facility Maintenance / Fleet Maintenance / Administration

Public Services Department – Stormwater Division
October 2022

Monday 10-24-2022

- Flooding issue at 408 SR-76. Removed RCP (Reinforced Concrete Pipe) in front of 412 SR-76 and re-established ditch to stop flooding issues experienced in this area.



Tuesday 10-25-2022

- Completed 408 and 412 SR-76 ditch remediation project.

Wednesday 10-26-2022

- Remove Deer from RoW / Administration / Facility and Fleet Maintenance / Removed excess dirt left behind by Scott and Ritter from 107 Springbrook at homeowners request.

Thursday 10-27-2022

- Homeowners were unhappy with previous ditch as it was not a 3:1 Mowable slope per Stormwater Standards. 507 Feet of ditch had dirt imported and re-shaped, seeded and straw matted / Setup and attended Trail of Treats.



Monday 10-31-2022

- BMA Report / Inspection / Target Solutions

**Public Services Department – Stormwater Division
(Inspections)
October 2022**

**Stormwater / Public Works Inspector Notes
October 2022**

Stormwater Inspection Totals	
Inspection Type	Totals
Public Works	Unknown due to software update
Final Stormwater	Unknown due to software update
Final Sidewalk	Unknown due to software update
Proof Roll	0
Fence Permit Inspections	6
Construction Site EP&SC	5
Land Disturbance Permit	Unknown due to software update
Open Ditch Storm Pipe	36

New System Installation Inspections

Monday 10-3-2022

- Open Trench inspection at Sage Rd. Development:



Thursday 10-06-2022

- Open Trench at Legacy Farms:



Public Services Department – Stormwater Division
(Inspections)
October 2022

Thursday 10-6-2022

- Open Trench at The Parks Phase 4B:



Tuesday 10-11-2022

- Open Trench at Fields of Oakwood Phase 5:



Tuesday 10-11-2022

- Open Trench at Dorris Farms Phase 2



Public Services Department – Stormwater Division
(Inspections)
October 2022

Tuesday 10-11-2022

- Open Trench at Copes Crossing Phase 3



Tuesday 10-18-2022

- Land Disturbance Inspection at The Mill



Monday 10-24-2022

- Land Disturbance Permit Inspection



Monday 10-24-2022

- Construction Site / EPSC Inspection: Cardinal Point



Monday 10-24-2022

**Public Services Department – Stormwater Division
(Inspections)
October 2022**

- Illicit Discharge Inspection: 125 Villages Ct.



October 2022

Monday 10-3-2022

- Vacation

Tuesday 10-4-2022

- Vacation

Wednesday 10-5-2022

- Vacation

Thursday 10-6-2022

- Vacation

Monday 10-10-2022

- Holiday (Columbus/Indigenous Peoples Day)

Tuesday 10-11-2022

- Open Trench inspections at Copes Crossing, Sage Rd., and Dorris Farms. Form Inspections at Reserve, Concord, Honey Run, Parks, Fields, and Legacy. LD inspections at Fields, Willow Grove, and 148 Hwy 31W. Final Inspections at The Reserve, Fields at Oakwood, Concord, and Honey Run.

**Public Services Department – Stormwater Division
(Inspections)
October 2022**

Wednesday 10-12-2022

- Open Trench Inspections at The Parks, Legacy Farms, MDK, Sage Rd., Copes Crossing, and Fields. Final inspection at Fields. LD inspection at Fields 81.

Thursday 10-13-2022

- Sick Time. Inspections scheduled for this day were covered by Public Works Manager

Monday 10-17-2022

- Open Trench Inspections at Dorris Farms Phase 2 and Copes Crossing. LD inspections at The Parks. Fence Permit Inspections at 2200 Tate Farm and 8022 Jesse Way. Final Inspections at Honey Run, Summerlin, and Oakwood. Form Inspections at The Parks.

Tuesday 10-18-2022

- LD inspection at the Mill. Open Trench Inspection at Dorris Farms Phase 2. Used 2 hours of PTO.

Wednesday 10-19-2022

- Open Trench Inspections at Copes Crossing, Dorris Farms, Tidal Wave Carwash, Springbrook, Sage Rd. LD inspections at The Parks and Legacy Farms. Form inspections at Reserve and Legacy. Final Inspections at The Parks.

Thursday 10-20-2022

- Open trench Inspections at The Parks Phase 4, Sage Rd., Fields, Spring Brook, Dorris Farms Ph. 2, MDK, and Tidal Wave. Pump Calista Pond. Issued Fence Permits.

Monday 10-24-2022

- Open trench inspections at Dorris Farms Ph.2, The Parks Phase 4, Fields at Oakwood, and Sage Rd. Land Disturbance Inspection at Sage Rd. Storage Units.

Tuesday 10-25-2022

- Open Trench at Sage Rd., Legacy, Dorris, and Springbrook. EP7SC Inspection at Dorris Farms. Final Inspections at The Parks and Concord.

Wednesday 10-26-2022

- LDP Inspections at Summerlin. Final inspections at Concord, Honey Run, Summerlin, and Reserve. Form Inspections at Fields, Summerlin, and Parks. Moved Equipment for Maintenance Crew.

Thursday 10-27-2022

- Open Trench Inspections at Dorris Farms, Sage Rd., Parks, Copes Crossing. Hauled Equipment and operated for finish grade work at Eastside Dr.

Monday 10-31-2022

- Form inspections at Concord, Willow Grove, and Reserve. LD inspection at 148 Old Hwy 31E. Fence Permit inspections at 445 Meandering Way, 309 Winston Dr.

**Public Services Department – Public Works Division
October 2022**

Public Works Stormwater Division

Total Hours Worked	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Sep	22-Oct	YTD 22/23
Stormwater	8,134	9,364	8,741	10,229	9191.25	686	850	3,537
Facility Maintenance	3494	2187	1,227	1,137	887.25	27	68	249
Fleet Maintenance	1034	514	282	380	422.5	36	57	210
Meeting/Training	502	510	517	400	457	51	91	243
Leave	1,253	576	613	810	823	38	121	311.25
Holiday	795	470	385	555	545	40	50	160
Overtime	508.5	488	414	311	152.75	6	19	108
Administrative	385	698	803	867	1153.25	27	32	109
Drainage Work (feet)	0	906	2749	10	0	1,067	1,380	4,693
Drainage Man Hours	0	1470	1045	170	14	363	314	1733
Debris Removed Load	0	100	35	44	0	12	20	60
Sweeping Man Hours	0	18	13	0	0	0	26	44
Mowing Hours	0	22	175	219	221	20	0	109
Curb Repair	0	0	0	15	0	0	0	0
Shoulder LF	0	4485	630	5	640	0	0	0
Shoulder Hours	0	155	160	49	176	0	0	0
# of Potholes	0	250	473	346	385	10	0	25
Pothole Hours	0	759	734	1,181	831.5	13	0	32
R-O-W Hours	0	2835	2416	4,027	3044.5	69	13	254
Sign/Repaired	0	120	91	84	63	2	0	6
Sign Work Hours	0	289	179	234	109	2	0	4
Salt Hours	0	10	143	24	76.5	0	0	0
Salt Tons	0	12	20	23	18	0	0	0
Decorative Street Light Hours	0	57	46	125	133.5	0	0	0
Traffic Light Hours	0	0	65	20	158	0	0	0
Inspector Hours						170	98	268

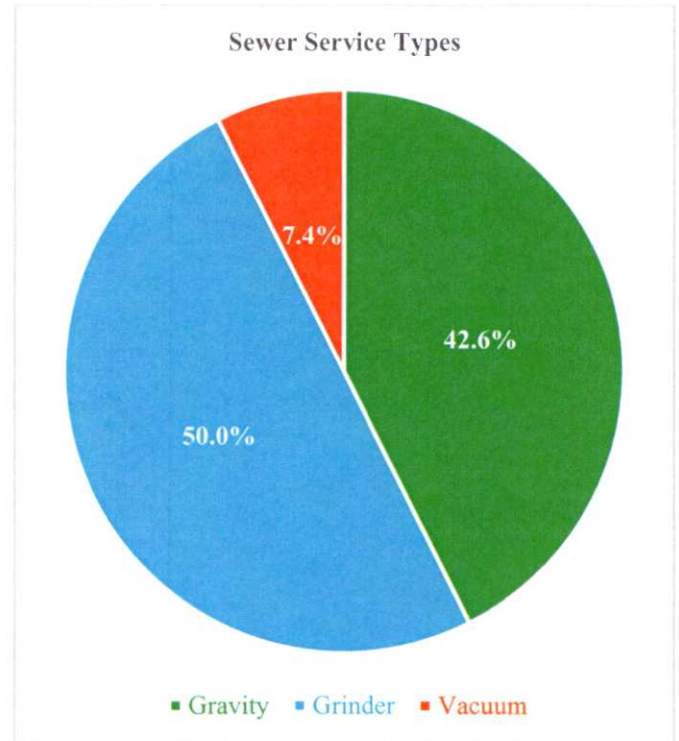
**Public Services Department - Wastewater Division
October 2022**

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **October 31st, 2022**, City personnel count a total of **5,970** sewer system connections, with **19 new** applications for service in **October, 2022**. Totalized counts of each type of connection are provided below:

Gravity Sewer Connections	2,542
Low-Pressure Grinder Sewer Connections	2,984
Vacuum Sewer Connections	444

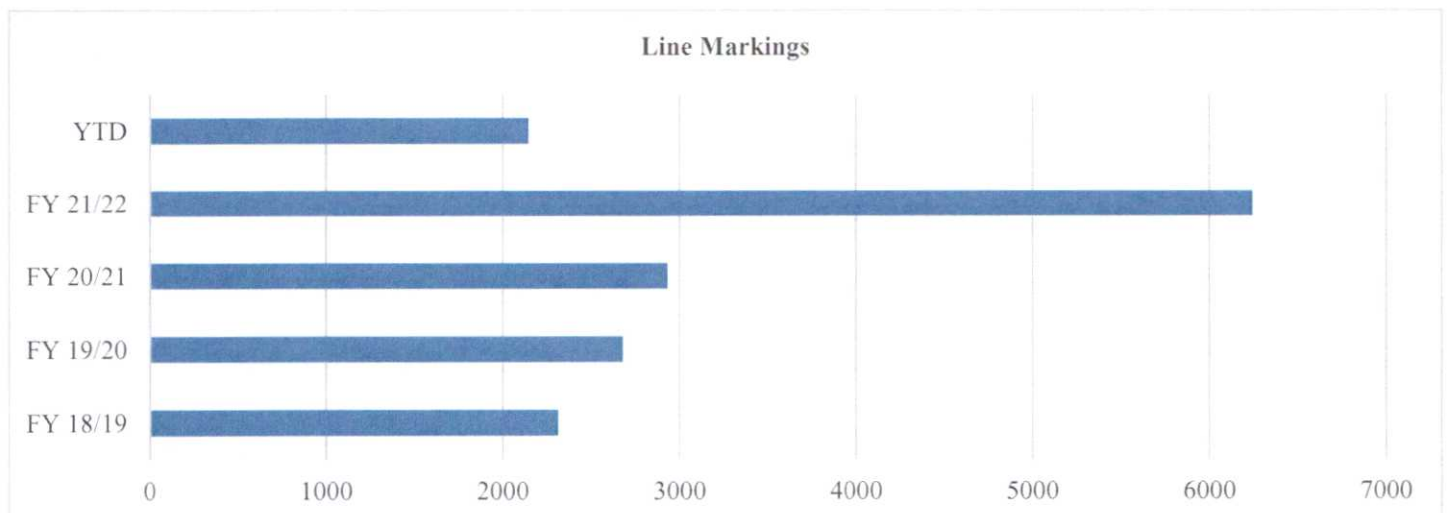
The City counts **187** commercial grinder stations, **2,797** residential grinder stations, and **28** major lift stations integrated into our system.



811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-marking in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities.**

Line Markings	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>October 2022</u>	<u>YTD</u>
Tennessee 811	2315	2680	2933	6245	580	2146



**Public Services Department - Wastewater Division
October 2022**

<u>Lift Station Location</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>Oct 2022</u>	<u>YTD</u>
Union Road	17	6	6	9	0	0	1
Summerlin	0	2	5	22	0	0	0
Settlers' Ridge	1	1	1	1	1	0	0
Cope's Crossing	15	7	8	6	9	1	2
Cambria	0	1	4	3	4	0	0
Belmont Lodge Apartments	n/a	n/a	n/a	n/a	0	0	0
Kensington Green	n/a	n/a	1	0	0	0	0
Meadowlark Townhomes	n/a	n/a	n/a	n/a	0	0	0
Meadowlark	6	4	2	1	1	0	2
Sage (aka Hester)	2	0	1	0	0	0	1
Loves Truck Stop	n/a	n/a	0	0	3	0	1
Highway 76 (aka Springfield)	0	1	1	0	0	0	0
Portland	4	1	0	1	0	1	1
North Palmers Chapel Vacuum Station	23	8	3	1	7	0	1
Villas at Honey Run	n/a	n/a	n/a	n/a	1	1	2
31W Apartments	n/a	n/a	n/a	n/a	0	0	0
Calista Apartments	n/a	n/a	n/a	n/a	0	0	0
Calista Vacuum Station	13	4	2	1	9	1	2
Concord Springs	n/a	n/a	0	0	2	0	0
Fields at Oakwood	n/a	n/a	n/a	2	2	0	0
Los Jalapenos	n/a	n/a	n/a	n/a	0	0	0
Mt. Vernon Apartments	n/a	n/a	n/a	n/a	0	0	0
Grove at Kendall	n/a	n/a	n/a	n/a	0	0	0
Wilkinson Lane	4	1	3	1	3	0	0
Heritage High School	0	2	1	0	0	0	0
Legacy Farms	n/a	n/a	n/a	n/a	0	0	0
The Parks #1	n/a	n/a	0	0	0	0	0
Treatment Plant	6	4	6	3	0	0	0

Public Services Department - Wastewater Division
October 2022

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

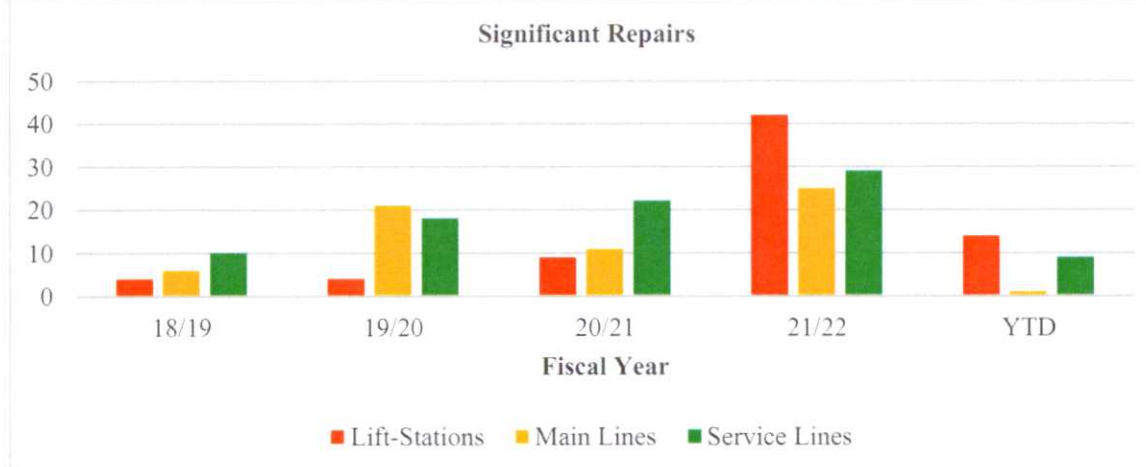
Major Alarms:

- Calista: On 10-05-2022, the Calista vacuum station began having smoking issues. The older Busch pump that has been retrofitted into the station due to one of the Mink pumps being down does use a small amount of oil. When the Busch pumps were originally removed and converted to Minks, the exhaust piping was converted to stainless steel, which gets significantly hotter than the old concrete-lined pipes. Oil residual in the exhaust can smoke under these conditions. We have modified the exhaust with a small weep hole to reduce this likelihood, and also have two of three Mink pumps returned to service (reducing the run time on the Busch).
- Villas at Honey Run: On 10-23-2022, pump #1 went into an alarm state. Upon pulling and inspecting the pump, it was found to be jammed, and the cutter wheel was chipped. The repairs are to be completed by the vendor under warranty.
- Portland Road: On 10-24-2022, the station went into alarm due to a float issue. Upon investigation, a short was discovered in the float wire junction box. The floats were rewired, and the station returned to normal operation.
- Copes Crossing: On 10-28-2022, a faulty telemetry board was pulled, programmed, and replaced.

System Repair Goals:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last four (4) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of the lift stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<u>Repairs</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>Oct 2022</u>	<u>YTD</u>
Major Lift Stations	4	4	9	42		4	14
Main Line	6	21	11	25		1	1
Service Line	10	18	22	29		0	9

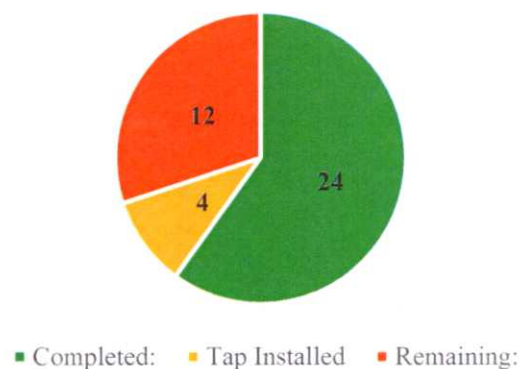


Public Services Department - Wastewater Division
October 2022

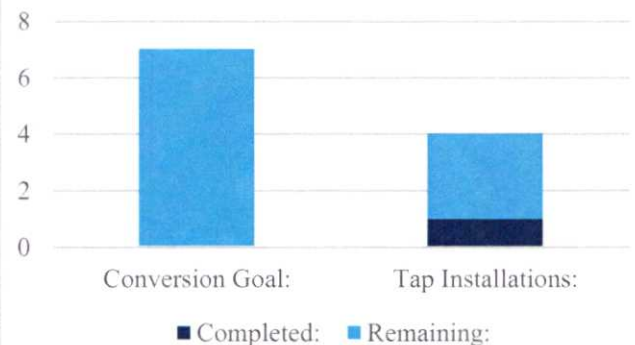
Ongoing Projects:

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. The first phase of the project has been bid out to Twin States, and consists of installing approximately 4,500 ft of 20" DR11 HDPE pipe, including a 490 ft bore under I-65, and running pipe from Hester Dr to the intersection of DeeCee CT and SCT Dr. **Phase-1 installation is almost complete, pending the installation of one final valve and final site cleanup / road patches. Phase-2 bids have been received, and Twin States awarded the contract for the second phase as well. Phase-2 will run approximately 5,600 ft from Hester Dr to the intersection of Sage Rd and Cardinal Dr.**
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pump #3, and a splined coupler failure in both pump #1 and pump #2. We are sending pump #3 back to the manufacturer to discover the cause of the failure, and for a quote on repairs. The replacement cost for a new pump is approximately \$30,000. **One of the older model Busch pumps previously removed from the station has been retrofitted as a replacement until the Mink pump can either be repaired or replaced. Pumps 1 and 2 have been repaired and are operating normally once again. The exhaust pipes for pump 3 have been modified to reduce smoking from the older Busch pump.**
- 3. Copes Crossing:** One of the submersible pump seals has failed, and the motor has gotten wet. This is the second time this pump has experienced this failure, and it has been sent back to the vendor for diagnostics and repairs to determine and correct the cause of the seal failure. **Repairs are currently underway.**
- 4. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Seven (7) conversion projects are planned for the 2022/2023 fiscal year. **A total of 24 projects have now been completed on the list of 40.**

Total Planned Septic-to-Sewer Conversions:



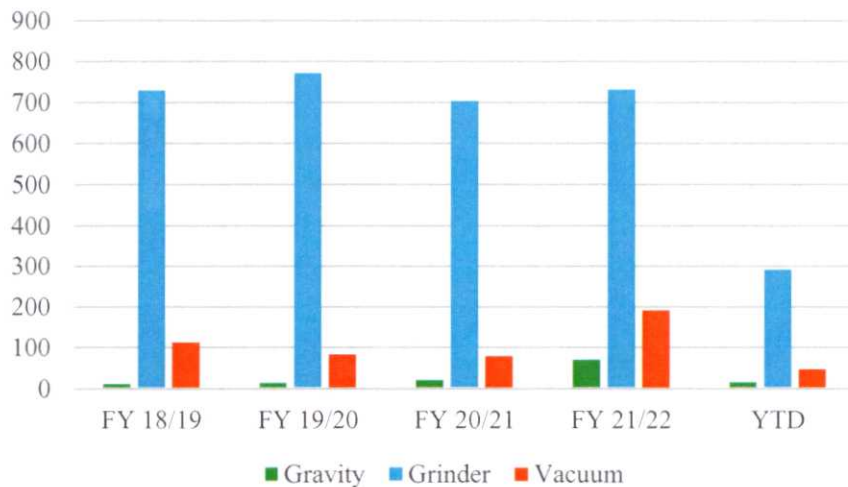
Septic-to-Sewer Conversion Goals
(FY-2022/2023)



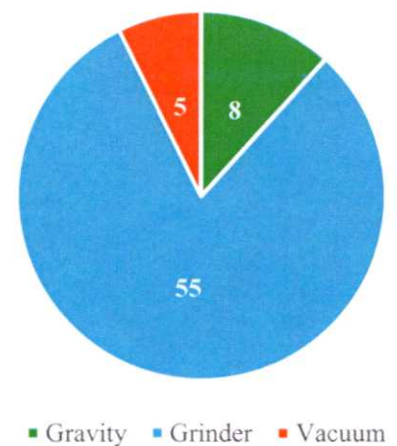
**Public Services Department - Wastewater Division
October 2022**

<u>Work Orders</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>Oct 2022</u>	<u>YTD</u>
Vacuum System Service Request	143	112	82	78	191		5	46
Gravity Service Request	0	10	13	20	69		8	14
Low Pressure Service Request	621	728	770	702	730		58	290
Total Pumps Replaced	401	361	449	492	472		32	154
Total Pumps Rebuilt	n/a	n/a	n/a	135	114		5	16
Total Warranty Pumps Returned	n/a	n/a	n/a	n/a	129		23	56
Grinder Tank PM Program	63	358	267	219	117		5	43
Open Trench Inspections	54	103	226	409	702		60	261
Final Inspection for New Service	56	62	110	248	405		45	170
Sanitary Sewer Overflow (SSO)	1	3	49	19	28		1	2
Odor Complaints	28	43	43	35	22		4	9

Sewer Service Calls by Connection Type



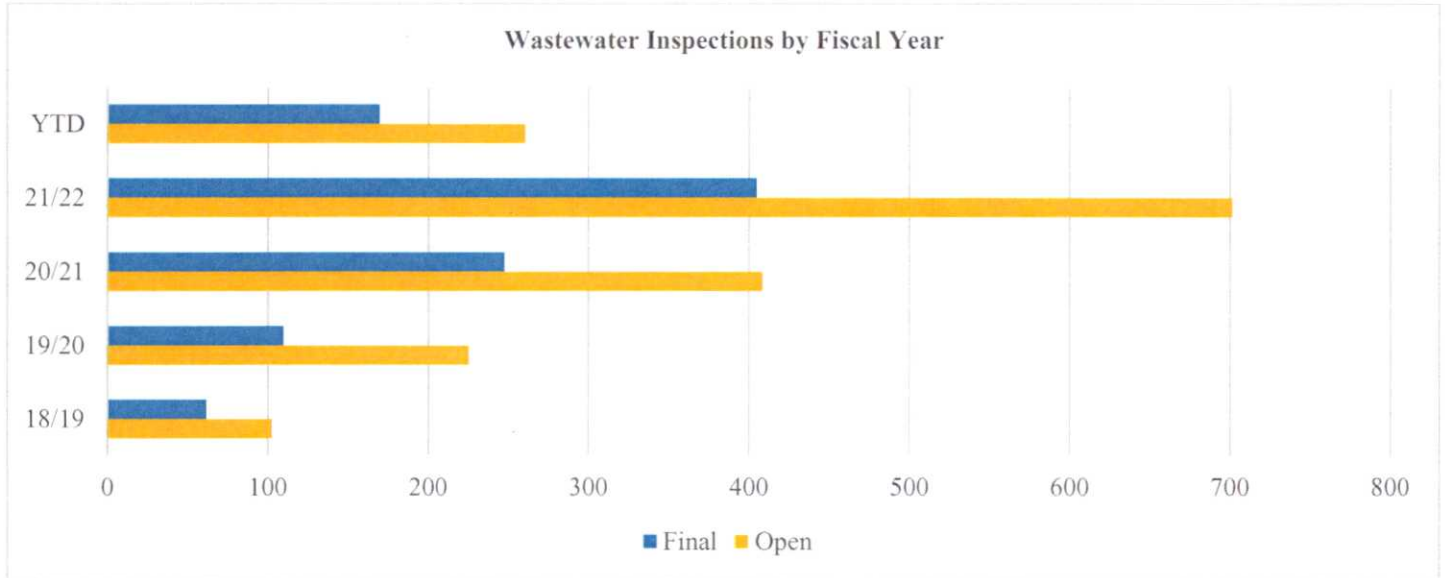
Sewer Service Calls by Connection Type (October 2022)



Public Services Department - Wastewater Division
October 2022

New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for the last 5 years.

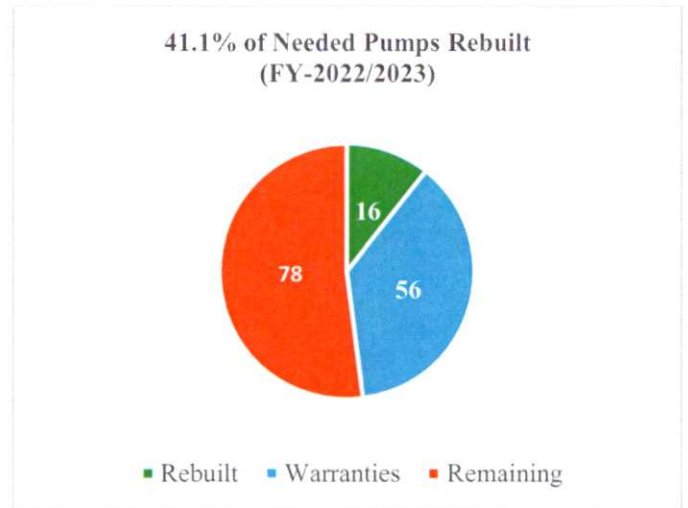


Pump Rebuilds:

The capital outlay budget was designed for a total purchase of 350 new E-One grinder pumps for the 2021/2022 Fiscal Year. However, **472** grinder pumps were needed to meet all the service call requests for the year, and supply-chain issues led to long delays in receiving new pumps that were on order. To supplement the amount of pumps on-hand, the department rebuilt **114** pumps throughout the year, in addition to **129** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2022/2023 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 500 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps).

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There was an abnormally high number of warranty-returns in the 2021/2022 fiscal year caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Public Services Department - Wastewater Division
October 2022**

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<u>Parameter</u>	<u>Jun - 22</u>	<u>Jul - 22</u>	<u>Aug - 22</u>	<u>Oct - 22</u>	
Flow – To Creek	0.538 MGD	0.661 MGD	0.671 MGD	0.518 MGD	MGD = Million Gallons/Day
Flow – To Spray Field	0.000 MGD	0.000 MGD	0.000 MGD	0.000 MGD	
Total Flow Through Plant	0.538 MGD	0.661 MGD	0.671 MGD	0.518 MGD	
Capacity	1.400 MGD	1.400 MGD	1.400 MGD	1.400 MGD	
% of Plant Throughput	38.4%	47.2%	47.9%	37.0%	(0.518 MGD) / (1.400 MGD)
Actual Capacity	1.120 MGD	1.120 MGD	1.120 MGD	1.120 MGD	(1.400 MGD x 80%)
% of Allocated Capacity	48.0%	59.0%	59.9%	46.3%	(0.518 MGD) / (1.120 MGD)
Rainfall	3.83"	5.67"	5.18"	2.13"	

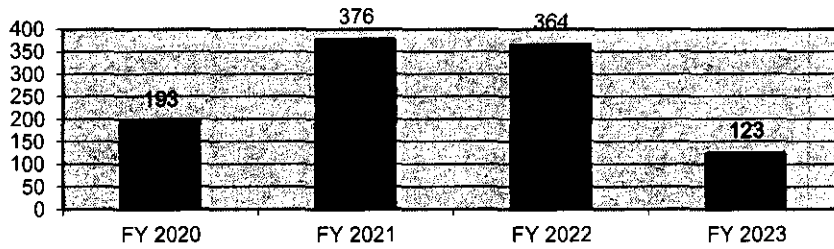
	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>October 2022</u>	<u>YTD</u>
Effluent Violations	7	13	7	12	7	32	1	4

1. **Violations:** One violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
2. **TDEC Order and Assessment:** On July 15th, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within "significant compliance" of the facility's permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the "significant compliance" period to begin one (1) year after completion of construction, to allow for the influence of the old facility's treatment effectiveness on annual rolling averages to be completely phased out. An estimated approximate timeline of anticipated steps required to complete the SRF process and to move forward with plant bidding/construction has been provided below. **The City received written confirmation of this arrangement from TDEC on August 7th, 2020.**
3. **Peracetic Acid:** TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly. The PAA feed rate is operating at a constant 2.50 parts per million (ppm). The average residual was 0.18 PPM with a max residual of 0.28 PPM. ***Last month the feed rate was 2.00 ppm.***

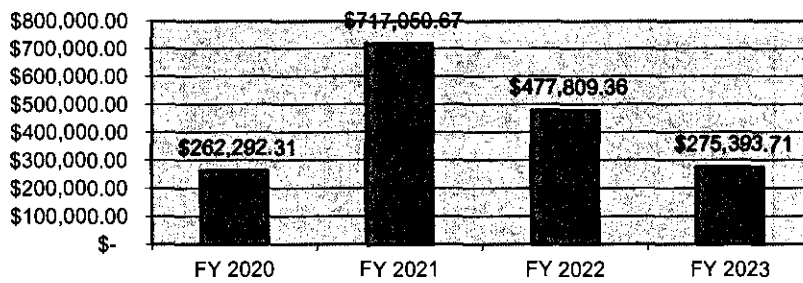
Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed 126 CFU's (colony forming units) per 100 ml." Additionally, our ***daily maximum*** concentration limit is 941/1000ml. Our E Coli testing for the month was an average of 85.7 CFU's which is well below the limit. ***Last month the average was 23.5 CFU.***

**Planning and Codes Department
OCTOBER 2022**

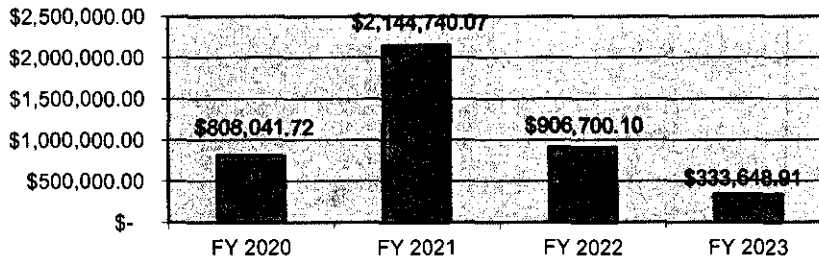
Single Family Permits



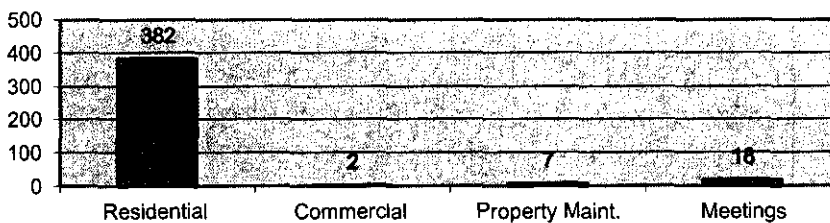
Impact Fees



Permit Fees



Monthly Inspections / Meetings



**Planning and Codes Department
OCTOBER 2022**

	Month	FY2023	FY2022	FY2021	FY2020
MEETING AGENDA ITEMS#					
Planning Commission	12	34	67	74	69
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	2	5	4	5
Tech. Review/Study Session	0	0	5	2	0
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	22	123	340	376	193
Multi-Family Residential	0	0	0	22	13
Other Residential	10	32	89	83	91
New Commercial	1	5	7	6	6
New Industrial	0	0	0	2	0
Other Com/Ind	0	5	25	23	33
Sign	1	7	11	17	14
Occupancy Permits	37	124	319	400	212
Other	0	10	11	12	3
BUILDING INSPECTIONS					
Residential	382	2291	5452	2621	2858
Hours	191	941	1367	533	699
Commercial /Industrial	2	36	139	92	110
Hours	2.5	23.5	62.75	18	12.83
CODE ENF					
Total Cases	7	49	35	98	179
Hours	3.5	29	35.75	70.24	86.75
Complaints Received	7	44	55	41	116
MEETING					
Administration	8	31	117	72	58
Hours	16	46	127	70	38
Planning	9	34	127	53	76
Hours	33	57	96	50	70
Codes	1	1	8	11	28
Hours	1.5	2.5	10	9	37
FEES					
Permit Fees	\$107,638.11	\$ 333,648.91	\$ 906,700.10	#####	\$808,041.72
Board Review Fees	\$2,550.00	\$ 4,700.00	\$ 14,100.00	\$ 84,775.00	\$11,000.00
City Impact Fee	\$79,763.11	\$ 275,393.71	\$ 477,809.36	\$ 717,050.67	\$262,292.31
Roads	\$20,907.40	\$ 63,099.71	\$ 664,873.68	\$ 301,769.60	\$77,860.90
Parks	\$8,712.00	\$ 39,996.00	\$ 114,114.00	\$ 150,326.00	\$ 74,646.00
Police	\$30,202.46	\$ 44,821.13	\$ 125,535.54	\$ 191,431.41	\$ 59,096.30
Fire	\$19,941.25	\$ 42,780.07	\$ 76,498.26	\$ 79,900.66	\$ 36,749.61
OTHER ITEMS					
Subdivision Lots	0	0	0	235	51
Commercial/Ind. Sq Ft	0	0	15,216	214,206	27,006
Multi-Family Units	0	0	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 29	\$ 7,633,419.08	\$7,074,276.17	\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	16		17	16	15

Parks, Recreation, & Cultural Arts Department
October 2022

Update on ongoing projects:

Soccer Complex Renovation Phase II

- Nothing to report this month
- There likely won't be much done until late spring of 2023

Tennis Courts

- Fencing started going up around courts
- Parking lot work continued
- Light poles installed for parking lot
- Concrete pad between two courts was poured



Rec Center

- First Pre-construction meeting set for December
- Civic Center demolition ongoing



Parks, Recreation, & Cultural Arts Department
October 2022

Greenway Bridge Restoration

- This involves repairing the small Greenway bridge along Tyree Springs that is slumping and needs repairs to its foundation
- Working with City Engineer since TDEC will need to be involved
- ARAP submitted to TDEC by CSR

Greenway Lighting

- This involves adding lighting to the area where we normally have Trail of Treats on the Greenway
- Currently out for RFQ
- Quotes due by November 14th
- Project not likely to be done this year, this is more for information gathering to possibly do in the future.

Museum HVAC Replacement

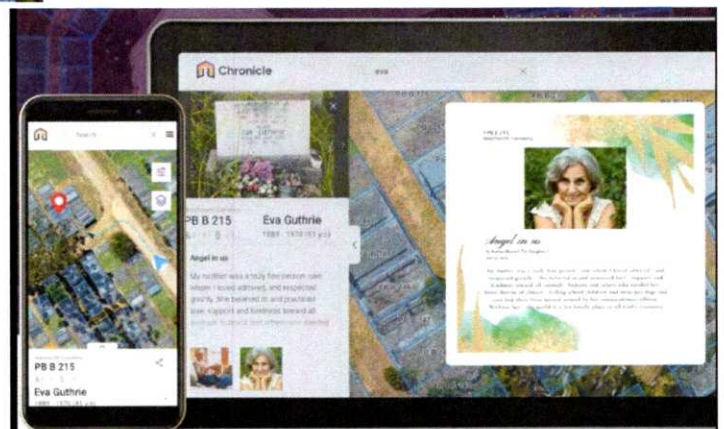
- Complete

Tyler Parks Software

- No update

Cemetery Software

- Collected quotes
- Selected company – Chronicle
- Aerial shot complete
- Working through document processing
- Once complete we will have a new and improved way of keeping up with our records as well as a way for the public to view the map and find loved ones or find open lots they can purchase along with many other possible features we can use to inform/help the public



Parks, Recreation, & Cultural Arts Department
October 2022

Museum Chimney Restoration

- Collecting quotes

Playground Restoration

- Received updated quote for swing
- Waiting for quote on surfacing
- Will go ahead and order parts for swing while we wait on surfacing



Field 5 Fencing

- This is to hopefully be able to finish the fencing (dugouts and backstop)
- Updating specs
- Will start collecting quotes next month

Maintenance Building Fencing

- This is to hopefully be able to finish the fencing surrounding the maintenance shop (side and back portion)
- Updating specs
- Will start collecting quotes next month

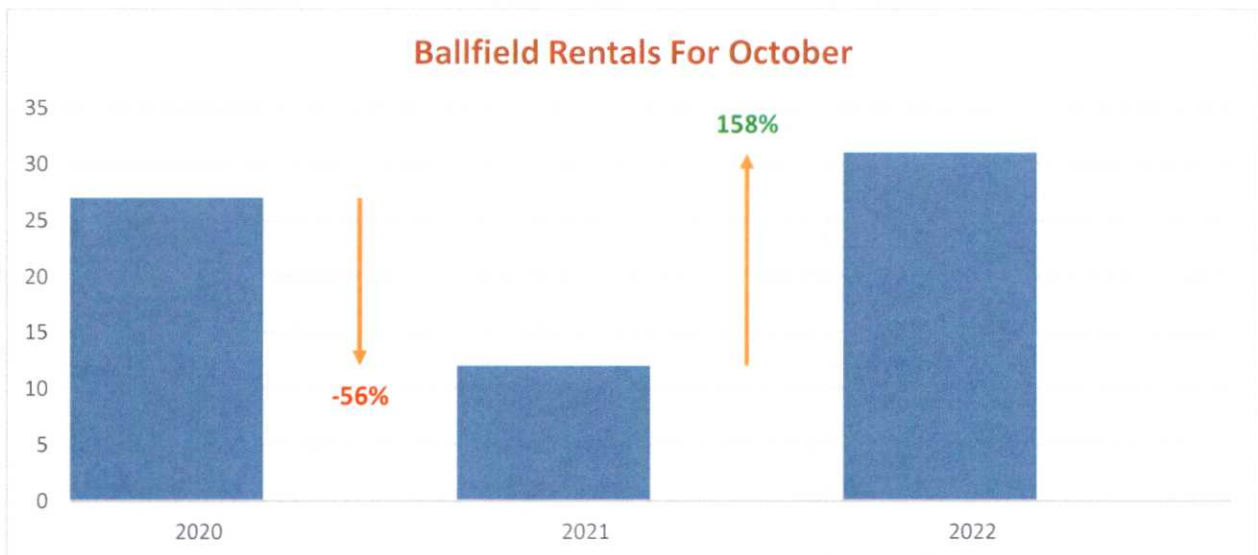
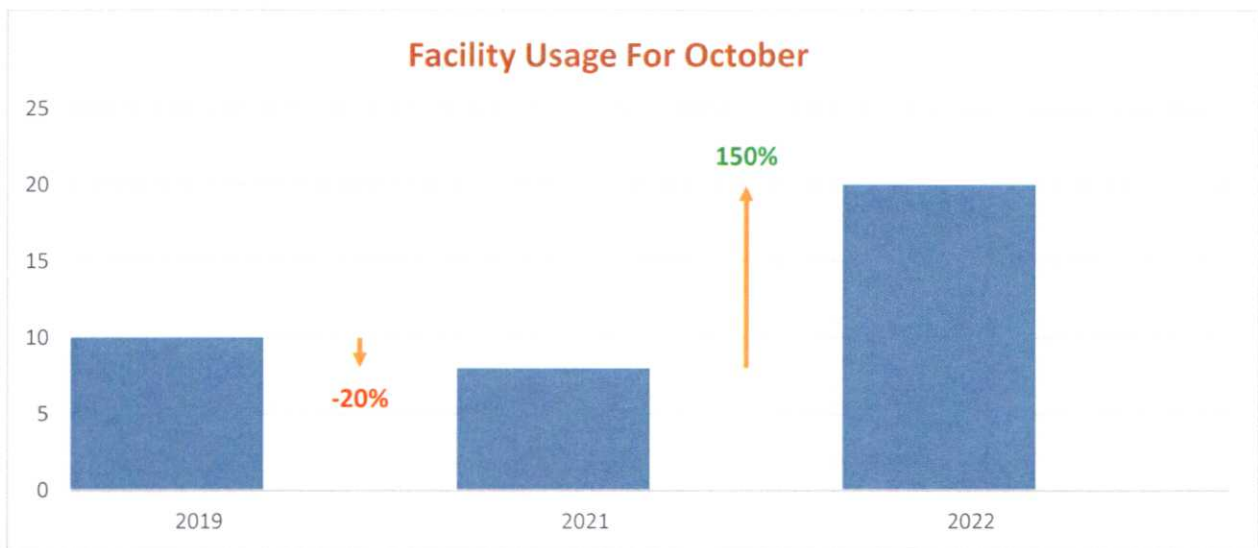
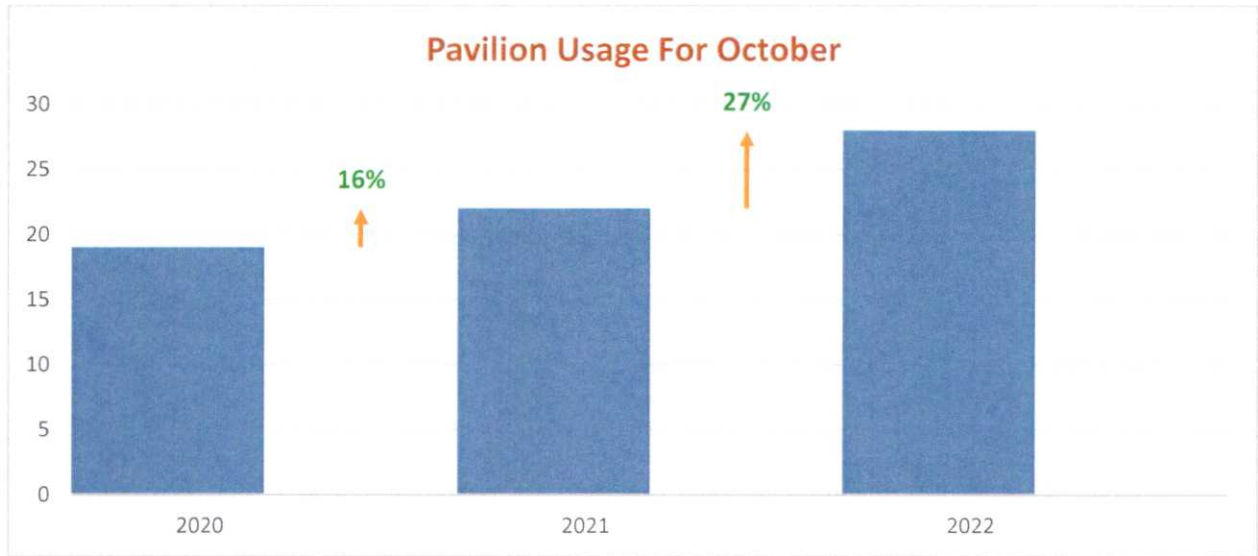
List of upcoming projects yet to begin:

Cemetery Fencing

Utility Vehicle

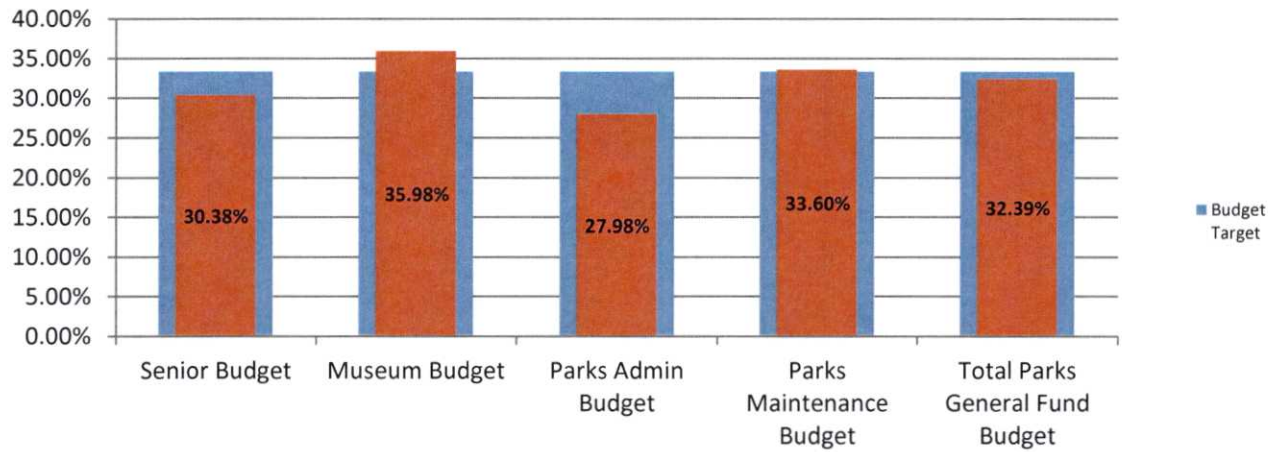
Dog Park Parking lot paving/stripping

Parks, Recreation, & Cultural Arts Department
October 2022

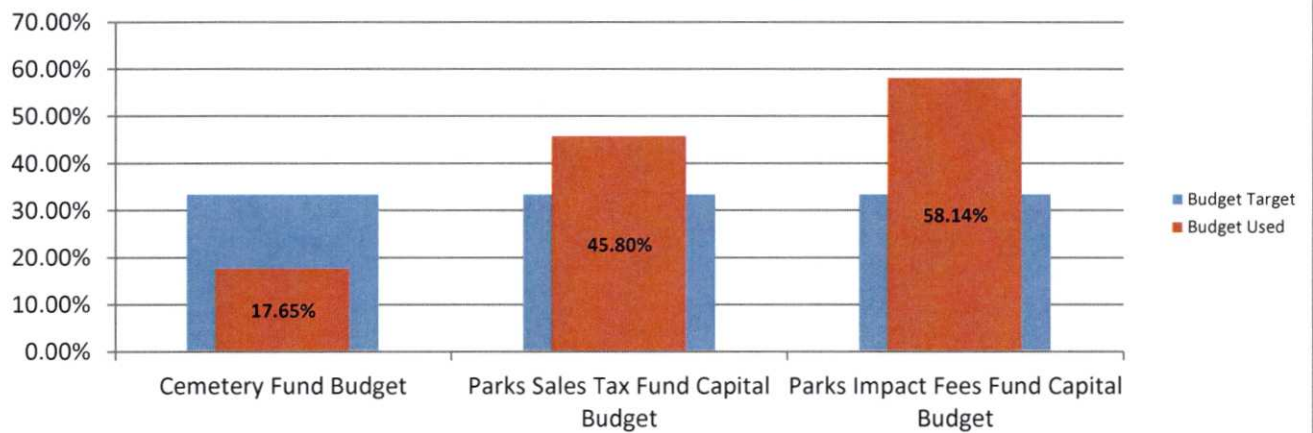


Parks, Recreation, & Cultural Arts Department
October 2022

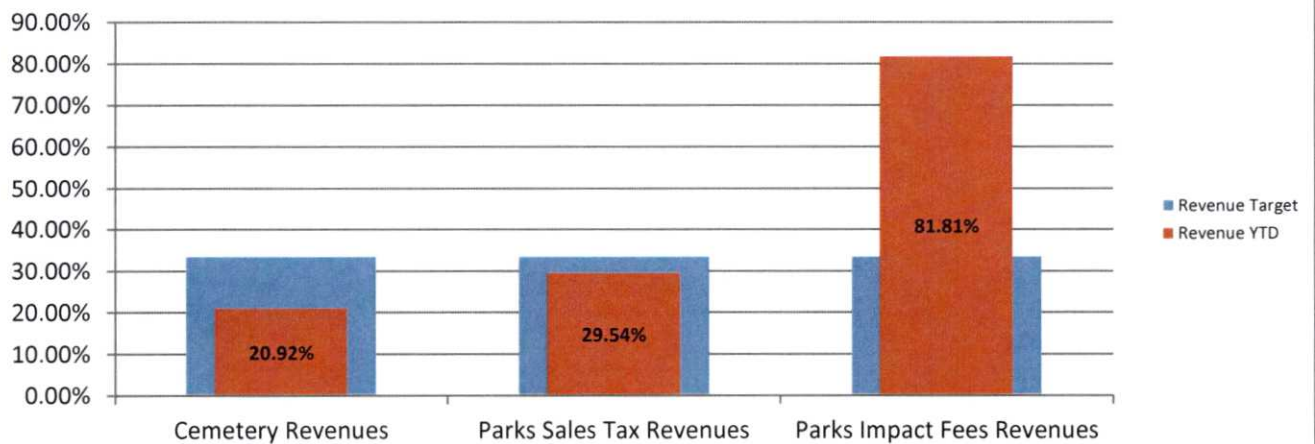
General Fund Budgets



Special Funds Budget



Revenue Accounts



Parks, Recreation, & Cultural Arts Department
October 2022

Recreation

Special Events:

Bike Parade: October 1st

- 15 participants



Trail of Treats: October 27th at 6:00pm

- 1172 attendees
- 26 Vendors and 28 booths
- Decorators Award- Girl Scouts Service Unit



Adult Athletics

Adult Softball

- Regular Season ended October 31st
- Tournament set to start November 7th

Youth Athletics

Fall baseball

- Final games played October 1st

Youth Basketball

- Registration Ended October 16th
- 360+ kids registered- 48 teams
- Coaches' meetings held October 26th (1st-2nd)
- Other age groups set for Nov. 1 & Nov. 2
- Practices set to start November 5th

Parks, Recreation, & Cultural Arts Department
October 2022

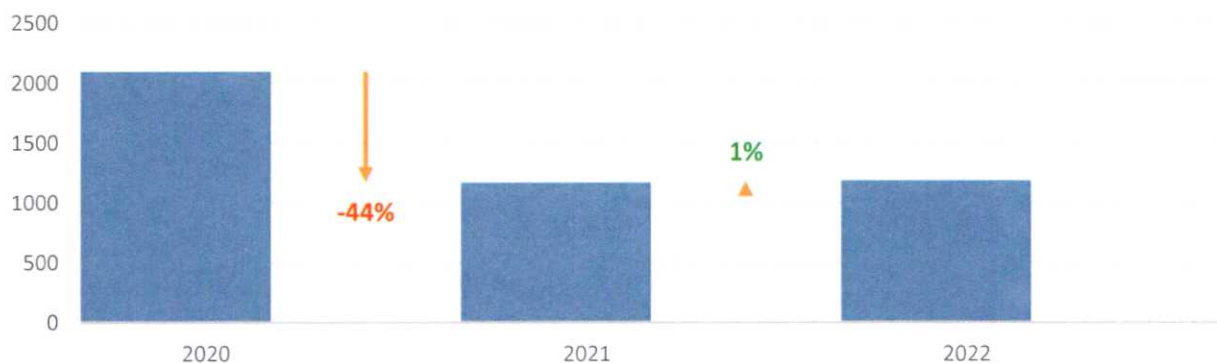
Other

Pickle Ball Open Gym:

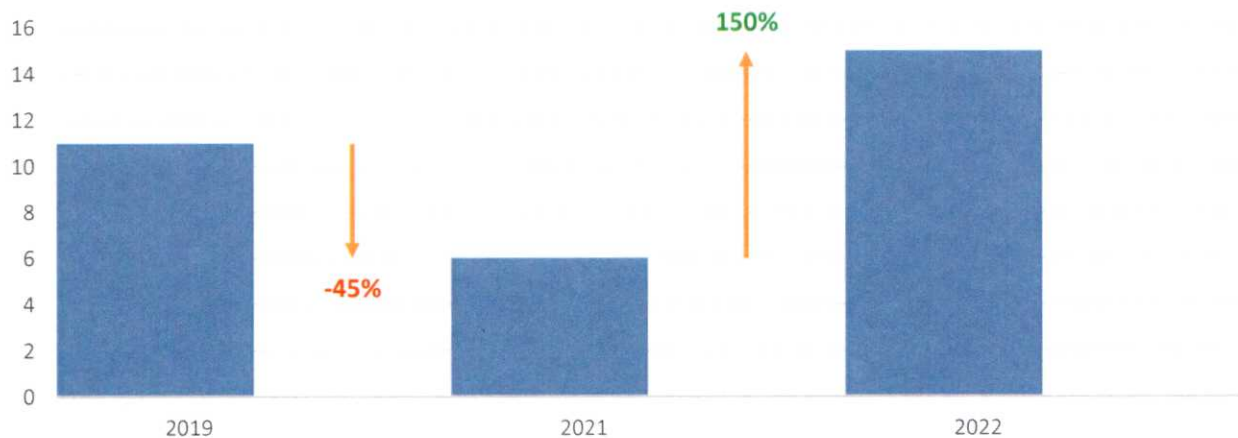
- Monday/Wednesdays: averaging 6-8 Seniors
- Tuesday/Thursday: averaging 12-15 all ages



Special Event Attendance For October



Total Program Offerings For October



Parks, Recreation, & Cultural Arts Department
October 2022

Maintenance

- We areated,overseeded with rye and put down fertilizer on all sports fields. We also put down 15 bags of rye at the cemetery.



- We cut out the damaged areas on the Greenway where the tree roots were pushing up the asphalt and creating a tripping hazard. Once we cut out spots we removed the tree roots and added new asphalt.



- We have been trimming low limbs along the Greenway and at the soccer complex. We have pulled up the row of shrubs on the McCurdy side of the complex.
- We have sanded and painted the doors on the soccer complex building.
- We have been mulching leaves at all locations and multiple times at some areas.
- We have started winterizing irrigation. (As of 11/1 all irrigation has been winterized)

**Parks, Recreation, & Cultural Arts Department
October 2022**

Museum

Volunteers

The Museum volunteers prepared for a presentation about pioneers for our upcoming school visits with 2nd graders at Beech Elementary, HB Williams Elementary and Madison Creek Elementary. We have been in discussion about the museum's next exhibit in January 2023. The volunteers provided the Museum with 7 hours of service in October.

Exhibits

The exhibit which celebrates the life of Mrs. Evelyn Palmer Guill will remain up until the end of the year.

Social Media Promotion

Posts were made about The Gathering, various artifacts and pictures in the museum and the Discover White House Event.

Donated Artifacts

Mandy Christenson donated an assortment of Dewey Edwards books.



Building Maintenance

One new HVAC was installed as planned for this budget year.
Jani King cleaned the carpet throughout the building.

Tours at Museum

Tours were given to walk ins. We were pleased to see several of Mrs. Guill's family members visit to see her exhibit.

Loaned Artifacts

Edward Morris loaned several military artifacts from WWI and the Korean War.



Parks, Recreation, & Cultural Arts Department
October 2022

Discover White House & Safety Day

On October 1, the museum participated in Discover White House & Safety Day. We brought the museum's large printed traveling pictures, touch table which has artifacts that can be touched and held, Civil War weapons and a three-piece band for period music. The people manning the booth were dressed in period dress.



Fall Family Block Party

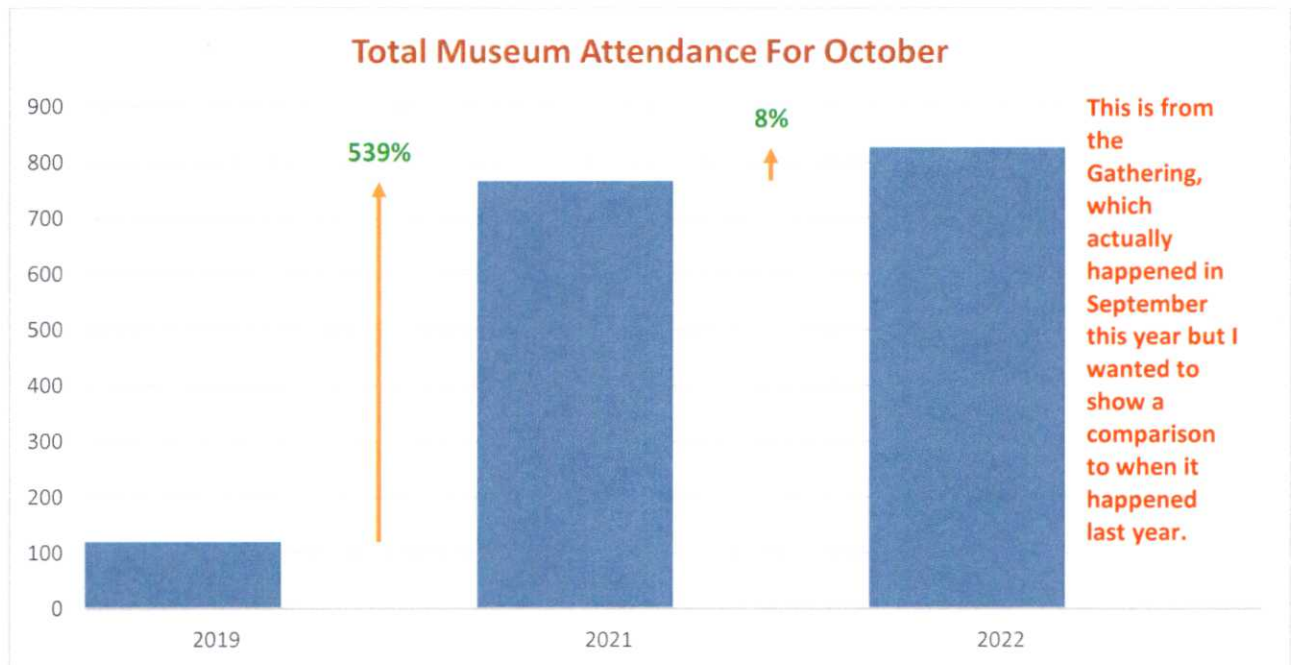
The museum had its annual free pumpkin patch at Fall Family Block Party. There were 275 pumpkins purchased, and they were picked clean in one hour and forty-five minutes. In addition to the pumpkin patch, I dressed in a period costume and handed out candy.



Parks, Recreation, & Cultural Arts Department
October 2022

Events and Meetings Assisted with and/or Attended

October 1 – Discover White House & Safety Day
October 4 – Ribbon Cutting Rojo's Locos Tacos
October 5 – Community Breakfast at Firehall 2
October 11 – Ribbon Cutting The Prescription Shoppe
October 18 – Smart Growth Luncheon
October 18 – Mayoral Forum
October 19 – TN Civil War Trails Membership Meeting, Franklin, TN
October 21 – Fall Family Block Party
October 27 – New Member Breakfast
October 27 – Ribbon Cutting Bad Ass Coffee

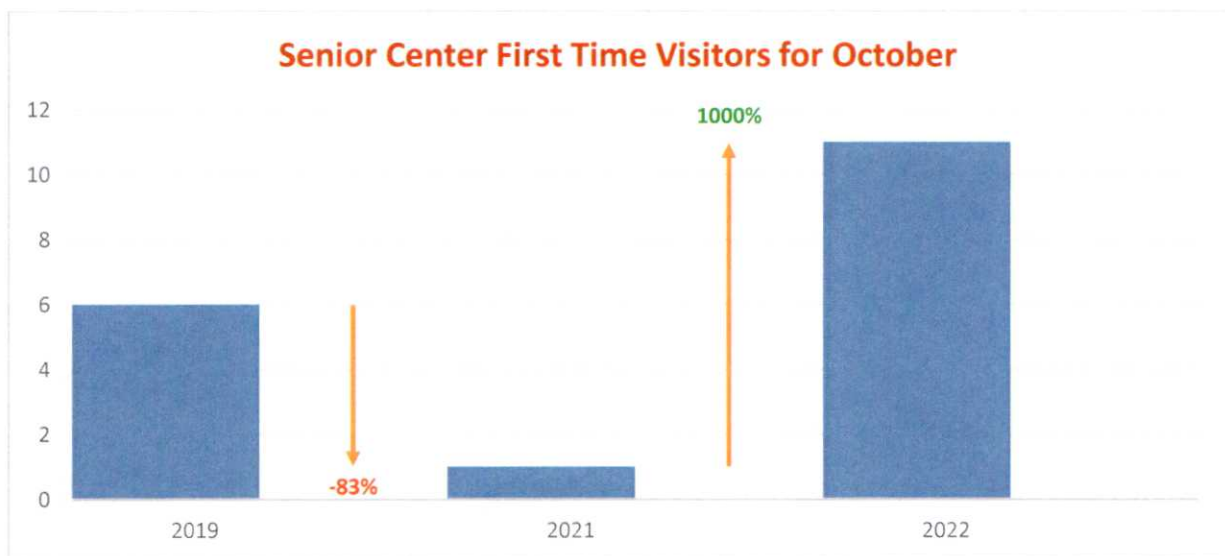
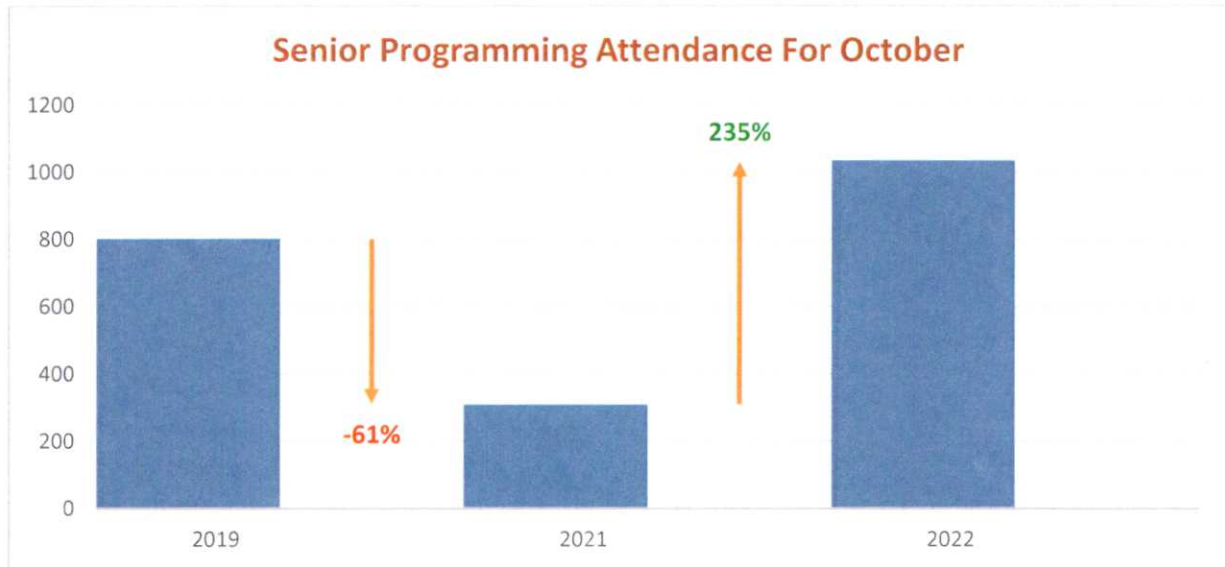


**Parks, Recreation, & Cultural Arts Department
October 2022**

Senior Center

Senior Center Participation - August 2022			
<u>Outings/Events:</u>			
Birthday Lunch	25		
Bowling	11		
Crafts	6		
Flu Shots	25		
WhiteHouse Garden Club	20		
Bunco	8		
Medicare Meeting	32		
Farmers Rummy	8		
Bible Study	2		
Donoho Hotel	31		
Granville	16		
Halloween Party	23		
Bowling Green Mall	13		
Total	220		
		<u>Sr Meals Wednesdays</u>	
		107	
		111	
		71	
		110	
		399	TOTAL
<u>Programs:</u>			
Fittercise-Strength, Yoga	471		
Walk	194		
Bingo	65		
Cards, Games,Pool	98		
Pickle Ball	57		
TOTAL	885		
NEW MEMBERS			
FIRST TIME ATTENDEE	11		
TOTAL Sr Center Participants:	1413	Total	1504

Parks, Recreation, & Cultural Arts Department
October 2022



	FYE 2019	FYE 2020	FYE 2021
Facility Usage			
Special Use Permits Submitted	13	15	39
Pavilion 1 Usage	3	7	21
Pavilion 2 Usage	11	5	13
Pavilion 3 Usage	106	38	74
Splash Pad Pavilion Usage	177	106	99
Total Number of Pavilions Usage	297	156	207
Gymnasium Rentals	130	79	23
Amphitheater Usage	3	0	1
Community Room			
Total Number of Facility Rentals	196	89	30
Ballfield Rentals	7	45	146
Vistor Center Attendance	6	21	20
Vistors Who Also Toured Museum	14	84	70
Museum Attendance Only	85	668	115
Total Museum Attendance	99	752	189

Programming			
Number of Youth Program Participants	679	578	417
Number of Adult Program Participants	240	76	100
Number of In-House Special Events Offered	8	7	9
Number of In-House Special Event Attendees	2987	2964	1077
Number of Rec Programs Offered	34	18	19
Number of Senior Center Memberships	319	1768	2000
Number of New Senior Center Memberships	16	16	0
Senior Center Participants	14,966	9594	4412
Senior Center First Time Visitors	32	59	36
Number of Senior Trips Offered	54	37	9
Number of Senior Trip Participants	896	613	81
Number of Senior Programs Offered	117	76	34
Number of Senior Program Participants	9,989	6798	1061
Number of Senior Meals Served	54	34	36
Number of Meals Participants	4052	2235	3277
Offsite Presentation Attendees	0	15	0
Total Number of Programs Offered			53

Revenues			
Youth Programs	\$55,825.00	\$41,183.00	\$44,261.00
Adult Programs	\$ 8,460.00	\$ 3,580.00	\$ 6,230.00
Special Events	\$ 4,355.00	\$ 2,009.00	\$ 3,495.00
Senior Meals	\$10,875.00	\$ 5,961.50	\$ 8,222.50
Shelter Reservations	\$12,135.00	\$ 4,780.00	\$ 9,112.50
Facility Reservations	\$19,305.00	\$ 8,046.88	\$ 2,956.25
Field Rentals	\$ 2,521.00	\$ 1,203.34	\$ 5,820.50
Affiliate League/Tournament Fee Revenue	\$13,286.00	\$16,017.20	\$ -
Misc	\$11,744.00	\$15,394.74	\$ 9,686.39

Maintenance			
Mowing Hours	1,554	2,601	2,195
Work Orders Received	N/A	8	9
Work Orders Completed	N/A	8	9
Number of Projects Started	27	40	39
Number of Projects Completed	18	35	32
Number of ballfield rainouts	NA	NA	NA
Bags of Field Dry Used	NA	NA	NA

Oct. 2019	Oct. 2020	Oct. 2021	Oct. 2022	YTD 22-23
0	1	2	0	5
0	4	4	2	7
2	1	3	1	5
8	12	12	17	65
5	2	3	8	121
15	19	22	28	198
10	0	8	16	55
0	0	0	1	7
			3	3
10	0	8	20	62
18	27	12	31	90
3	1	3	3	11
0	3	1	17	39
120	13	766	10	898
120	16	767	27	937

0	0	10	0	290
0	0	0	0	69
2	2	1	2	5
2,097	530	1,100	1,187	1250
2	1	1	1	9
200	200	205	205	818
2	0	0	0	0
1,186	393	641	1,504	5267
6	0	0	11	58
6	2	1	4	19
113	21	1	71	245
9	2	5	14	45
801	33	309	1034	3507
5	4	4	4	16
272	339	331	399	1515
	0	0	0	0
11	3	6	15	54

\$15,445.00	\$20,388.00	\$17,708.00	\$26,590.00	\$ 58,838.00
\$390.00	\$0.00	\$0.00	\$0.00	\$ 4,205.00
\$190.00	\$0.00	\$130.00	\$140.00	\$ 780.00
\$719.00	\$850.00	\$834.00	\$1,301.50	\$ 5,052.00
\$205.00	\$195.00	\$470.00	\$165.00	\$ 3,630.00
\$675.00	\$275.00	\$1,268.75	\$2,783.75	\$ 5,890.00
\$605.00	\$570.00	\$285.00	\$950.00	\$ 2,595.00
		\$834.00	\$0.00	\$ 15,272.50
\$134.92	\$55.46	\$2,607.23	\$642.53	\$ 1,094.54

120	255.5	167.25	75	796.5
3	1	1	1	9
3	1	1	1	8
4	4	3	1	2
6	2	2	3	3
NA	NA	NA	2	25
NA	NA	NA	0	3

White House Library
October 2022

Summary of Activities

The library had a booth at Discover White House. Staff passed out fliers about the Winter Reading Challenge, the library services and programs, and the Friends of the Library paver sale.

The new Youth Services Librarian started on October 3rd. Her name is Audrey Frazee. She has done a great job learning the library system, the teen programs and has helped a great deal in preparing for the winter reading challenge. She is very art oriented and might even paint a mural in the library. The library director is happy to have her on the team.

The library supervisor finished the last of her 4-week training on connecting with your community. This training was put on by the regional library and will count towards state training.

The adult services librarian attended a circulation roundtable. This was a roundtable for those that work the circulation desk. They discussed customer service tips and experiences.

The library director along with library trustee Carter Beck attended the Trustee Workshop at the Brentwood Public Library. At the event, the group learned about working with different individuals in the different generations, different ways library board's function, and new trends in the library world.

The library director attended a Lions Club meeting on October 12th. The library director expressed interest in holding free eye exams at the library and the group said they would look into that possibility.

The library supervisor attended the Board of Mayor and Aldermen meeting since the library director was sick. She presented the library board request to add a disconnect and reconnect fee if a hot spot must be disconnected in order for a patron to bring it back.

The library continued to hold the genealogy classes. These classes are going well with about 4 to 7 in attendance. In addition to the genealogy class, the library has started up a sewing class for adults. This class has about 3 to 4 in attendance but is expected to grow.

The library director, children's librarian, and youth services librarian have been working on getting ready for the winter reading challenge by creating grab and go kits and getting the reading signup site ready.

Department Highlights

The highlight for the month was hiring a youth services librarian. That position had been open for 3 months and the library director is happy to have found someone so talented for the position.

**White House Public Library
October 2022 Performance Measures**

Official Service Area Populations

2018	2019	2020	2021	2022
14,035	14,202	14,363	14,455	14,820

Membership

October	2018	2019	2020	2021	2022
New Members	92	94	81	64	94
Updated Members	270	267	295	298	186
Yearly Totals	2018	2019	2020	2021	2022
Total Members	7,073	8,376	9,496	7,027	7056
% of population with membership	51	59	66	49	49

Every year the library will purge the system of patrons that have not used their cards in the past 3 years. The library just did one to update our records, which is why there is a drop in users.

Total Material Available: 39,130

Estimated Value of Total Materials: \$978,250

Total Materials Available Per Capita: 2.70

Last Month: \$971,225

Last Month: 2.62

State Minimum Standard: 2.00

Materials Added in October

2018	2019	2020	2021	2022
263	480	233	126	329

Yearly Material Added

2018	2019	2020	2021	2022
3,123	3,004	3,025	3,035	3351

Physical Items Checked Out in October

2018	2019	2020	2021	2022
6,360	5,499	5,001	5,618	7,189

Cumulative Physical Items Check Out

2018	2019	2020	2021	2022
62,536	62,522	50,042	59,515	69,221

The library is happy that our checkout numbers have to exceed pre-covid checkouts.

Miscellaneous item checkouts

October	2018	2019	2020	2021	2022
Technology Devices	56	46	35	82	58
Study Rooms	106	86	17	51	74
Games and Puzzles	65	55	110	97	179
Seeds	0	10	10	16	31
STEAM Packs	46	36	0	23	19
Cake Pans	*	1	17	1	12
Outdoor Items	*	*	*	*	1
Honor Books	*	*	*	*	14

Yearly Totals

2018	2019	2020	2021	2022
644	137	381	725	618
1,082	253	305	395	635
743	222	955	1,263	1,722
586	112	302	878	879
148	61	25	160	209
6	1	28	21	54
*	*	*	*	11
*	*	*	*	14

Library Services Usage

October	2018	2019	2020	2021	2022
Lego Table	52	165	0	0	0
Test Proctoring	2	7	1	2	4
Charging Station	6	6	7	6	2
Notary Services	*	5	8	12	9
Library Visits	4,627	4,735	3,283	3,522	3,976
Website Usage	1,054	1,630	1,452	2,996	2,940
Reference Questions	3	11	8	7	2

Yearly Totals

2018	2019	2020	2021	2022
1,891	553	459	0	0
152	27	74	108	55
90	19	47	45	15
*	16	88	144	119
52,565	55,728	30,007	38,913	41,306
2,517	16,935	17,977	27,907	27,846
59	77	60	73	29

Our library visits are very close to our pre-covid numbers. The library hopes that this number will continue to increase.

Computer Users

October	2018	2019	2020	2021	2022
Wireless	780	633	416	512	404
Adult Users	412	385	256	237	245
Kids Users	148	171	11	97	217

Yearly Computer Users

2018	2019	2020	2021	2022
9,535	2,017	3,829	3,878	3,917
4,642	1,103	2,138	2,235	2,259
2,088	556	427	957	2,574

Library Volunteers

October	2018	2019	2020	2021	2022
Library Volunteers	14	16	6	11	8
Volunteer Hours	115	149	91.5	145	112

Yearly Totals

18-19	19-20	20-21	21-22	22-23
82	36	20	48	20
809	1,286	1,204	1,492.5	503

**White House Public Library
October 2022 Performance Measures**

Universal Class Counts

October	
Sign ups	1
Courses started	1
Lessons viewed	28
Class Submissions	36

Yearly Totals

2018	2019	2020	2021	2022
24	9	10	13	13
52	16	53	39	43
661	194	1,771	1,008	701
445	105	800	515	276

Programs

1,000 books	2018	2019	2020	2021	2022
Monthly Sign-ups	7	2	3	1	0
total Sign-ups	163	214	67	174	132

Achievements	2018	2019	2020	2021	2022
100 Mark	2	0	0	22	10
500 Mark	2	2	0	2	5
Completion	0	1	2	4	7

Face-to-face Kids Programs

October	2018	2019	2020	2021	2022
Programs	17	13	3	11	13
Attendees	404	334	127	244	315
Yearly	2018	2019	2020	2021	2022
Programs	146	154	43	91	120
Attendees	4,260	4,201	1,185	2,167	3,301

Virtual Kids Programs

October	2020	2021	2022
Videos	0	0	0
Views	0	0	0
Yearly	2020	2021	2022
Videos	24	19	0
Views	4,182	230	0

Grab & Go Kits

October	2020	2021	2022
Kits	9	0	0
Taken	177	0	0
Yearly	2020	2021	2022
Kits	38	44	0
Taken	1094	1,699	0

The library added a reading dog session in the months of September and October. The session went over well and the library hopes the individual with the dog will be able to continue to do more sessions.

Face-to-face Teen Programs

October	2018	2019	2020	2021	2022
Programs	6	7	0	0	0
Attendees	22	33	0	0	0
Yearly	2018	2019	2020	2021	2022
Programs	47	82	68	13	0
Attendees	481	432	518	81	0

Tween Face-to-Face Programs

October	2020	2021	2022
Programs	0	0	0
Attendees	0	0	0
Yearly	2020	2021	2022
Programs	5	0	0
Attendees	18	0	0

Combined Face-to-Face

October	2020	2021	2022
Programs	4	8	11
Attendees	29	44	58
Yearly	2020	2021	2022
Programs	11	43	87
Attendees	77	370	381

Virtual Teen & Tweens

October	2020	2021	2022
Videos	0	0	0
Views	0	0	0
Yearly	2020	2021	2022
Videos	12	6	0
Views	1,591	95	0

Grab & Go

October	2020	2021	2022
Kits	0	0	0
Taken	0	0	0
Yearly	2020	2021	2022
Kits	13	24	0
Taken	152	409	0

The tween/teen sewing class has become so successful that the program had to be broken down into two different groups with two different meeting times in order to have enough machines and staff to work with the students. We will add an activity night for the sewing group that is not meeting.

Face-to-face Adult Programs

October	2018	2019	2020	2021	2022
Programs	12	8	2	9	8
Attendees	51	47	17	23	39
Yearly	2018	2019	2020	2021	2022
Programs	175	157	42	63	68
Attendees	1,009	1,343	214	351	340

Virtual

October	2020	2021	2022
Videos	0	0	0
Views	0	20	0
Yearly	2020	2021	2022
Videos	18	1	0
Views	4,972	20	0

Device Advice

October	2019	2020	2021	2022
Sessions	*	0	5	17
Yearly	125	51	81	121
Passive				
October	*	*	0	7
Yearly	*	*	0	20

Interlibrary Loan Services

October	2018	2019	2020	2021	2022
Borrowed	48	74	65	55	59
Loaned	17	35	23	20	10

Yearly Interlibrary Loan Services

2018	2019	2020	2021	2022
690	690	534	673	745
410	410	151	226	292

October	READS
Adults	2,016
Juvenile	117

Yearly Totals	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Adults	21,138	23,138	19,466	21,110	8,118
Juvenile	1,430	1,189	1,032	2,013	563

The READS statistics come from the state.

CITY COURT REPORT

October 2022

CITATIONS

TOTAL MONIES COLLECTED FOR THE MONTH \$2,852.50
TOTAL MONIES COLLECTED YTD \$17,667.00

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH \$1,582.91
TOTAL MONIES COLLECTED YTD \$9,104.26

TOTAL REVENUE FOR MONTH \$4,435.41
TOTAL REVENUE YTD \$26,771.26

DISBURSEMENTS

LITIGATION TAX \$206.79
 DOS/DOH FINES & FEES \$71.25
 DOS TITLE & REGISTRATION \$80.75
 RESTITUTION/REFUNDS \$0.00
 ON-LINE CC FEES \$0.00
 CREDIT CARD FEES \$0.00
 WORTHLESS CHECKS \$0.00
TOTAL DISBURSEMENTS FOR MONTH \$358.79
TOTAL DISBURSEMENTS YTD \$3,827.54

ADJUSTED REVENUE FOR MONTH \$4,076.62
TOTAL ADJUSTED REVENUE YTD \$22,943.72

DRUG FUND

DRUG FUND DONATIONS FOR MONTH \$490.76
DRUG FUND DONATIONS YTD \$2,485.75

Offenses Convicted & Paid For Month	Count	Paid
Improper Passing		
Financial Responsibility Law	9	\$277.50
Registration Law	8	\$590.00
Improper Equipment		
Texting/Hands Free Law	1	\$0.00
Codes Violation	1	\$55.00
DL Exhibited	1	\$102.50
Red Light	1	\$50.00
Animal Control		
Stop Sign	2	\$235.00
Speeding	15	\$1,412.50
Seat Belt-Child Restraint		
Failure To Yield	1	\$55.00
Exercise Due Care	4	\$220.00
Following Too Close		
Total	43	\$2,997.50

RESOLUTIONS....

RESOLUTION 22-14

A RESOLUTION TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held the **15th day of December 2022**, and notice thereof published in the *White House Connection* on **November 29th, 2022**; and,

WHEREAS, application from the property owner to annex the below mentioned territories into the City limits which is adjacent to the current city limits; and,

WHEREAS, a Plan of Services for such territory will be duly adopted by the City of White House Board of Mayor and Aldermen; and,

WHEREAS, the annexation completed per provisions of TCA 6-5-104 of such territories is deemed reasonable for the overall well-being of the community and the annexation is necessary for the health, safety, and welfare of the property owner and future citizens with the residential development of the annexed territories thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

54.68 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 117, PARCEL 059.00
PROPERTY IS LOCATED AT MELTON RD. **“EXHIBIT A”**.

SECTION 1. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Resolution has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Resolution shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading: November 17, 2022

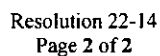
Second Reading: December 15, 2022

Farris H. Bibb Jr., Mayor

ATTEST:

Derek Watson, City Recorder

Map 106, Panel 107 of FACTS



RESOLUTION 22-16

A RESOLUTION TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held the **15th day of December 2022**, and notice thereof published in the *White House Connection* on **November 29th, 2022**; and,

WHEREAS, application from the property owner to annex the below mentioned territories into the City limits which is adjacent to the current city limits; and,

WHEREAS, a Plan of Services for such territory will be duly adopted by the City of White House Board of Mayor and Aldermen; and,

WHEREAS, the annexation completed per provisions of TCA 6-5-104 of such territories is deemed reasonable for the overall well-being of the community and the annexation is necessary for the health, safety, and welfare of the property owner and future citizens with the residential development of the annexed territories thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

23.4 ACRES ARE REFERENCED AS PART OF SUMNER COUNTY TAX MAP 099, PARCELS 055.00 AND 007.01. PROPERTY IS LOCATED AT HIGHWAY 31W AND NEW HALL RD “**EXHIBIT A**”.

SECTION 1. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Resolution has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Resolution shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb Jr., Mayor

ATTEST:

Derek Watson, City Recorder

RESOLUTION 22-16
"EXHIBIT A"



ORDINANCES....

TO: Board of Mayor and Alderman

FROM: Elizabeth Kozlowski

DATE: October 11, 2022

SUBJECT: Library Fines Update

The White House Library charges fines on late items as a way to deter patrons from keeping items past their due date. After reviewing the circulation of the library's hot spots and Chromebooks, the staff realized that a number of patrons will not return the device until the library staff disconnects the item from service. This is time consuming for staff and means those waiting for the devices must wait longer for the item. The library director recommended to the library board that a \$10 disconnect fee be charged to patrons that keep the device long enough for it to be turned off. The library board recommended approval.

ORDINANCE 22-14

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 2 LIBRARY BOARD, SECTION 2-210.

WHEREAS, the Library Board has determined that it has become necessary to amend the schedule of fines and services for library patrons;

WHEREAS, as dictated in Ordinance 15-25 the Library Board may recommend to the Board of Mayor and Alderman fines for the White House Library;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Alderman that the White House Municipal Code Title 2, Chapter 2 Library Board, Section 2-210 be amended from the Municipal Code as follows:

TITLE 2: BOARD AND COMMISSIONS, ETC
CHAPTER 2: LIBRARY BOARD
SECTION: 2-210. Schedule of fines, services and damages.

(3) Schedule of fines and services.

***Amends are made in bold, italics, and underlined text.**

Section 2-210. Schedule of fines, services and damages.

(3) Schedule of fines and services.

Overdue books, audio books, music CDs, magazines, plush sets, puzzles, board game, DVDs, Video games	\$0.10
Overdue tech devices and STEAM packs	\$1.00
Hot Spots	\$3.00
<i><u>Device disconnect fee</u></i>	<i><u>\$10.00</u></i>
Book Drop Charge for Tech Devices and Bagged items	\$1.00
Computer Print outs	\$0.20 Black and White, \$0.50 for color
Faxes	\$1.00
Replacement Card	\$1.00
Out of State fee, adult	\$10.00
Out of State fee, child	\$5.00
Lost items	Varies, based on cost of item
Damages	Varies, based on cost of repairs

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: October 15, 2022 PASSED

Second Reading: November 17, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-15

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE MUNICIPAL CODE TITLE 11, CHAPTER 4 OFFENSES AGAINST THE PEACE AND QUIET, SECTION 11-402.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding anti-noise regulations;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the White House Municipal Code Title 11, Chapter 4 Offenses against the Peace and Quiet, Section 11-402 be revised from the Municipal Code as follows:

ARTICLE XI: MUNICIPAL OFFENSES

CHAPTER 4: Offenses against the Peace and Quiet

SECTION: 11-402. Anti-noise regulations.

ITEM F: Building operations.

***Amends are made in bold, italics, and underlined text.**

(f) Building operations. The erection (including excavation), demolition, alteration, or repair of any building in any residential area or section or the construction or repair of streets and highways in any residential area or section, other than between the hours of 7:00 A.M. and 9:00 P.M., except in case of urgent necessity in the interest of public health and safety, and then only with a permit from a building inspector granted for a period while the emergency continues not to exceed thirty (30) days. If the building inspector should determine that the public health and safety will not be impaired by the erection, demolition, alteration, or repair of any building or the excavation of streets and highways between the hours of ~~6:00~~ **9:00** P.M. and 7:00 A.M., and if he shall further determine that loss or inconvenience would result to any party in interest through delay, he may grant permission for such work to be done between the hours of ~~6:00~~ **9:00** P.M. and 7:00 A.M. upon – application being made at the time the permit for the work is awarded or during the process of the work.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-16

AN ORDINANCE AMENDING THE MUNICIPAL CODE TITLE 13, PROPERTY MAINTENANCE REGULATIONS, CHAPTERS 1 AND 3, AS WELL AS ESTABLISHING CHAPTER 4 ENFORCEMENT.

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Municipal Code Title 13 Property Maintenance Regulations Chapters 1 and 3;

WHEREAS, the Board of Mayor and Aldermen wishes to establish Chapter 4 Enforcement in Title 13 Property Maintenance Regulations;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the Municipal Code Title 13 is amended as indicated below.

***Amends are made in bold, italics, and underlined text.**

TITLE 13

PROPERTY MAINTENANCE REGULATIONS

CHAPTER

1. MISCELLANEOUS.
2. JUNKYARDS.
3. ABANDONED AND DISCARDED VEHICLES.
4. **ENFORCEMENT**

CHAPTER 1

MISCELLANEOUS

SECTION

- 13-101. Health officer.
- 13-102. Smoke, soot, cinders, etc.
- 13-103. Stagnant water.
- 13-104. Overgrown and dirty lots.
- 13-105. Dead animals.
- 13-106. Health and sanitation nuisances.
- 13-107. House trailers.
- 13-108. Weeds and grass.

13-101. Health officer. The "health officer" shall be such city, county, or state officer as the board of mayor and aldermen shall appoint or designate to administer and enforce health and sanitation regulations within the city. (1979 Code, § 8-101)

13-102. Smoke, soot, cinders, etc. It shall be unlawful for any person to permit or cause the escape of such quantities of dense smoke, soot, cinders, noxious acids, fumes, dust, or gases as to be detrimental to or to endanger the health, comfort, and safety of the public or so as to cause or have a tendency to cause injury or damage to property or business. (1979 Code, § 8-105)

13-103. Stagnant water. It shall be unlawful for any person knowingly to allow any pool of stagnant water to accumulate and stand on his property without treating it so as effectively to prevent the breeding of mosquitoes. (1979 Code, § 8-106)

13-104. Overgrown and dirty lots. (1) Prohibition. Pursuant to the authority granted to municipalities under Tennessee Code Annotated, § 6-54-113, it ~~it~~ shall be unlawful for any owner of record of real property to create, maintain, or permit to be maintained on such property the growth of trees, vines, grass, underbrush and/or the accumulations of debris, trash, litter, or garbage or any combination of the preceding elements so as to endanger the health, safety, or welfare of other citizens or to encourage the infestation of rats and other harmful animals.

~~(2) Designation of public officer or department.~~ The mayor or administrator shall designate an appropriate department or person to enforce the provisions of this section.

~~(3) Notice to property owner.~~ It shall be the duty of the department or person so designated to enforce this section to serve notice upon the owner of record in violation of subsection (1) above, a notice in plain language to remedy the condition within ten (10) days (or twenty (20) days if the owner of record is a carrier engaged in the transportation of property or is a utility transmitting communications, electricity, gas, liquids, steam, sewage, or other materials), excluding Saturdays, Sundays, and legal holidays. The notice shall be sent by registered or certified United States Mail, addressed to the last known address of the owner of record. When an attempt at notification by United States mail fails or no valid last known address exists for the owner of record, the municipality may publish the notice in a newspaper of general circulation in the county where the property sits for no less than two (2) consecutive issues or personally deliver the notice to the owner of record. For purposes of this section, such publication shall constitute receipt of notice effective on the date of the second publication of the notice and personal delivery shall constitute receipt of notice immediately upon delivery. The notice shall state that the owner of the property is entitled to a hearing, and shall, at the minimum, contain the following additional information:

(a) A brief statement that the owner is in violation of § 13-104 of the municipal code, which has been enacted under the authority of Tennessee Code Annotated, § 6-54-113, and that the property of such owner may be cleaned up at the expense of the owner and a lien placed against the property to secure the cost of the clean up;

(b) The person, office, address, and telephone number of the department or person giving the notice;

(c) A cost estimate for remedying the noted condition, which shall be in conformity with the standards of cost in the city; and

(d) A place wherein the notified party may return a copy of the notice, indicating the desire for a hearing.

~~(4) Clean-up property owner's expense.~~ If the property owner of record fails or refuses to remedy the condition within ten (10) days after receiving the notice (twenty (20) days if the owner is a carrier engaged in the transportation of property or is a utility transmitting communications, electricity, gas, liquids, steam, sewage, or other materials), the department or person designated by the city administrator to enforce the provisions of this section shall immediately cause the condition to be remedied or removed at a cost in conformity with reasonable standards, and the cost thereof shall be assessed against the owner of the property. Upon the filing of the notice with the office of the register of deeds in Sumner or Robertson County, the costs shall be a lien on the property in favor of the municipality, second only to liens of the state, county, and municipality for taxes, any lien of the municipality for special assessments, and any valid lien, right, or interest in such property duly recorded or duly perfected by filing, prior to the filing of such notice. These cost shall be placed on the tax rolls of the municipality as a lien and shall be added to property tax bills to be collected at the same time and in the same manner as property taxes are collected. If the owner fails to pay the costs, they may be collected at the same time and in the same manner as delinquent property taxes are collected and shall be subject to the same penalty and interest as delinquent property taxes.

~~(a) When the owner of an owner-occupied residential property fails or refuses to remedy the condition within ten (10) days after receiving the notice, the appropriate department or person shall~~

~~immediately cause the condition to be remedied or removed at a cost in accordance with reasonable standards in the community, with these costs to be assessed against the owner of the property. Subdivision (4) above shall apply to the collection of costs against the owner of an owner-occupied residential property, except that the municipality shall wait until cumulative charges for remediation equal or exceed five hundred dollars (\$500.00) before filing the notice with the register of deeds and the charges becoming a lien on the property. After this threshold has been met and the lien attaches, charges for costs for which the lien attached are collectible as provided in subdivision (4) above for these charges.~~

~~(5) Appeal.~~ The owner of record who is aggrieved by the determination and order of the public officer may appeal the determination and order to the city administrator. The appeal shall be filed with the city recorder within ten (10) days following the receipt of the notice issued pursuant to subsection (3) above. The failure to appeal within the time shall, without exception, constitute a waiver of the right to a hearing.

~~(6) Judicial review.~~ Any person aggrieved by an order or act of the city administrator under subsection (4) above may seek judicial review of the order or act. The time period established in subsection (3) above shall be stayed during the pendency of judicial review.

~~(7) Supplemental nature of this section.~~ The provisions of this section are in addition and supplemental to, and not in substitution for, any other provision in the municipal charter, this municipal code of ordinances or other applicable law which permits the city to proceed against an owner, tenant or occupant of property who has created, maintained, or permitted to be maintained on such property the growth of trees, vines, grass, weeds, underbrush and/or the accumulation of the debris, trash, litter, or garbage or any combination of the preceding elements, under its charter, any other provisions of this municipal code of ordinances or any other applicable law.

~~(8)~~(2) General requirements. Weeds and other similar regulated vegetation which has attained the height of twelve (12) inches or more shall be presumed to be detrimental to the public health and therefore a public nuisance. Such vegetation shall be controlled on property as set forth below:

- (a) The entire area of any lot, parcel or tract containing two (2) acres or less.
- (b) The entire area of any right-of-way between any lot, parcel or tract and the pavement of a public street. No weeds or other growth shall be permitted on corner lots which may cause a reduction in traffic visibility at intersections.
- (c) Within twenty-five (25) feet on any building on any lot, parcel, or tract containing more than two (2) acres.
- (d) Within twenty-five (25) feet of an adjacent property line at the request of the owner, regardless of acreage.
- (e) Two (2) or more contiguous lots shall be treated as one (1) lot by this section.
 - (i) Nothing in this chapter shall preclude the use of a parcel for agricultural purposes such as gardens, compost piles, orchards, vineyards, silage, or specific domesticated plants, which normally tend to exceed twelve (12) inches. In addition, nothing herein shall preclude the use of a parcel as a natural wooded area or the maintenance of natural screening provided that the health, safety, and welfare not be impaired.
 - (ii) Nothing in this section shall prevent the open storage of items of inventory within a fenced area of any commercial or industrial activity such as lumber in a lumberyard, unless otherwise limited; nor shall this section prevent the open storage of building materials on an active construction site. Firewood stacked in an orderly manner shall not be considered a violation of this chapter provided it does not constitute a fire or health hazard.
 - ~~(iii) All enforcement actions with respect to § 13-104 shall commence upon receipt of a written signed complaint. All complaints should be appropriately documented, including photographic evidence of violation, and reflect the specific nature and location of the complaint.~~

13-105. Dead animals. Any person owning or having possession of any dead animal not intended for use as food shall promptly bury the same or notify the health officer and dispose of such animal in such manner as the health officer shall direct. (1979 Code, § 8-108)

13-106. Health and sanitation nuisances. It shall be unlawful for any person to permit any premises owned, occupied, or controlled by him to become or remain in a filthy condition, or permit the use or occupation of same in such a manner as to create noxious or offensive smells and odors in connection therewith, or to allow the accumulation or creation of unwholesome and offensive matter or the breeding of flies, rodents, or other vermin on the premises to the menace of the public health or the annoyance of people residing within the vicinity. (1979 Code, § 8-109)

13-107. House trailers. It shall be unlawful for any person to park, locate, or occupy any house trailer or portable building unless it complies with all plumbing, electrical, sanitary, and building provisions applicable to stationary structures and the proposed location conforms to the zoning provisions of the city and unless a permit therefor shall have been first duly issued by the building official, as provided for in the building code. (1979 Code, § 8-104)

13-108. Weeds and grass. Every owner or tenant of property shall periodically cut the grass and other vegetation commonly recognized as weeds on his property, and it shall be unlawful for any person to fail to comply with an order by the representative chosen by the mayor or administrator to cut such vegetation when it has reached a height of twelve (12) inches. (as added by Ord. #02-26, Oct. 2002)

CHAPTER 3

ABANDONED AND DISCARDED VEHICLES

SECTION

13-301. Definitions.

13-302. Abandoning prohibited.

13-303. Leaving nonoperating junked vehicle on street prohibited.

13-304. Location or presence of inoperative, or abandoned vehicles, or unlicensed vehicles within city deemed public nuisance; exceptions.

~~13-305. Notice to property owner.~~

13-301. Definitions. The following definitions shall apply in the interpretation and enforcement of this chapter.

(1) "Abandoned vehicle" shall mean any vehicle or part thereof which is left unattended on public or private property for more than thirty (30) days, or a vehicle that has remained illegally on public property for a period of more than forty-eight (48) hours, or a vehicle that has remained on private property without the consent of the owner or person in control of the property for more than forty-eight (48) hours.

(2) Inoperable or inoperative as applied to vehicles, shall mean any vehicle that is not roadworthy if designed to be driven on public streets; or any vehicle that cannot be moved under its own power if designed to be moved under its own power, or a vehicle designed to be towed or hauled that is not safe and roadworthy for a towing or hauling, or vehicle parts that are not assembled so as to comprise a complete vehicle. Conditions that would render a vehicle not roadworthy would include damage or disrepair of such that it cannot be moved, steered, and stopped as designed, or a condition of the vehicle such that it cannot be operated in compliance with applicable traffic laws. Vehicle damage that is of a purely aesthetic nature would not, apart from other conditions, constitute an inoperable vehicle.

(3) "Property" shall mean any property within the city which is not a street highway or public right-of-way.

(4) "Vehicle" shall mean a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners or slides and transport person or property or pull machinery, and shall include, without limitation, automobiles, trucks, trailers, motorcycles, tractors, and wagons.

(5) Unlicensed, as applied to vehicles, shall mean a vehicle with expired license plates or a vehicle without other lawfully required registration that is currently valid. (As added by Ord. #00-20, Sept. 2000, and amended by Ord. #02-25, Oct. 2002)

13-302. Abandoning prohibited. No person shall abandon any vehicle within the city, and no person shall leave any vehicle at any place within the city, for such time and under such circumstances as to cause such vehicle reasonably to appear to have been abandoned. (As added by Ord. #00-20, Sept. 2000)

13-303. Leaving nonoperating junked vehicle on street prohibited. No person shall leave any partially dismantled, nonoperating, wrecked, or junked vehicle on any street, alley or highway within the city, or on any public right-of-way. (As added by Ord. #00-20, Sept. 2000)

13-304. Location or presence of inoperative, or abandoned vehicles, or unlicensed vehicles within city deemed public nuisance; exceptions. The location or presence of any inoperable, or abandoned, or unlicensed vehicles on any lot, tract, parcel of land or portion thereof, occupied or unoccupied, improved or unimproved, within the City of White House shall be deemed a public nuisance and it shall be unlawful for any person or persons to cause or maintain such public nuisance by wrecking, dismantling, rendering inoperable, abandoning their vehicle or vehicles on the property of another or to suffer, permit or allow the same to be placed, located, maintained or exist upon their own real property; provided that this section shall not apply to sub- sections (1), (2), (3).

(1) A vehicle or part thereof which is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property;

(2) A vehicle or part thereof which is stored or parked in a lawful manner on private property in connection with the business of a licensed vehicle dealer or other business enterprise operated in a lawful place and manner when necessary to the operation of such business enterprise;

(3) A vehicle in an appropriate storage place or depository maintained in a lawful place and manner by the city or other governmental authority. (As added by Ord. #00-20, Sept. 2000, and amended by Ord. #01-12, June 2001, and Ord. #02-25, Oct. 2002)

~~**13-305. Notice to property owner.** It shall be the duty of the department or person so designated to enforce this section to serve notice upon the owner of record in violation of § 13-303, a notice in plain language to remedy the condition within thirty (30) days excluding Saturdays, Sundays, and legal holidays. The notice shall be sent by registered or certified United States Mail, addressed to the last known address of the owner of record. (as added by Ord. #02-25, Oct. 2002)~~

CHAPTER 4

ENFORCEMENT

SECTION

13-401. Designation of public officer or department.

13-402. Notice to property owner.

13-403. Issuance of Citation.

13-404. Failure to appear.

13-405. Failure to comply.

13-401. Designation of public officer or department. The mayor or administrator shall designate an appropriate department or person to enforce the provisions of this section.

13-402. Notice to property owner. *It shall be the duty of the department or person so designated to enforce this section to serve notice upon the owner of record in violation of Title 13, a notice in plain language to remedy the condition within five (5) days excluding Saturdays, Sundays, and legal holidays. The notice shall state the date of violation, the violation to be remedied and the date the violation must be remedied. The notice shall include a copy of Chapter 4, Enforcement. The notice shall be sent by registered or certified United States Mail, addressed to the last known address of the owner of record. When an attempt at notification by United States mail fails or no valid last known address exists for the owner of record, the municipality may publish the notice in a newspaper of general circulation in the county where the property sits for no less than two (2) consecutive issues or personally deliver the notice to the owner of record. For purposes of this section, such publication shall constitute receipt of notice effective on the date of the second publication of the notice and personal delivery shall constitute receipt of notice immediately upon delivery.*

13-403. Issuance of Citation. *The designated public officer or department shall issue a citation to appear before the judge of the White House Municipal Court upon failure to remedy the property maintenance regulation within the required time in section 13-402.*

13-404. Failure to appear. *If the cited property owner fails to appear before the White House Municipal Court at the time, date, and location as indicated on the citation the judge may cause fine and other sanctions as allowed by law.*

13-405. Failure to comply. *If the property owner does not remedy the violation as required in the notice of violation, fails to appear per 13-404, or fails to comply with a court order the city may take action to remedy the violation at the expense of the owner. These costs shall be placed on the tax rolls of the municipality as a lien and shall be added to property tax bills to be collected at the same time and in the same manner as property taxes are collected. If the owner fails to pay the costs, they may be collected at the same time and in the same manner as delinquent property taxes are collected and shall be subject to the same penalty and interest as delinquent property taxes.*

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-17

AN ORDINANCE AMENDING THE MUNICIPAL CODE TITLE 4, CHAPTER 6 CODE OF ETHICS,

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Municipal Code Title 4 Municipal Personnel Chapter 6 Code of Ethics;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the Municipal Code Title 4 Chapter 6 Code of Ethics is amended as indicated below.

**Amends are made in bold, italics, and underlined text.*

CHAPTER 6

CODE OF ETHICS

SECTION

- 4-601. Applicability.
- 4-602. Definition of "~~personal interest.~~" *Personal Interest*
- 4-603. Disclosure of ~~P~~personal ~~I~~nterest by ~~O~~fficial with ~~V~~ote.
- 4-604. Disclosure of ~~P~~personal ~~I~~nterest in nonvoting *Non-Voting M*matters.
- 4-605. Acceptance of ~~G~~ratuities, etc.
- 4-606. Use of ~~I~~nfformation.
- 4-607. Use of ~~M~~municipal ~~T~~ime, ~~F~~acilities, etc.
- 4-608. Use of ~~P~~osition or ~~A~~uthority.
- 4-609. Outside ~~E~~mployment *or Other Position of Financial Interest.*
- 4-610. Ethics ~~C~~omplaints.
- 4-611. Violations.
- 4-612. Appearance of Impropriety.*

4-601. Applicability. This chapter is the ~~C~~ode of ~~E~~thics for personnel of the municipality *City of White House.* It applies to all full-time and part-time elected or appointed officials and employees, whether compensated or not, including those of any separate board, commission, committee, authority, corporation, or other instrumentality appointed or created by the municipality. The words "municipal" and "municipality" include these separate entities.

- 4-602. Definition of "~~P~~personal ~~I~~nterest."** 1. For purposes of §§ 4-603 and 4-604 *of this Chapter.* "personal interest" means:
- a. Any financial, ownership, or employment interest in the subject of a vote by a municipal board not otherwise regulated by state statutes on conflicts of interests; or
 - b. Any financial, ownership, or employment interest in a matter to be regulated or supervised; or
 - c. Any such financial, ownership, or employment interest of the official's or employee's spouse, parent(s), stepparent(s), grandparent(s), sibling(s), child(ren), or stepchild(ren).
2. The words "employment interest" include: ~~a situation in which an official or employee or a designated family member is negotiating possible employment with a person or organization that is the subject of the vote or that is to be regulated or supervised.~~
- a. *Any job, occupation, consultation, or other position for which the employee or official is compensated, whether by a third party/entity or in a self-employed capacity, other than the City of White House; and*

- b. Any situation in which an official or employee or a designated family member is negotiating possible employment with a person or entity that is the subject of a vote of any City of White House board, committee, or commission, or that is to be regulated or supervised by the City of White House.

3. In any situation in which a personal interest is also a conflict of interest under state law, the provisions of the state law take precedence over the provisions of this chapter.

4-603. Disclosure of Personal Interest by Official with Vote. An official with the responsibility to vote on a measure shall disclose during the meeting at which the vote takes place, before the vote and so it appears in the minutes, any personal interest that affects or that would lead a reasonable person to infer that it affects the official's vote on the measure. In addition, the official may recuse himself from voting on the measure.

4-604. Disclosure of Personal Interest in nonvoting Non-Voting Matters. An official or employee who must exercise discretion relative to any matter, other than casting a vote, and who has a personal interest in the ~~matter~~ particular person or entity being regulated or supervised that affects or that would lead a reasonable person to infer that it affects the exercise of the discretion shall disclose, ~~before the exercise of the discretion when possible,~~ the interest on a form provided by and filed with the recorder before the exercise of discretion when possible. In addition, the official or employee may, to the extent allowed by law, charter, ordinance, or policy, recuse himself from the exercise of discretion in the matter.

4-605. Acceptance of Gratuities, etc. An official or employee may not accept, directly or indirectly, any money, gift, gratuity, or other consideration or favor of any kind from anyone other than the municipality:

1. (1) For the performance of an act, or refraining from performance of an act, that he would be expected to perform, or refrain from performing, in the regular course of his duties; or
2. (2) That might reasonably be interpreted as an attempt to influence his ~~action~~ discretion, or reward him for past ~~action~~ exercise of discretion, in executing municipal business.

4-606. Use of Information. (1) 1. An official or employee may not disclose any information obtained in his official capacity or position of employment that is made confidential under state or federal law except as authorized by law.

2. (2) An official or employee may not use or disclose information obtained in his official capacity or position of employment with the intent to result in financial gain for himself or any other person or entity.

4-607. Use of Municipal Time, Facilities, etc. (1) 1. An official or employee may not use or authorize the use of municipal time, facilities, equipment, or supplies for private gain or advantage to himself.

2. (2) An official or employee may not use or authorize the use of municipal time, facilities, equipment, or supplies for private gain or advantage to any private person or entity, except as authorized by legitimate contract or lease that is determined by the governing body to be in the best interests of the municipality.

4-608. Use of position or authority. (1) 1. An official or employee may not make or attempt to make private purchases, for cash or otherwise, in the name of the municipality.

2. (2) An official or employee may not use or attempt to use his position to secure any privilege or exemption for himself or others that is not authorized by the charter, general law, or ordinance or policy of the municipality.

4-609. Outside Employment or Other Position of Financial Interest. An official or employee may not accept or continue any outside employment if the work unreasonably inhibits the performance of any affirmative duty of the municipal position or conflicts with any provision of the municipality's charter or any ordinance or policy.

4-610. Ethics Ceomplaints. (1) **I.** The city attorney is designated as the ethics officer of the municipality **coordinator for the City of White House.** Upon the **submission to the city attorney of any** written, **credible** request of an official or employee potentially affected by a provision **or ethics complaint regarding any alleged violations** of this chapter **by any employee or official, whether appointed or elected,** the city attorney may render an oral or written advisory ethics opinion based upon this chapter and other applicable law. **shall gather and organize any information required to fully investigate the written request or ethics complaint. The written request or ethics complaint shall be delivered to the city attorney as a sworn statement of facts, under oath, before a notary public. False statements of fact may be subject to perjury charge as permitted by the law of the State of Tennessee. The Board of Mayor and Aldermen shall be advised that an ethics inquiry is occurring.**

(2) — a. Except as otherwise provided in this subsection, the city attorney shall investigate any credible complaint against an appointed official or employee charging any violation of this chapter, or may undertake an investigation on his own initiative when he acquires information indicating a possible violation and make recommendations for action to end or seek retribution for any activity that, in the attorney's judgment, constitutes a violation of this code of ethics.

b. The city attorney may request that the governing body hire another attorney, individual, or entity to act as ethics officer when he has or will have a conflict of interests in a particular matter.

c. When a complaint of a violation of any provision of this chapter is lodged against a member of the municipality's governing body, the governing body shall either determine that the complaint has merit, determine that the complaint does not have merit, or determine that the complaint has sufficient merit to warrant further investigation. If the governing body determines that a complaint warrants further investigation, it shall authorize an investigation by the city attorney or another individual or entity chosen by the governing body.

2. Ethics Investigator

a. **If the city attorney determines that his investigation of an alleged violation of this chapter by any employee or official is or will be a conflict of interest, then he may select another attorney, subject to the City of White House Board of Mayor and Aldermen's approval, to serve as the ethics investigator of that alleged violation. In all respects the city attorney shall act as the City's liaison to the ethics investigator during, and at the conclusion of such investigation.**

b. **Such ethics investigator shall review all information provided by the city attorney and shall render a written advisory ethics opinion to the city attorney as to whether any violations have occurred based upon this ethics policy or other applicable law. Should the ethics investigator require additional information, the city attorney shall be responsible for coordinating any other information, witness, or statements and providing such information to the ethics investigator. The subpoena power of the City of White House Board of Mayor and Aldermen may be used to obtain information, if required.**

c. **The ethics investigator shall report the findings to the city attorney within sixty (60) days of the complaint, unless more time is required and approved by the City of White House Board of Mayor and Aldermen action. Upon request, the ethics investigator may also be asked to issue a written advisory opinion about an ethics question or situation.**

d. **Once the ethics investigator concludes an investigation and renders an opinion about a complaint or request, the city attorney shall forward such written opinion, along with any recommendations for action(s) to end or seek retribution for any activity that, in the ethics investigator's judgment, constitutes a violation of this Code of Ethics, to the City of White House Board of Mayor and Aldermen, and, if the subject of the investigation is an employee, to the employee and such employee's department head. The opinion shall also be sent to the person(s) that filed the request or complaint.**

(3) The interpretation that a reasonable person in the circumstances would apply shall be used in interpreting and enforcing this code of ethics.

3. When a complaint of a violation of any provision of this chapter is lodged against a member of the municipality's governing body, the investigation of such complaint shall proceed as heretofore described.

(4) When a violation of this code of ethics also constitutes a violation of a personnel policy, rule, or regulation or a civil service policy, rule, or regulation, the violation shall be dealt with as a violation of the personnel or civil service provisions rather than as a violation of this code of ethics.

4. Any complaint filed with malice or under false statements of fact or, in an obvious attempt to embarrass, shall be the subject of proper sanctions or disciplinary action. However, any city employee shall be able to file a valid complaint without fear of retaliation. Any supervisor, or any other employee, who harasses or retaliates against an employee filing a complaint shall be subject to disciplinary action, including dismissal.

5. The interpretation that a reasonable person in the circumstances would apply shall be used in interpreting and enforcing this Code of Ethics.

6. When a violation of this Code of Ethics also constitutes a violation of a personnel policy, rule, or regulation or a civil service policy, rule, or regulation, the violation shall be dealt with as a violation of the personnel or civil service provisions rather than as a violation of this Code of Ethics.

4-611. Violations. An elected official or appointed member of a separate municipal board, commission, committee, authority, corporation, or other instrumentality who violates any provision of this chapter is subject to punishment as provided by the municipality's charter or other applicable law and in addition is subject to censure by the governing body. An appointed official or an employee who violates any provision of this chapter is subject to disciplinary action.

4-612. Appearance of Impropriety. At all times, every City of White House employee or official, whether elected or appointed, shall conduct himself or herself in a manner so as to avoid even the appearance of impropriety.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-18

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE MUNICIPAL CODE TITLE 7, CHAPTER 5 OPEN BURNING REGULATIONS, SECTION 7-502.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding commercial open burning regulations;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the White House Municipal Code Title 7, Chapter 5 Open Burning Regulations, Section 7-502 be revised from the Municipal Code as follows:

TITLE 7: FIRE PROTECTION AND FIREWORKS

CHAPTER 5: Open Burning Regulations

SECTION: 7-502. Open burning.

***Amends are made in bold, italics, and underlined text.**

7-502. Open burning. No persons shall cause, suffer, allow or permit open burning within the city limits of the City of White House except as set out in the following exceptions:

- (1) Non-commercial fire used for cooking of food including barbecues and outdoor fireplaces;
- (2) Commercial incinerator;
- (3) Commercial barbecue fireplace;
- (4) Comfort heating on construction jobs provided the burning is in a suitable metal container and only untreated wood is burned. This is not to be construed to allow the burning of painted or chemically treated wood for comfort heating. Controlled burning for comfort heat is not allowed when the ambient temperature exceeds 40 degrees.
- (5) Non-commercial (residential) fires at single-family dwellings to rid property of "wood waste" when there is no reasonable means to move "wood waste" to a location where the city may pick them up. There will be no burning of any material that residential pickup service is provided for unless it is in an area that is inaccessible to the public works department. Burning of this "wood waste" will be limited to no more than a 150 cubic foot pile of material.
- (6) Non-commercial fires used for ceremonial or recreational purposes including bonfires.
- (7) Fires set by or at the discretion of responsible fire control persons for training purposes or directed at the prevention, elimination, or reduction of fire hazards.
- (8) Routine demolition of structures via supervised open burning by responsible fire control persons will not be considered fire training or elimination of a fire hazard. Demolition of structures may be conducted by open burning provided that there is a unilaterally issued state or local building codes order to demolish the structure by open burning because of its structural failure or potential for structural failure. Such orders will be recognized only when there is no other safe way to demolish the structure.
- (9) Fires used to clear land consisting solely of vegetation grown on the land for forest or game management purposes.
- (10) The fire chief or his designee has the authority to allow open burning where there is no practical, safe, and/or lawful method or disposal.
- (11) Fires set at the direction of law enforcement agencies or courts for the purpose of destruction of controlled substances and legend drugs seized as contraband. This does not include antineoplastic agents.
- ~~(12) Commercial disposal of "wood waste." Priming materials used to facilitate burning such as "wood waste" and vegetation are limited to #1 or #2 grade fuel oil. Burning of wood waste may require an "open pit of efficient size to contain the wood waste," or other fire department approved method if deemed necessary by the fire chief.~~
- ~~(13)~~ **(12)** Exceptions (1) to (4) above are allowed with no permit requirements.
- ~~(14)~~ **(13)** Exceptions (5) to (11) shall require a permit issued by the fire department at no cost.
- ~~(15) Exception (12) requires a permit with a fee of \$50.00.~~

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

November 2, 2022

M E M O R A N D U M

To: Board of Mayor and Aldermen
From: Jason Barnes, Finance Director
CC: Gerald Herman, City Administrator
Re: Fiscal Year 2023, Budget Amendment I (11/17/2022)

The following budget amendment is recommended for approval. The only item on this budget amendment is for the Tennis Courts project. This project was originally budgeted for \$1,000,000 and the contractor selected for the project will generate at least \$1,767,818.60. If approved, \$350,000 of this overage will be charged to Parks Impact Fees and the remainder of the overage will be covered by current year Parks Sales Tax Fund appropriations for the Phase 2 of the Soccer Complex Renovation. Major expenditures for Phase 2 of the Soccer Complex Renovation are anticipated to be later in the current fiscal year and will carry over into subsequent fiscal years.

Should you have any questions related to this budget amendment, please let me know.

Jason Barnes
Finance Director
615-672-4350 x *2103
JBarnes@WhiteHouseTN.gov

ORDINANCE 22-19

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2023.

WHEREAS, it has become necessary to amend the current year's annual budget;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2023 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

City of White House
Budget Amendment I
November 17, 2022

				<u>Current Budget</u>	<u>Proposed Budget</u>	<u>Amendment</u>
125	27100	Parks Impact Fees Fund	Fund Balance (ending)	363,455	13,455	(350,000)
125	51020 900	Parks Impact Fees Fund	Parks Impact Fees - Capital Outlay	20,500	370,500	350,000

1. *To amend current 2022-2023 budget to recognize a portion of unbudgeted costs related to the Tennis Courts project that are primarily funded by the Parks Sales Tax Fund during current fiscal year.*

ORDINANCE 22-20

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING ARTICLE V, SECTION 5.053.2, C-2, GENERAL COMMERCIAL, B. "AUTOMOBILE SALES" FROM A PERMITTED USE TO A PERMITTED AS A SPECIAL EXCEPTION.

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Zoning Ordinance to provide defined regulation for automobile sales.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the Zoning Ordinance Articles V are amended as indicated below.

BE IT FURTHER ORDAINED that this Ordinance has been approved by the Planning Commission.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

5.053.2 C-2, General Commercial

A. District Description

This district is designed to provide for certain types of commercial establishments which have a minimum of objectionable characteristics and do not involve storage, transfer or processing of goods or chattels.

B. Uses Permitted

- 1. Medical offices and clinics.**
- 2. Office buildings for finance, insurance, real estate, legal, engineering, architectural and similar personnel.**
- 3. Hotels and motels.**
- 4. Churches and other places of assembly.**
- 5. Mortuaries and undertaking services.**
- 6. Government buildings and community centers.**
- 7. General retail trade.**
- 8. Entertainment and amusement.**
- 9. Consumer repair.**
- 10. Utility facilities (without storage yards) necessary for the provision of public services.**
- 11. Communication business services.**
- 12. Day Care Centers.**
- 13. Business colleges and other similar educational services (excluding auto-diesel schools).**
- 14. Convenience retail.**
- 15. Apparel and accessories retail.**
- 16. Food service.**
- 17. Auto service stations.**
- 19. Essential municipal services.**
- 20. Interstate Sign District (C-2) (Zoning Atlas, Dated: (July 10, 1995)**
- 21. Accessory Firework Sales.**

22. Automobile sales provided buffer screen is provided and banner and flag streamers are not placed on the property.

23. Retail Package Stores

24. Motor Vehicle Service and Repair, Minor

***See Article 4, 4.080 Development Standards for Automobile Wrecking, Junk and Salvage Yards and Motor Vehicle Service And Repair, Major and Minor.**

C. Uses Permitted as Special Exceptions

In the C-2, General Commercial District, the following uses and their accessory uses may be permitted as a special exception after review and approval by the Board of Zoning Appeals.

(1) Warehousing provided that no manufacturing is involved, screening is provided, and the building does not exceed thirty-five (35) feet in height.

(2) Twenty (24) Hour Medical/Veterinarian Clinic Accessory Residential Quarter meeting requirements of 4.160. (Added By Ordinance 05-09, May 19, 2005)

(3) Motor Vehicle Service and Repair, Major Automobile sales provided buffer screen is provided and banner and flag streamers are not placed on the property.

D. Uses Prohibited

1. Industrial uses, automobile wrecking, and/or recycling uses, junk or salvage yards, van or truck storage uses and uses not specifically permitted as a special exception. (No body shops per Ordinance 92-12). (Amended by Ordinance No. 99-17, July 15, 1999)

E. Dimensional Regulations

All uses permitted in the C-2, General Commercial District, shall comply with the following requirements except as provided in Article VI.

1. Minimum Lot Size Requirements No minimum lot size shall be required.

2. Minimum Yard Requirements

<u>Front Yard</u>	<u>20 feet</u>
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Two-thirds (2/3) of the front yards must be dedicated to landscaping).

<u>Side Yard</u>	<u>10 feet</u>
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<u>Rear Yard</u>	<u>20 feet</u>
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<u>Building Setback</u>	<u>35 feet</u>
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3. Maximum Lot Coverage

Provided landscaping and parking requirements are met there is no restrictions on the area occupied by all buildings including accessory buildings on a lot or parcel located in the C-2 District.

4. Height Requirements

No building shall exceed fifty-three (53) feet in height (Amended by Ordinance 15-09, May 21, 2015.), except as provided in Article VII, Section 7.060.

F. Landscape Requirements

1. regulated in Article III, Section 3.130, (c).

G. Outdoor Storage

1. All outdoor storage shall be prohibited in the front yard which shall be interpreted as that portion of the property abutting the right-of-way.

2. Outdoor storage shall take place in the rear yard and shall be screened by solid, non-transparent fencing or landscaping.

ORDINANCE 22-21

**AN ORDINANCE TO AMEND THE ZONING MAP FROM ROBERTSON
COUNTY R-20, LOW DENSITY RESIDENTIAL, TO I-1, LIGHT INDUSTRIAL
AT UNION ROAD.**

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Municipal Planning Commission will review the zoning request on Monday November 14, 2022; and,

NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. ROBERTSON COUNTY R-20, LOW DENSITY RESIDENTIAL, TO I-1, LIGHT INDUSTRIAL for the property included in "EXHIBIT A" and described as follows:

48.24 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 117, PARCEL 058.05. PROPERTY IS LOCATED AT UNION ROAD.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris Bibb, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-21
"EXHIBIT A"



ORDINANCE 22-22

AN ORDINANCE TO AMEND THE ZONING MAP FROM ROBERTSON COUNTY R-20, LOW DENSITY RESIDENTIAL, TO I-1, LIGHT INDUSTRIAL AT UNION ROAD

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Municipal Planning Commission will review the rezoning request on Monday November 14, 2022; and,

NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. ROBERTSON COUNTY R-20, LOW DENSITY RESIDENTIAL, TO I-1, LIGHT INDUSTRIAL for the property included in "EXHIBIT A" and described as follows:

59.6 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 117, PARCEL 058.06. PROPERTY IS LOCATED AT UNION ROAD.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb Jr., Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-22
"EXHIBIT A"



ORDINANCE 22-23

**AN ORDINANCE TO AMEND THE ZONING MAP FROM ROBERTSON
COUNTY R-20, LOW DENSITY RESIDENTIAL, TO I-1, LIGHT INDUSTRIAL
AT MELTON ROAD AND UNION ROAD.**

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Municipal Planning Commission will review the rezoning request on Monday November 14, 2022; and,

**NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE
CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:**

SECTION 1. ROBERTSON COUNTY R-20, LOW DENSITY RESIDENTIAL, TO I-1, LIGHT INDUSTRIAL for the property included in "EXHIBIT A" and described as follows:

36.09 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 117, PARCEL 058.04.
PROPERTY IS LOCATED AT MELTON ROAD AND UNION ROAD.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb Jr., Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-23
"EXHIBIT A"



ORDINANCE 22-24

**AN ORDINANCE TO AMEND THE ZONING MAP FROM ROBERTSON
COUNTY RURAL AG TO I-1, LIGHT INDUSTRIAL ON MELTON RD**

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Municipal Planning Commission will review the rezoning request on Monday November 14, 2022; and,

NOW, THEREFORE, BE IT ORDANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. That the City of White House Zoning Map be amended from Robertson County Rural Agricultural to I-1, Light Industrial for the property included in "EXHIBIT A" and described as follows:

54.68 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 117, PARCEL 059.00
PROPERTY IS LOCATED AT MELTON RD..

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: November 17, 2022

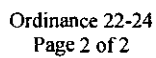
Second Reading: December 15, 2022

Farris H. Bibb Jr., Mayor

ATTEST:

Derek Watson, City Recorder

Map 106 Parcel 87 Q TACTY



ORDINANCE 22-25

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING ARTICLE V, SECTION 5.053.2, C-2, GENERAL COMMERCIAL, TO ADD AN INDUSTRIAL OVERLAY DISTRICT TO INCLUDE CERTAIN BOUNDARIES WITHIN I-1, LIGHT INDUSTRIAL.

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Zoning Ordinance to provide defined regulation for automobile sales.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the Zoning Ordinance Articles V are amended as indicated below.

BE IT FURTHER ORDAINED that this Ordinance has been approved by the Planning Commission.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb Jr., Mayor

ATTEST:

Derek Watson, City Recorder

5.053.2 C-2, General Commercial

A. District Description

This district is designed to provide for certain types of commercial establishments which have a minimum of objectionable characteristics and do not involve storage, transfer or processing of goods or chattels.

B. Uses Permitted

- 1. Medical offices and clinics.**
- 2. Office buildings for finance, insurance, real estate, legal, engineering, architectural and similar personnel.**
- 3. Hotels and motels.**
- 4. Churches and other places of assembly.**
- 5. Mortuaries and undertaking services.**
- 6. Government buildings and community centers.**
- 7. General retail trade.**
- 8. Entertainment and amusement.**
- 9. Consumer repair.**
- 10. Utility facilities (without storage yards) necessary for the provision of public services.**
- 11. Communication business services.**
- 12. Day Care Centers.**
- 13. Business colleges and other similar educational services (excluding auto-diesel schools).**
- 14. Convenience retail.**
- 15. Apparel and accessories retail.**
- 16. Food service.**
- 17. Auto service stations.**
- 19. Essential municipal services.**
- 20. Interstate Sign District (C-2) (Zoning Atlas, Dated: (July 10, 1995)**
- 21. Accessory Firework Sales.**
- 22. Retail Package Stores**
- 23. Motor Vehicle Service and Repair, Minor**

***See Article 4, 4.080 Development Standards for Automobile Wrecking, Junk and Salvage Yards and Motor Vehicle Service And Repair, Major and Minor.**

C. Uses Permitted as Special Exceptions

In the C-2, General Commercial District, the following uses and their accessory uses may be permitted as a special exception after review and approval by the Board of Zoning Appeals.

- (1) Warehousing provided that no manufacturing is involved, screening is provided, and the building does not exceed thirty-five (35) feet in height.**
- (2) Twenty (24) Hour Medical/Veterinarian Clinic Accessory Residential Quarter meeting requirements of 4.160. (Added By Ordinance 05-09, May 19, 2005)**
- (3) Motor Vehicle Service and Repair, Major Automobile sales provided buffer screen is provided and banner and flag streamers are not placed on the property.**

D. Uses Prohibited

1. Industrial uses, automobile wrecking, and/or recycling uses, junk or salvage yards, van or truck storage uses and uses not specifically permitted as a special exception. (No body shops per Ordinance 92-12). (Amended by Ordinance No. 99-17, July 15, 1999)

E. Dimensional Regulations

All uses permitted in the C-2, General Commercial District, shall comply with the following requirements except as provided in Article VI.

1. Minimum Lot Size Requirements No minimum lot size shall be required.

2. Minimum Yard Requirements

<u>Front Yard</u>	<u>20 feet</u>
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Two-thirds (2/3) of the front yards must be dedicated to landscaping).

<u>Side Yard</u>	<u>10 feet</u>
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<u>Rear Yard</u>	<u>20 feet</u>
-------------------------	-----------------------

<u>Building Setback</u>	<u>35 feet</u>
--------------------------------	-----------------------

3. Maximum Lot Coverage

Provided landscaping and parking requirements are met there is no restrictions on the area occupied by all buildings including accessory buildings on a lot or parcel located in the C-2 District.

4. Height Requirements

No building shall exceed fifty-three (53) feet in height (Amended by Ordinance 15-09, May 21, 2015.), except as provided in Article VII, Section 7.060.

F. Landscape Requirements

1. regulated in Article III, Section 3.130, (c).

G. Outdoor Storage

1. All outdoor storage shall be prohibited in the front yard which shall be interpreted as that portion of the property abutting the right-of-way.

2. Outdoor storage shall take place in the rear yard and shall be screened by solid, non-transparent fencing or landscaping.

O. Industrial District Overlay

A. District Description This district is designed for a concentration of uses is intended to focus an area for industrial and economic development; however, civic uses are also appropriate. The general development pattern reflects a high level of intensity allowable within the city for Industrial, manufacturing, research, and similar type uses. The built environment consists of one- to multi-story buildings and includes both single use and mixed-use activities, including campus-style developments. Street networks and intersections are defined by site and transect context. Cohesive landscaping should be used to soften and minimize the intense economic and industrial activities in this character area, including a wide range of industrial and related uses which conform to a high level of performance standards. Industrial establishment of

this type, within completely enclosed buildings, provide a buffer between commercial districts and other industrial uses which involve more objectionable influences. New residential development is excluded from this district, both to protect residences from an undesirable environment and to ensure the reservation of adequate areas for industrial development. Community facilities which provide needed services to industrial development are permitted. The area generally includes parcels along the east side of Union Road (north of where Union Road crosses I-65) to Hwy 76. Additionally, the I-O District contains parcels that are in the Industrial Zoning District on the east side of I-65 and parcels on Sage Road that abut residential zoning.

B. Uses Permitted In the I-1, Light Industrial District, the following uses and their accessory uses are permitted

1. Food and kindred products manufacturing, except meat products.
2. Textile mill products manufacturing except dyeing and finishing textiles.
3. Apparel and other finished products made from fabrics, leather, and similar materials manufacturing.
4. Furniture and fixtures manufacturing.
5. Printing, publishing and allied industries.
6. Fabricated metal products manufacturing, except ordinance and accessories.
7. Professional, scientific, and controlling instruments; photographic and optical goods, watch and clock manufacturing.
8. Miscellaneous manufacturing including jewelry, silverware and plated ware, musical instruments and parts, toys, amusement and sporting goods manufacturing, pens, pencils, and other office materials, costume jewelry, novelties and miscellaneous notions; tobacco manufacturing, motion picture production.
9. All types of wholesale trade.
10. Signs and billboards as regulated in Article IV, Section 4.080.
11. Warehouse and storage uses.
12. Agricultural equipment sales and repair.
13. All public utilities including buildings, necessary structures, storage yards and other related uses.
14. Animal health facilities including veterinary clinics.
15. Building materials storage and sales.
16. Retail trade.
17. Professional, financial consulting and administrative services.
18. Communication services.
19. Essential municipal services

C. Uses Permitted as Special Exception In the I-1, Light Industrial District, the following uses and their accessory uses may be permitted as special exceptions after review and approval by the Board of Zoning Appeals.

1. Day care centers.
2. Special institutional care facilities. (Added by Ordinance No. 97-15, December 20, 1997)

3. Twenty (24) Hour Veterinarian Clinic Accessory Residential Quarter meeting requirements of 4.160, Excluding Medical Clinics. (Added by Ordinance No. 05-09, May 19, 2005)

D. Uses Prohibited Uses not specifically permitted or uses not permitted upon approval as a special exception.

E. Dimensional Regulations All uses permitted in the I-1, Light Industrial District, shall comply with the following requirements except as provided in Article VII, Section 7.020, (Nonconforming Uses).

1. Minimum Lot Size Requirements No minimum lot size is required in the I-1 District.

2. Minimum Yard Requirements Front Yard 10 feet Side Yard 20 feet Rear Yard 15 feet Front Building Setback 40 feet

3. Maximum Lot Coverage On any lot or parcel of land, the area occupied by all buildings including accessory buildings may not exceed fifty (50) percent of the total area of such lot or parcel.

4. Height Requirements No building shall exceed fifty-three (53) feet in height, (Amended by Ordinance 15-09, May 21, 2015.) except as provided in Article VII, Section 7.060.

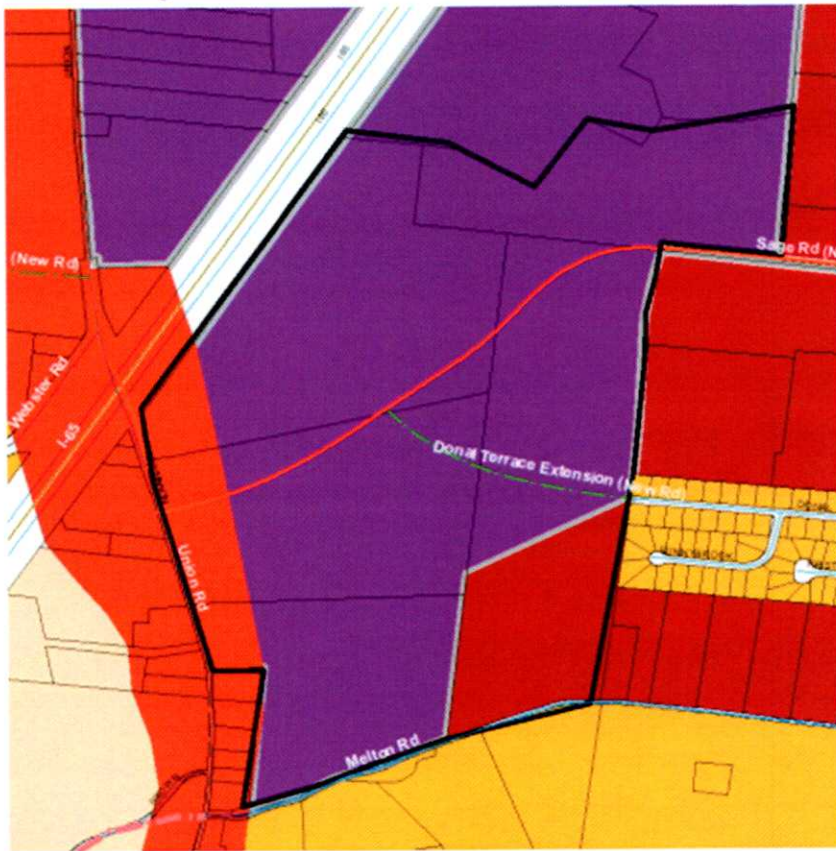
5. Parking Space Requirements In addition to the provisions of this ordinance regulating parking spaces and loading areas (Article IV, Section 4.010 and 4.020), the following provisions shall apply to parking and loading areas for uses permitted in this district: a. All off-street parking lots and loading areas shall be surfaced with dustless, hard surfaced materials such as asphalt or concrete and so constructed to provide for adequate drainage and to prevent the release of dust. b. Each parking space shall be appropriately marked with painted lines or curbs. c. Entrances and exits onto and off of a public street shall be paved with a dustless, hard surfaced material for a distance which is at least the equivalent of the required front building setback line measured from the property line at which the access point is located.

6. Landscaping Requirements Landscape and irrigation plans shall be prepared in accordance with Chapter Article III, Section 3.130.

7. Dock Requirements Loading dock doors shall be limited to one door per 5,000 sf of building footprint. F. Outdoor Storage There shall be no outdoor storage of either materials or products G. Site Design

1. Buildings should be sited to reinforce the public road network by incorporating façades that give interest to the building wall along the sidewalk, with windows, doors, and other architectural elements. 2. Wherever possible, the main office and visitor entrance should be oriented toward the street. 3. Visitor entrances to buildings should be clearly visible from a public street. 4. Buildings should be as close as possible to the front setback line or immediately behind a landscaped setback area between the street and the building. Large front setbacks are discouraged

Boundary



ORDINANCE 22-26

**AN ORDINANCE TO AMEND THE ZONING MAP FROM SUMNER COUNTY
AGRICULTURAL TO R-20, LOW DENSITY RESIDENTIAL, ON HIGHWAY
31W and NEW HALL RD**

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Municipal Planning Commission on Tuesday October 11, 2022 reviewed and approved the rezoning request; and,

NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. That the City of White House Zoning Map be amended from Sumner County Agricultural to R-20, Low Density Residential for the property included in "EXHIBIT A" and described as follows:

23.4 ACRES ARE REFERENCED AS PART OF SUMNER COUNTY TAX MAP 099, PARCELS 055.00 AND 007.01. PROPERTY IS LOCATED AT HIGHWAY 31W AND NEW HALL RD.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: November 17, 2022

Second Reading: December 15, 2022

Farris H. Bibb Jr., Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-27

**AN ORDINANCE TO AMEND THE ZONING MAP FROM ROBERTSON
COUNTY C-2, GENERAL COMMERCIAL, TO I-1, LIGHT INDUSTRIAL AT
LOVE'S LANE AND UNION ROAD.**

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Municipal Planning Commission will review the rezoning request on Monday November 14, 2022; and,

**NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE
CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:**

SECTION 1. ROBERTSON COUNTY C-2, GENERAL COMMERCIAL, TO I-1, LIGHT INDUSTRIAL for the property included in "EXHIBIT A" and described as follows:

37.09 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 106, PARCEL 175.00.
PROPERTY IS LOCATED AT LOVE'S LANE AND UNION ROAD.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: November 17, 2022

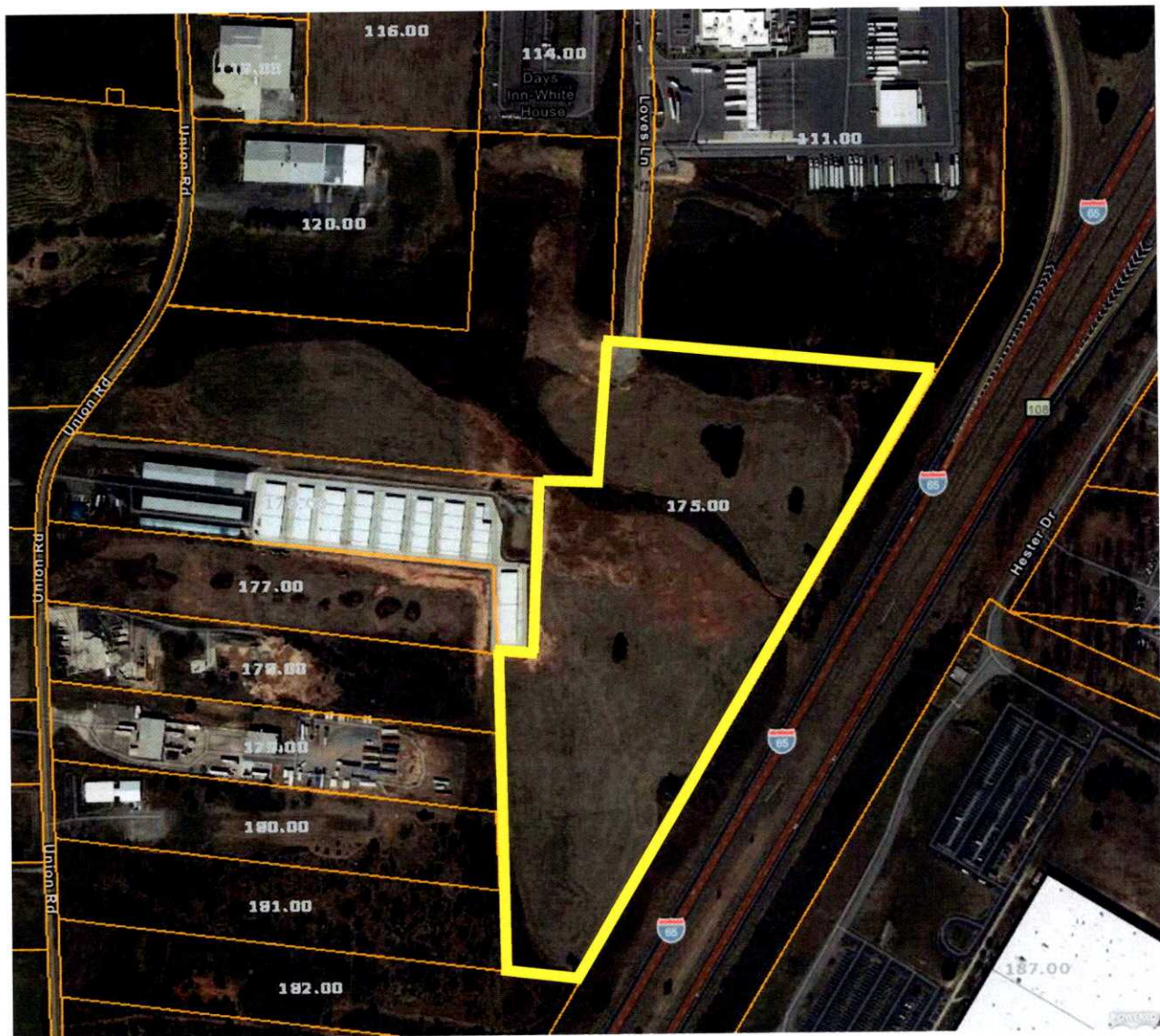
Second Reading: December 15, 2022

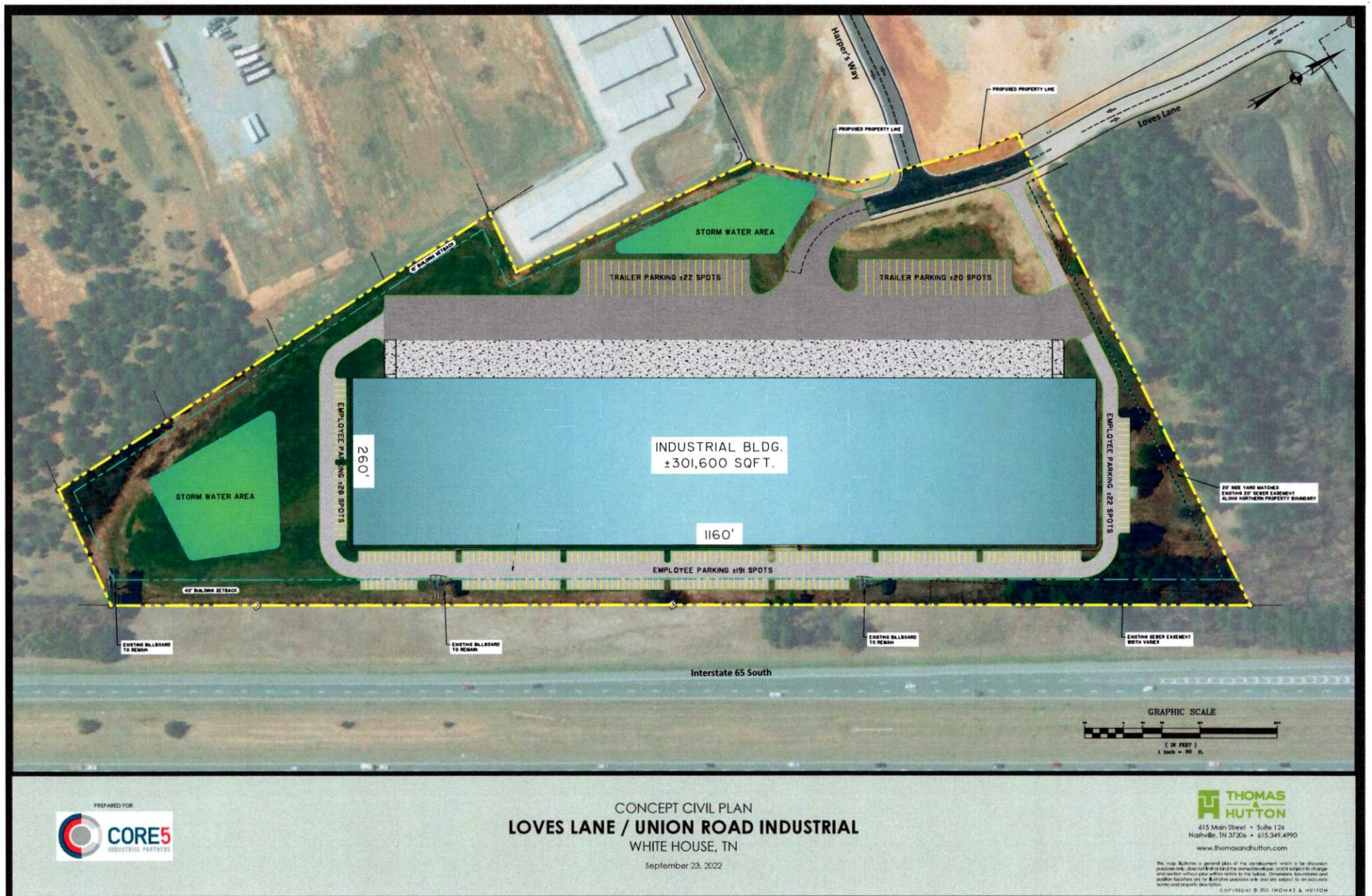
Farris H. Bibb Jr., Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-27
"EXHIBIT A"







PURCHASING....



City of White House Public Works

Memo

To: Public Services Department
From: Andy Cieslak, DPW
Date: November 17th, 2022
Re: Request to Authorize – Purchase of Traffic Control Battery Backups & Traffic Pole Outlets

On this date, November 17th, 2022, I am requesting that the Board of Mayor Alderman approve the purchase and installation of UPS (Uninterruptible Power Supply) Traffic Control Battery Backups & (Ground Fault Circuit Interrupter) GFCI outlets.

Implementing these devices will help minimize signal failures and erratic operation from poor power supply. Without these devices, the potential of safety hazards remains and increased labor costs associated with maintaining the intersections.

Installing GFCI outlets will allow the city to accessorize traffic poles during holiday events.

The proposal total from Stansell Electric Company, Inc is for \$166,750.00 and I have attached the bid schedule for you review and consideration. Public Service's portion of the bid will be \$138,000 for the UPS Traffic Control Battery Backups which will be paid out of the State Street Aid fund. The remaining \$28,750 for the GFCI outlets will be paid out of the Building Maintenance budget in the General fund.

Should you have any questions regarding this request, please feel free to call me at 615-672-3654 ext. 5102.

Andy Cieslak
Director of Public Services



CITY OF WHITE HOUSE

BID# 23-1094PW

INTERSECTION TRAFFIC CONTROL BATTERY BACKUPS

Bid Opening: October 26th, 2022 @ 10:00 am

DESCRIPTION			
Company Name	Stansell Electric	J. A. + G. Inc	
Address	860 VISCO DRIVE Nashville, TN 31210	3451 Brandon Ave. Roanoke, VA 24018	
License Number	3989	not required	
License Expiration	4/30/22		
License Classification and Limit	Unlimited; BC, CE; HRA-E, I		
IF ALL ITEMS LISTED ABOVE ARE INCLUDED - OPEN BID			
SIGNED BID BOND			
SIGNED BID			
BASE BID TOTAL	#1 \$138,000.00	#2 \$170,400.00	

#2 \$28,750.00 #2 \$42,040.00
 \$166,750.00 \$212,440.00

BIDDERS'S INFORMATION

Company Name: Stansell Electric Company, Inc.

Form of Legal Entity (i.e., individual, partnership, corporation, etc.)

S-Corporation

Address 860 Visco Drive Nashville, TN 37210

Telephone No. 615-329-4944

Bidder's Name (Print): Robert P. Elliott

Bidder's Signature: 

Bidder's Title: President

BID SCHEDULE

TRAFFIC SIGNAL UPS BATTERY BACKUP SYSTEMS

I/We agree to perform the above-entitled work in accordance with the Standard Specifications regarding the Tennessee Building Code, & Electric Code. Unit prices shall include all labor, material, tools, equipment, barricades, traffic and warning devices, transportation, taxes, overhead and profit to perform the work.

	Description	Quantity	Unit	Unit Price (Figures)	Total Amount (Figures)
* 1	Furnish and install UPS Battery Backup system at intersection with Model TS-1 Cabinet (Exhibit A)	12	LS	\$ <u>11,500.00</u>	\$ <u>138,000.00</u>
** 2	Furnish and install 20 amp breaker GFCI plugs and appropriately sized wire (Exhibit B)	23		\$ <u>1,250.00</u>	\$ <u>28,750.00</u>

TOTAL BID PRICE FOR THE ENTIRE CONTRACT WORK for the cost of labor, materials, equipment parts, communication devices integration and configuration, implements and supplies necessary to complete the project, as based on the City Engineer's estimate of quantities of work to be done.

TOTAL AMOUNT BID IN FIGURES

\$ 166,750.00

TOTAL AMOUNT BID IN WORDS

One hundred sixty-six thousand, seven hundred fifty dollars and zero cents

It is understood that the quantities of work to be done are approximate only, being given as a basis for the comparison of bids, and the City of White House does not expressly or by implication agree that the actual quantities will correspond therewith, but reserves the right to delete any item from the contract, increase or decrease said quantities of each item, not-to-exceed twenty-five percent (25%) of the TOTAL CONTRACT dollar bid, which may be deemed necessary or expedient by the Public Services Director and/or Procurement Officer.

* - Pricing based on the use of an "equivalent" system.
If specified unit is required, ADD \$3,750/unit.

** - Pricing assumes all existing conduit is viable and appropriately sized for the installation of additional conductors.

11/7/2022

MEMORANDUM

To: Board of Mayor and Aldermen

From: Gerald Herman, City Administrator

Re: Emergency agreement and purchase order for completion of the McCurdy/Sage Road turn lanes project

The City of White House was notified by the bond company, Manier & Herod, PC, that Rogers Group has agreed to complete the construction remaining for the McCurdy/Sage Road turn lanes project. Due to the bond company's and Roger Group's timing, City Administrator Gerald Herman signed the agreements necessary and issued an emergency purchase order to complete the project. The breakdown of costs are below.

Rogers Group's price to complete the project is \$510,558.75. The City will be responsible to pay for the remaining contract balance of \$326,156.45, and the remaining balance of \$184,402.30 will be paid by the bond company Manier and Herod, PC.

If you have any questions please contact me at 615-672-4350, ext. 2105.

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR

**2022 SAGE & MCCURDY ROAD
TURN LANES PROJECT
CITY PROJECT# 22-1080E**

**CITY OF WHITE HOUSE
105 COLLEGE ST
WHITE HOUSE, TN 37188**

DATE: NOVEMBER 8, 2022

CHAPTER 1

SECTION 110 SCOPE OF WORK

THE CONTRACTOR'S PRIMARY WORK TO BE PERFORMED FOR THE INSTALLATION OF THIS TURN LANE PROJECT IN WHITE HOUSE, TN IS AS FOLLOWS:

PRIMARY PROJECT SCOPE:

- Receive plans and understand the limits of work on the project
- Understand the partial work completed by others and consequently understand the existing site conditions (different than existing conditions of the planset)
- New roadway widening construction along the two city streets to provide an additional lane for separate left turns
- Adjacent grading and drainage work to tie the new road width into existing infrastructure
- Striping and signage to accommodate new vehicular lanes
- Incorporate one change of work item into this new contract for the modifications defined at the McCurdy/Cedarbrook intersection and profile (in previous contract as a change order and included in this contracts itemized scope of work)

Sage McCurdy Turn Lanes; White House, TN
Exhibit - Scope of Completion Work

Rogers Relet Proposal

10/26/2022

Line	Item	Item Description	Quantity	Unit	Rogers Group			Rogers Comments
					Unit Price	Qty's	Extension	
5	105-01	Construction Stakes, Lines & Grades	1.00	LS	\$10,000.00	1.00	\$10,000.00	LS
10	202-01	Removal of Structures & Obstructions	1.00	LS				COMPLETE
15	203-01.06	Road & Drainage Excavation (Unclassified)	450.00	CY	\$22,700.00	1.00	\$22,700.00	LS
20	203-03	Borrow Excavation (Unclassified)	250.00	CY				COMPLETE
25	203-04	Placing & Spreading Topsoil	250.00	CY	\$95.00	250.00	\$23,750.00	
30	2034/5	Undercutting	50.00	CY				COMPLETE
35	209.03.21	Filter Sock (12 Inch)	72.00	LF	\$8.00	72.00	\$576.00	
40	209.08.03	Temporary Silt Fence (without backing)	350.00	LF	\$2.50	350.00	\$875.00	
45	209.08.07	Rock Check Dam	1.00	EA	\$400.00	1.00	\$400.00	
50	209.08.09	Filter Sock Check Dam	5.00	EA	\$400.00	5.00	\$2,000.00	
55	303.01	Mineral Aggregate, Type A Base, Grading D	1,850.00	TON	\$200.00	50.00	\$10,000.00	
60	307-01.01	Asphalt Conc Mix (PG64-22) (BPMB-HM) Grading A	750.00	TON	\$125.00	750.00	\$93,750.00	
65	307-01.08	Asphalt Conc Mix (PG64-22) (BPMB-HM) Grading B-M2	375.00	TON	\$130.00	375.00	\$48,750.00	
70	402-01	Bituminous Material For Prime Coat (PC)	4.00	TON	\$1,400.00	4.00	\$5,600.00	
75	402-02	Aggregate For Cove Material (PC)	20.00	TON	\$60.00	20.00	\$1,200.00	
80	403-01	Bituminous Material For Tack Coat (TC)	3.00	TON	\$1,100.00	3.00	\$3,300.00	
85	411-01.10	ACS Mix (PG64-22) Grading D	425.00	TON	\$140.00	425.00	\$59,500.00	
90	604-03.07	Class A Concrete (Raised Curb Island 4")	27.00	CY	\$700.00	27.00	\$18,900.00	
95	604-44.20	Remove & Reset (Pond Outlet Structure)	1.00	LS	\$5,000.00	1.00	\$5,000.00	
100	607-03.02	18" Concrete Pipe Culvert (Class III)	218.00	LF	\$110.00	64.00	\$7,040.00	MATERIAL ONSITE
105	607-05.02	24" Concrete Pipe Culvert (Class III)	55.00	LF				COMPLETE
110	611-02.10	Junction Box Type 1	2.00	EA				COMPLETE
115	611-07.01	Class A Concrete (Pipe Endwalls)	6.00	CY	\$2,500.00	1.16	\$2,900.00	MATERIAL ONSITE
120	611-07.02	Steel Bar Reinforcement (Pipe Endwalls)	200.00	LB				NIC
125	611-07.54	18IN Endwall (Cross Drain) 3:1	1.00	EA	\$2,850.00	1.00	\$2,850.00	MATERIAL ONSITE
130	702-01.01	Extruded Sloping Curb	271.00	LF	\$23.00	271.00	\$6,233.00	
135	712-01	Traffic Control	1.00	LS	\$45,000.00	1.00	\$45,000.00	
140	712-04.01	Flexible Drums (Channelizing)	45.00	EA	\$18.00	45.00	\$810.00	
145	712-05.01	Warning Lights (Type A)	4.00	EA	\$15.00	4.00	\$60.00	
150	712-06	Signs (Construction)	135.00	SF	\$12.50	16.00	\$200.00	
155	713-16.20	Signs (New R1-2 36x36 With Support)	2.00	EA	\$500.00	2.00	\$1,000.00	
160	716-02.04	Plastic Pavement Matting (Channelization Striping)	46.00	SY	\$50.00	46.00	\$2,300.00	
165	716-02.05	Plastic Pavement Marking (Stop Line)	48.00	LF	\$36.00	48.00	\$1,728.00	
170	716-02.06	Plastic Pavement Marking (Turn Lane Arrow)	2.00	EA	\$350.00	2.00	\$700.00	
175	716-02.08	Plastic Pavement Marking (8" Dotted Line)	289.00	LF	\$4.75	289.00	\$1,372.75	
180	716-12.01	Enhanced Flatline Thermo Pvmr Marking (4IN Line)	1.15	LM	\$8,000.00	1.15	\$9,200.00	
185	717-01	Mobilization	1.00	LS	\$25,000.00	1.00	\$25,000.00	
190	801-03	Water (Seeding & Sodding)	22.00	MG	\$25.00	22.00	\$550.00	
195	803-01	Sodding (New Sod)	2,200.00	SY	\$8.00	2200.00	\$17,600.00	
200	714.05.03	Pull Boxes (Type B)	1.00	EA				COMPLETE
205	730-01.04	Modification Of Existing Traffic Signal Equipment	1.00	LS				COMPLETE
210	730-02.17	Signal head Assembly (150 A2H With Backplate)	2.00	EA				COMPLETE
215	730-08.03	Signal Cable- 7 Conductor	380.00	LF				COMPLETE
220	730-12.09	Conduit 3" Diameter (RGS)	100.00	LF				COMPLETE
225	730-23.64	Cantilever Signal Support (1 Arm @ 30')	2.00	EA				COMPLETE
CO#1: Undercut McCurdy								
30	203-05	Undercutting	750.00	CY				COMPLETE
1000		Shot Rock Placement	1,200.00	TON				COMPLETE
CO#2: Widening Extension McCurdy								
15	203-01.06	Road & Drainage Excavation (Unclassified)	150.00	CY	\$50.00	150.00	\$7,500.00	
20	203-03	Borrow Excavation (Unclassified)	200.00	CY	\$90.00	200.00	\$18,000.00	
55	303-01	Mineral Aggregate, Type A Base, Grading D	200.00	TN	\$67.00	200.00	\$13,400.00	
60	307-01.01	Asphalt Conc Mix (PG64-22) (BPMB-HM) Grading A	70.00	TON	\$125.00	70.00	\$8,750.00	
65	307-01.08	Asphalt Conc Mix (PG64-22) (BPMB-HM) Grading B-M2	35.00	TON	\$130.00	35.00	\$4,550.00	
2000		Removal of Asphalt Pavement	150.00	SY	\$17.50	150.00	\$2,625.00	
2001		Sawcutting Asphalt Pavement	320.00	LF	\$5.00	320.00	\$1,600.00	
80	403.01	Bituminous Material For Tack Coat (TC)	1.00	TN	\$1,100.00	1.00	\$1,100.00	
85	411-01.10	ACS Mix (PG64-22) Grading D	100.00	TN	\$140.00	100.00	\$14,000.00	
180	716-12.01	Enhanced Flatline Thermo Pvmr Marking (4IN Line)	0.20	LM	\$8,000.00	0.20	\$1,600.00	
165	716-02.05	Plastic Pavement Marking (Stop Line)	20.00	LF	\$36.00	20.00	\$720.00	
2002		Remove Stop Bar	22.00	LF	\$14.50	22.00	\$319.00	
2003		New Stop Sign	1.00	EA	\$500.00	1.00	\$500.00	
590	801-03	Water (Seeding & Sodding)	10.00	MG	\$25.00	10.00	\$250.00	
195	803.01	Sodding (New Sod)	600.00	SY	\$8.00	600.00	\$4,800.00	
CO#3: Water Service Relocation								
3000		Water Service Relocation	1.00	LS				COMPLETE

Total - Rogers 10/26/22 Quote

\$510,558.75

TENDER and SETTLEMENT AGREEMENT

This Tender and SETTLEMENT (this "Agreement") is made and entered into this ____ day of November, 2022, by and among United Fire & Casualty Company ("Surety") and the City of White House, Tennessee ("Obligee") (collectively, the "Parties").

WITNESSETH

WHEREAS, Charles Deweese Construction, Inc. ("Principal") and Obligee entered into a Construction Contract (the "Bonded Contract") for performance of work described as 2021 Sage & McCurdy Road Turn Lanes along Sage, McCurdy Roads and US31W (the "Bonded Project");

WHEREAS, Surety issued Contract Payment and Performance Bond No. 54242396 on behalf of Principal, and in favor of Obligee in connection with the Bonded Contract (the "Bond");

WHEREAS, on July 1, 2022 (the "Petition Date"), Principal filed a voluntary petition for relief under chapter 11 of the Bankruptcy Code in the United States Bankruptcy Court for the Western District of Kentucky (the "Bankruptcy Court");

WHEREAS, on September 13, 2022, the Bankruptcy Court entered an Order Granting Emergency Motion for Relief from the Automatic Stay, For Adequate Protection, and to Set a Date Certain by Which Debtor Must Assume Bonded Contracts (the "Rejection Order") pursuant to which, among other things, the Bankruptcy Court approved the Principal's rejection of the Bonded Contract and modified the automatic stay imposed by 11 U.S.C. § 362 to allow (a) the Obligee to terminate the Bonded Contract and (b) Surety to exercise its right under the Performance Bond to arrange for the completion of the Bonded Contract;

WHEREAS, in light of the Rejection Order and Principal's rejection of the Bonded Contract, the Obligee has demanded that Surety perform under the Performance Bond;

WHEREAS, Rogers Group, Inc. ("Completion Contractor") has agreed to perform all remaining work and obligations under the Bonded Contract in accordance with and pursuant to the terms of the Bonded Contract as described and set forth in the attached **Exhibit A** (the "Remaining Scope of Work");

WHEREAS, Surety shall cause Completion Contractor to provide a Contract Payment and Performance Bond to Obligee related to its obligation to perform the Remaining Scope of Work;

WHEREAS, Obligee shall contract separately with Completion Contractor with respect to performance of the Remaining Scope of Work;

WHEREAS, with the consent of Obligee, Surety has elected to discharge its obligations under Performance Bond by tendering Completion Contractor to complete the Remaining Scope of Work pursuant to the terms of this Agreement; and

WHEREAS, Obligee agrees to (a) accept Completion Contractor as the completing contractor in place of Principal and (b) discharge Surety from its obligations under the Performance Bond in consideration of Surety's agreement to pay the Surety Payment pursuant to Section 5 of this Agreement.

NOW THEREFORE, in consideration of the premises and other good and valuable considerations, receipt and sufficiency of all of which are hereby acknowledged, the Parties hereto agree as follows:

1. **Bonded Contract Balance.** Obligee represents and warrants that the "Balance of the Bonded Contract" is as follows:

a	Original Contract Price	\$453,411
b	Change Orders 1-3	\$151,445
c	Adjusted Contract Price	\$604,856
d	Paid to Principal	\$223,155
e	Paid to Third Parties	\$55,544.55
f	Bonded Contract Balance (including retention)	\$326,156.45

The Parties agree that Obligee shall retain the Balance of the Bonded Contract to remit to Completion Contractor, without offset.

2. **Completion Price and Surety Payment.** Completion Contractor has agreed to complete the Bonded Contract pursuant to this Agreement in exchange for the price of \$510,558.75, as set forth in **Exhibit A** (the "Completion Price"). Obligee shall be responsible for paying the full Completion Price (as may be adjusted by agreement between Obligee and Completion Contractor, and Surety shall have no obligation to Completion Contractor for payment or otherwise). Surety shall pay to Obligee, within fifteen days of the execution of this Agreement, the sum of \$184,402.30, which represents the difference between the Bonded Contract Balance and the Completion Price, plus the amount of \$4,000.00 to reimburse the Obligee for its attorney fees with respect to this matter, for a total amount of \$188,402.30 (the "Surety Settlement Payment"). Notwithstanding the foregoing, the Obligee and Surety acknowledge and agree that the Surety Settlement Payment may be adjusted based on the final unit quantities actually performed/installed by the Completion Contractor (an "Adjustment"). In the event there is an Adjustment to the Surety Settlement Payment, Obligee will notify Surety of such Adjustment and such notification shall include the evidence of such Adjustment that Obligee has received from the Completion Contractor. In the event the Surety Settlement Payment is less than \$188,402.30, Obligee

will send Surety the amount of the Adjustment due to Surety with its notice regarding the Adjustment. In the event that the Surety Settlement Payment is greater than \$188,402.30, Surety shall send the amount of the Adjustment to Obligor within fifteen (15) days of its receipt of such notice from Obligor. Subject to the Adjustment, the Surety Settlement Payment shall be the full and final payment due from Surety to Obligor under the Bond.

3. **Obligor's Acceptance of Tender/Substitution of Completion Contractor.** In consideration of Surety's payment of Surety's Settlement Payment, Completion Contractor's agreement to complete the Bonded Contract for the Completion Price, and Completion Contractor's agreement to provide a Contract Payment and Performance Bond to Obligor, Obligor accepts the tender and substitution of Completion Contractor as completing contractor relative to the Bonded Contract. Obligor shall be solely responsible for administration of the Remain Scope of Work, monitoring Completion Contractor's performance on the Bonded Project, and engaging with Completion Contractor as though Completion Contractor were Principal on the Bonded Contract. Obligor and Completion Contractor may execute any additional agreements governing the completion of work encompassed by the Bonded Contract, payment of the Completion Price, or any other obligations between Obligor and Completion Contractor to effectuate the completion of the Bonded Contract; provided, however, that Surety shall have no responsibility for any increases to the Completion Price. Surety shall have no responsibility for any change orders or modifications to the scope of work under the Bonded Contract.
4. **Obligor's Release Surety.** Except for Surety's obligation for the Surety Settlement Payment and remaining Payment Bond Obligations (as defined below), Obligor, effective upon full execution of this Agreement, releases and forever discharges Surety and its successors and assigns from any and all claims under the Bond and any other claims, rights, demands, claims for extra costs, attorneys' fees, or liquidated damages (or any other delay damages), and causes of actions of whatsoever kind or nature which Obligor may have, or may ever claim to have, now or in the future, against Surety under or by reason of the Bond or arising from the Bonded Contract. This Release does not extend to any breach of this Agreement. Obligor assigns and sets over unto Surety its rights and claims against Principal in respect of Principal's default under and termination of the Bonded Contract.
5. **Surety's Release of Obligor.** Except to the extent of any rights and remedies provided hereunder, Surety, effective upon full execution of this Agreement, releases Obligor and its successors and assigns from any and all claims related to the Bond and any other claims, rights, demands, claims for extra costs, attorneys' fees, or liquidated damages (or any other delay damages), and causes of actions of whatsoever kind or nature which Principal or Surety may have, or may ever claim to have, now or in the future, against Obligor under, or by reason of, the Bond, or arising from the Bonded Contract or the Project. Surety expressly waives any right or claim to the Balance of the Bonded Contract and acknowledges that the Balance of the Bonded Contract will be used exclusively to be applied to the Completion Price payable to Completion Contractor. Surety expressly

reserves any rights it may possess against Principal (or others) under any indemnity or other agreements, or at law or in equity.

6. **Obligation of Surety Under Payment Bond Portion of the Bond.** The Parties agree that the Payment Bond portion of the Bond shall remain in full force and effect, subject to its express terms, conditions, and governing law; provided, however, that Surety shall have no obligation under the Payment Bond for any labor, materials, or services performed by or provided to Completion Contractor, or its subcontractors, suppliers, or vendors, during Completion Contractor's completion of the Bonded Contract. The obligations reserved hereunder are referred to as the "Payment Bond Obligations."
7. **Completion Contractor Not an Agent of Surety or Obligor.** Completion Contractor is an independent contractor and is not an agent, servant, partner, or joint venturer of Surety or Obligor.
8. **Third Parties.** This Agreement is strictly for the benefit of the Parties, and the Parties expressly declare that they do not intend to confer any rights or benefits of whatsoever kind or nature upon any third party.
9. **Entire Agreement.** This Agreement, along with the Bonded Contract, represents the entire agreement among the Parties and may not be modified except by written agreement executed by all Parties to the Agreement.
10. **Governing Law.** This Agreement shall be interpreted according to the laws of the State of Tennessee.
11. **Authority of Signatories.** Each of the undersigned signatories of this Agreement on behalf of Surety and Obligor, respectively, represents and warrants that (a) he or she is fully empowered and duly authorized by all necessary action of Surety and Obligor, (b) he or she has full capacity, power, and authority to enter into and carry out this Agreement, and (c) this Agreement is the legal, valid, and binding obligation of Surety and Obligor, respectively.
12. **Representation of Signatories.** The signatories of this Agreement represent, covenant, and warrant to each other that (a) they have carefully read the Agreement, (b) the Agreement is a negotiated document, (c) they understand its provisions and intend to be bound thereby, and (d) they have consulted with legal counsel regarding the terms and conditions of this Agreement.
13. **Severability.** The unenforceability or invalidity of any provision of this Agreement shall not affect the enforceability or validity of any other provision herein, and the invalidity or unenforceability of any provision of this Agreement as to any person, entity, or circumstance shall not affect the enforceability or validity of such provision as it may apply to other persons, entities, or circumstances.

14. **Amendment.** Notwithstanding anything to the contrary herein, this Agreement may not be amended, supplemented, or discharged except expressly by an instrument in writing signed by Surety and Obligee.
15. **Counterparts.** This Agreement may be executed by the Parties independently in any number of counterparts, all of which together shall constitute but one and the same instrument, which instrument shall be valid and effective as if all Parties had executed the same counterpart.
16. **Section Headings.** The section headings in this Agreement are for convenience only and do not limit, define, or construe the contents of the sections.

[signature page follows]

IN WITNESS WHEREOF, the Parties have executed this agreement on the date appearing above.

OBLIGEE:

CITY OF WHITE HOUSE, TENNESSEE

By: Merrill D. Henn

Its: City Administrator

SURETY:

UNITED FIRE & CASUALTY COMPANY

By: _____

Its: _____

OTHER BUSINESS...

DISCUSSION ITEMS...

OTHER INFORMATION....